

Draft Minutes
Regular Meeting of the Board of Commissioners
Driggs Urban Renewal Agency

July 6, 2016

1. Call to Order – determination of a quorum (7:04 PM)

Commissioners Present: Dan Powers, Erica Rice, Bart Birch, Bill Leake, Greer Jones

Commissioners by Phone: none

Others Present: Cynthia Rose

2. Adoption of Agenda

Changes to Agenda: None

A motion was made to approve the agenda as presented.

Moved: Bart Birch

Second: Erica Rice

Passed: Unanimously

3. Approval of Minutes from June 1, 2016

Changes to Minutes: None

A motion was made to approve the minutes of the June 1, 2016 meeting as presented.

Moved: Bart Birch

Second: Erica Rice

Passed: Unanimously

4. Front Street District Progress Report

Dan reported that there will not be a Special DURA Meeting in July. The Commissioners will review the draft Plan at the Aug. 3rd meeting and make a recommendation to the City Council. The Public Hearing will be held by City Council. Cynthia will research whether the recommendation is made as a motion or a resolution.

Erica suggested that DURA formally name their two districts and the board agreed. No names were formalized.

5. City Projects Update

Dan asked the City for an update on the landscaping planned for West Little Street. He believes DURA has a responsibility to ensure that all details of projects the agency helps fund are completed in a timely manner.

6. Monthly Financial Reports

The financial reports the month ending 5.30.2016 were presented. The Board accepted the details of the reports.

7. Monthly Claims

A motion was made to approve the monthly claims as presented.

Moved: Bart Birch

Second: Erica Rice

Passed: Unanimously

8. FY17 Draft Budget

Dan presented his draft budget, explaining that without project commitments the balance is \$202K. The Commissioners considered the City's requests for funding for Wayfinding and for Depot Street. The City requested \$30K for Wayfinding Signage. The Board agreed to this request.

The City requested \$220K for Depot Street Improvements. Commissioners were concerned that the City has only committed \$40K to the project, which is less than 2% of their request of DURA. It was suggested that the City look for a grant or ask property owners along Depot Street to commit funds to the project. Commissioners also considered funding the removal of "blight" in the project area. Dan will review the content of the discussions held in 2015 with property owner, Julie Bryan, and report back to the Board. He and/or Erica will contact Julie again. Commissioners will also ask the City for a more detailed breakdown of the projects costs and updated plan drawing. The Board decided to commit \$40K in FY17, but may add additional funding to the project from "Other Projects," if some of their requests for more information and additional outside funding are met.

A motion was made to tentatively approve the Draft FY17 Budget and publish notice of a Public Hearing to be held on Wednesday, August 3, 2016.

Moved: Bart Birch

Second: Erica Rice

Passed: Unanimously

9. Three Year Planning Process

DURA received a funding request from O'Rourke's Restaurant. Discussion of this request was tabled until the August meeting.

A motion was made to table the funding request from O'Rourke's until the next meeting.

Moved: Erica Rice

Second: Greer Jones

Passed: Unanimously

10. Adjourn (8:20 PM)

A motion was made to adjourn the meeting.

Moved: Bart Birch

Second: Erica Rice

Passed: Unanimously

Attest:



Dan Powers, Chair



Carrie Cleary, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.