

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
JULY 20, 2010**

Pursuant to adjournment of the City Council meeting held July 6, 2010, and the call of the Mayor, the Driggs City Council met in regular session **Tuesday, July 20, 2010**, at 7:00 p.m. A roll call was taken and present were council members: Jay Mazalewski, Greer Jones, Colin Dye and later in the meeting, George Mosher, Mayor Daniel Powers, Planning and Zoning Administrator Doug Self, Public Works Director Jared Gunderson and Financial Officer Amy Smith. Mayor Daniel Powers led the Pledge of Allegiance.

MINUTES TO REVIEW

Council Members reviewed the minutes from the City Council Meeting. Council Member Jones and Council Member Mazalewski made corrections.

Council Member Jones made a motion to approve the minutes of the July 6, 2010 City Council Meeting. Council Member Mazalewski seconded the motion. The motion passed unanimously.

CLAIMS REVIEW

Council members reviewed the claims.

Council Member Mosher made a motion to approve the claims as presented dated July 7, 2010 through July 20, 2010. Council Member Jones seconded the motion. The motion carried unanimously.

BUDGET WORK SESSION

Yuki Kobayashi spoke to the Council regarding the Airport Board Budget. He began by explaining the closure of the runway on July 28, 2010 due to restriping. At the time of the runway project, the stripping was done as a temporary solution to be done again when the weather was better. He explained to the Council the process for closing the airport stating that NOTEMS were processed, and the FBO and other airports in the area were notified. Mr. Kobayashi stated that weed control would be discussed at the next meeting and explained the maintenance fees that were collected and how they were distributed.

UPDATE FROM KATHY RINALDI-

Kathy Rinaldi, Teton County Commissioner, spoke to the Council regarding the Area of Impact, stating that although the County adopted the Comprehensive Plan, the County had never adopted the City ordinances. She stated this was not able to occur unless all ordinances were adopted by resolution, which would cause an increased workload. She suggested having an Urban Growth Boundary, which would be governed by City Ordinances.

Mr. Self stated that he felt the county had adopted the City's ordinances twice before and that there would be no increased effort as the County was already implementing the ordinances in the Area of Impact.

Mayor Powers stated that the city was going to raise the manholes that the County stated they would do. He asked the County to pay for this work. He also stated that the road across the bridge could not be chip sealed, as it first needed a base. He then stated that Flying Saddle Road needed to be discussed as half if it was the County's responsibility and half was the City's. Ms. Rinaldi asked that a list be submitted to the County indicating what shared projects needed to get done.

Mayor Powers stated he would like the Airport Board to be committed to helping with 1000 North and asked that the entitlement money from 2012 be placed toward this project.

BUDGET WORK SESSION – AMY SMITH

Mr. Kobayashi reviewed the Airport Board Budget. When finished Council Member Mosher felt it was important that gate access was corrected. Mayor Powers asked to see the Airport Board's Capital Improvement Plan.

Mayor Powers reviewed the general fund, 9-month fund summary. He felt the biggest concern was the water fund and stated the rate increase may help.

Council Member Mazalewski questioned the LID account. Amy Smith explained that the fund was based on accruals, meaning the LID was billed but the funds had not been received. She must do an adjustment at the end of the year because those funds won't be received until the following year.

Mayor Powers began to review the proposed budget. He stated the property tax had increased because of the recent annexation and new construction. Building permits and application fees were down and state revenue sharing had been increased. Ms. Smith stated this was a figure from the state and was based on an increase in commercial properties and population.

Mayor Powers stated the City Hall Rent would increase as the gymnastic center was using more space, therefore being charged more. The Council began a discussion about increasing the budget for the Urban Renewal Repayment as it was felt more time was spent in administering the fund than shown. Ms. Smith stated that she and the City Clerk would begin to track their time spent on various projects.

Mayor Powers stated that the Miscellaneous Revenue for Alcohol Permits and Business Registrations should be split, keeping 20% of the fund for administrative purpose and putting the other 80% toward economic development and special projects.

Salaries and Wages were increased because more of Mr. Self's time would be taken out of the general fund. Health Insurance had increased about \$1,000 a month. Ms. Smith explained the research she had done to ensure the City was getting the best coverage for the expense of insurance.

Mayor Powers explained the new funds created on page 2. Council Member Mazalewski questioned the contributions to the Special Events and Economic Development funds, stating the total was close to 100% of the previous funds, not leaving much for administrative costs as previously discussed. Ms. Smith stated that the contribution was only to the Economic Development. The Special Events funds did not have money allocated from another fund. Council Member Mazalewski questioned if \$3,000 was enough for the Special Events as he felt there was more agencies the City had donated to in the past. Mayor Powers suggested a non-profit contribution fund could be developed.

Council Member Jones questioned if the budget had increased salaries for cost of living. Ms. Smith stated that the only funds that increased in regards to salaries were for the parks and recreation fund to hire additional help. Mayor Powers stated it would be further discussed in Executive Session.

Upgrades to employee software were discussed. It was determined that a plan for computer and software upgrades was needed. Ms. Smith reported that three computer stations were replaced this year. Council Member Mosher questioned if a separate account should be created to replace computers, fix computers or upgrade computers. Ms. Smith explained the other accounts that could be used for the items listed above.

Ms. Smith stated \$60,000 was budgeted for City Hall projects which could include a new or repaired roof. Mayor Powers stated that this could also be used for the heating issues and improvements for the north side of the building.

The Park and Recreation Budget was discussed. Mr. Gunderson stated that they had allocated money for a temporary worker. A new Committee Project Improvement fund was created for the Parks and Recreation Committee to spend, as they needed. A spreadsheet of the park priorities was reviewed.

The Council reviewed the Five Year Capital Improvement Plan spreadsheet distributed during the meeting. Mayor Powers stated that the Council should review the expenses and determine how that will affect the Resort Tax fund. Some of the projects for 2010 included a snow blower, pathways and chip seal along various streets. Mayor Powers stated in the new fiscal year, he felt some pathways could be completed. Mr. Self explained that the pathway project and the Main Street project would be done in conjunction with each other. Mayor Powers stated that due to the extra material at the airport, it was a good time to complete pathway projects for a reduced cost. The Council wanted to see the pathway from 5th Street to the Skate Park take priority and then from Ski Hill to the middle school. Council Member Mosher volunteered to discuss pathways along 1000 North with Louis Simonet at the County.

The biggest project in regards to the Capital Improvement Plan was the water line, which needed to be replaced from Ashley to Short on Main Street. This should be done along with the Main Street Project as to not have to do it after that was completed. Mayor Powers suggested replacing from Short to Ross Avenues.

The road levy money would also be included in next year's budget. Mayor Powers concluded the review of the Five Year Capital Improvement Plan. The Airport Board would also put money toward projects, especially 1000 North.

The Road Fund was discussed and the revenues were reviewed. A temporary employee would be hired to plow during the winter months. Council Member Mazalewski questioned why the fuel budget was lower. Mr. Gunderson explained and stated that some of the funds also came out of the water and sewer funds.

Mayor Powers discussed the water revenue stating it included the fee increase. Regarding the Project funds, the water line replacement was a combination of the Main Street Line and Reserves funds. The spreadsheet for the water projects was reviewed.

The solar grant was included in the sewer revenue fund. The new sewer plant project may begin in the next fiscal year so a portion of the construction loan payment to the City was included in this budget. The Creekside lift and the vector truck were major expenses, aside from the sewer plant project, for the coming year. If the vector truck was not purchased, cleaning services would have to be budgeted. Mr. Gunderson seemed to feel it would be \$30,000 or more.

Impact fees were discussed. Mayor Powers felt the impact fees should be used and "put to good work." Mr. Self reminded the Council that impact fees needed to be spent on projects identified in the Capital Improvement Plans.

PUBLIC WORKS REPORT

Jared Gunderson stated the chip seal on Little Avenue bike lanes had been done. The fog seal on Little Avenue and Johnson would be done in the next couple of days.

Discussion of special events in the parks began. Mr. Gunderson felt that groups should be required to get extra garbage cans and port-a-potties. This had been done with others and he wanted to ensure the Centennial Committee would also do this for the future use of the park.

A temporary worker had been hired to work 30 hours a week. Mr. Gunderson stated he would be watering and mowing parks.

Mr. Gunderson had put out a bid to fill the lagoons, as the public works department was too busy to do it.

PLANNING AND ZONING REPORT

Doug Self stated that a subdivision application had been heard by the Planning and Zoning Commission and had been tabled. Several issues should be corrected and looked into, including a possible vacation. Mr. Self stated he might need to use funds to hire an engineer to do a study of the intersection at 5th Street and Ross Avenue. It was discussed that the applicant helps to pay for the study. Mr. Self stated it could wait until the

applicant paid for impact fees on Phase 2 of the project. At this time, the applicant was only doing Phase 1 and could not be required to partake in the study.

Mr. Self sent a letter of enforcement to Clair Rood and Valley Centre Subdivision regarding the park. The Main Street Project preliminary design would take place next month and the community and Council would have an opportunity to make comments. Ben Burke, from ITD, would meet with the affected property owners as well. The Energy Grant would have a walk-through and then the bid would be open to the public.

Mr. Self would meet with the Hokin Family regarding the lot. He stated the lease for the property would have a one-year period with an option to renew. All improvements to the property would be equally divided between the Hokin Family and the City of Driggs.

Mr. Gunderson questioned if the space to the north of the Colter Building could be used as a parking lot. Mr. Self stated it could not unless the property owner received a conditional use permit and paved it.

MAYOR'S REPORT

Mayor Powers stated the Centennial Committee requested that all Council Members and the Mayor take part in the parade on August 7, 2010 at 9:30am.

Mayor Powers informed the Council that a business owner asked him what economic incentives the City of Driggs had for new businesses. He explained the purpose of the Industrial Building, but the business owner asked if the City would be willing to give tax breaks to new businesses. Council Member Jones felt that was not an option, as the city had not done that for any other businesses. Council Member Mazalewski felt it should be researched to see what other communities do for new businesses.

Mayor Powers questioned if the Council would be willing to give the County Extension Office a lease for 10 years at \$300-\$350 a month. It was determined that would be agreeable if there was a clause that stated the rent could increase if utilities were to increase.

Council Member Mazalewski stated he volunteered to be on the TRPTA Board.

EXECUTIVE SESSION

Council Member Mazalewski made a motion to go into executive session at 9:01pm pursuant to Idaho Code 67-2345(f). Council Member Jones seconded the motion. Schuehler took a roll-call vote: Council Member Mazalewski, aye; Council Member Jones, aye; Council Member Mosher, aye; and Council Member Dye, aye. The motion carried unanimously.

The Council came out of executive session at 11:23pm.

Council Member Jones made a motion to approve the Weinbrandt settlement. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mazalewski seconded the motion. The motion passed with all in favor and the meeting was adjourned at 11:25pm.

ATTEST:

Sonya Adams, City Clerk

Daniel J. Powers, Mayor