

TREE PERMIT
APPLICATION PROCEDURES

APPLICANT:

_____ Submits a completed tree permit application available at City Hall.

_____ Upon inspection, the City Tree Commission, through it's representative, may issue a permit to perform any of the acts specified in part A of section 09 in the Tree Ordinance.

_____ The City Tree Commission may condition the approval of any permit.

PUBLIC TREE PLANTING PERMITS:

_____ Each application for a planting permit shall designate the species, variety and proposed location of public tree proposed. The City Tree Commission shall have final authority to designate the location of the planting.

_____ Approval of public tree species, spacing, placement and minimum tree well sizes shall be obtained from the City Tree Commission prior to issuance of a permit.

_____ Whenever any public tree is planted or set out in conflict with the provisions of Chapter 9 in the Tree Ordinance, it shall be lawful for the City Tree Commission to cause removal of the same. The cost of removal of such tree may be charged to person responsible for the planting thereof.

TREE PRUNING/REMOVAL PERMITS:

_____ Prior to pruning or removal of any public tree, application for permit must be made by the property owner or private tree firm currently licensed by the City.

_____ Whenever a tree on public rights-of-way is removed, the applicant shall replace the tree removed as condition of issuance of a permit for removal, unless such requirement is waived by the City Tree Commission for good cause shown. Conditions may include a requirement for compensatory payments as set forth in Chapter 11 of the Tree Ordinance.

_____ Application will be placed on the next available Tree Committee agenda after the application and fee are received. All other pertinent information must be brought to the meeting in order to proceed.