

Driggs Reed Memorial Airport Board

November 17, 2010

5:00pm

Driggs City Hall

Members Present: Tom Hunter (Presiding), Lou Christensen, Ash Alexander, Delwyn Jensen and Yuki Kobayashi.

APPROVAL OF MINUTES

The minutes from October 20, 2010 were reviewed. Delwyn made a correction to the minutes.

Ash Alexander made a motion to approve the minutes from October 20, 2010. Delwyn Jensen seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Yuki reviewed the treasurer's report. He began a discussion regarding the insurance and sheriff invoices from the City. Delwyn questioned if the Sheriff was able to patrol the airport and Yuki explained that the City obtained an additional contract with the Sheriff's Department and felt that airport property owners were paying for the sheriff services three times; through the Airport Board, through their water bills and through taxes.

Delwyn questioned if the airport had additional insurance. Yuki stated there wasn't. Delwyn then stated he felt it was reasonable to pay for the insurance, but did not feel the board should pay for the sheriff. Tom stated that the board could not pay these invoices according to the FAA grant assurances.

Ash questioned if these expenses were in the budget and if so was the board obligated to pay them. Because Yuki did not have the current budget he was unable to answer that question.

Delwyn Jensen made a motion to deny payment of the Sheriff and Insurance invoices. Ash Alexander seconded the motion. Lou Christensen abstained from the vote. The vote passed with a majority in favor.

Lou Christensen made a motion to pay HDR and Knife River when reimbursement arrived. Delwyn Jensen seconded the motion. The motion passed with all in favor.

OLD BUSINESS

Snow Plow Policy – After Hours

Yuki stated that because the FBO was using the equipment and fuel to remove snow, the board needed to determine an hourly rate that would be charged for snow removal after hours or when the snow accumulation was less than 2 inches. He felt that \$95 would cover the costs and explained that Teton Aviation would then charge for labor.

NEW BUSINESS

Airport Maintenance Agreement with Teton Aviation

Lou Christensen made a motion to approve the agreement between the Airport Board and Teton Aviation. Delwyn Jensen seconded the motion. The motion passed with all in favor.

Snow Plow Policy – After Hours

Yuki stated he spoke to the airport in St. Anthony and they felt the charge would depend on how much snow was being removed. He further stated that the Mac truck used about 8 gallons of fuel per hour and would take approximately 3 hours to complete. Trevis Allen, from Teton Aviation, stated that after hours, employee time might be approximately \$75 an hour.

Ash felt that the Board should research the issue more to see what other airports were charging. Yuki was against this, as he did not want to delay the process. Trevis stated he called local businesses and the average charge for a loader was \$80-90 for fuel, equipment and the operator. Ash did not feel the board should deter pilots from landing at the airport. Ken Koster reminded the Board that the airport was not required to remain open 24 hours a day.

Lou stated that a truck could be purchased for \$1800 and if the truck were used for 100 hours, the cost to run the truck would only be \$18 per hour. Delwyn felt the board should only charge for fuel as the equipment had already been paid for and just needed to be maintained. Tom did not feel \$95 was reasonable. It was discussed that \$50-\$60 would cover the fuel cost, with a little reserve for maintenance.

Delwyn Jensen made a motion to charge \$50 an hour for after hour snow removal. Lou Christensen seconded the motion. The motion passed with the majority in favor.

Ash Alexander had to leave the meeting.

Through the Fence Maintenance Fee Discussion

Tom explained that the through the fence users were not paying a maintenance fee. Yuki stated that according to the FAA assurances, the users need to pay their share of the maintenance and that it should be a fair amount.

Tom suggested that since on-airport users pay \$300 a year, that the through the fence users should pay \$200. Yuki disagreed stating that the through the fence lots were bigger than the on airport lots, which were charged based on the square footage. He then stated that Stephen Zollinger felt that the difference between the two were so small that the charge could be the same. Delwyn agreed.

Delwyn Jensen made a motion to charge the Through the Fence users \$300 for 2500 square feet with a maximum charge of \$600 for anything above 2500 square feet.

Tom questioned how many through the fence users had double lots.

Delwyn Jensen withdrew his motion.

Tom then discussed that some on airport lots were larger than 2500 square feet and were still charged \$300. Ken Koster suggested that a through the fence users should be charged \$300 unless their hanger was larger than 5000 square feet, at which time the fee would be prorated to a maximum of \$600. Delwyn felt that each lot should be charged a minimum of \$300 regardless of the square footage and anything above 2500 square feet should be charged \$.12 per square foot.

Delwyn Jensen made a motion to charge the through the fence users a maintenance fee of \$300 and anything above 2500 square feet charge \$.12 per square foot with a maximum charge of \$600. Lou Christensen seconded the motion. The motion did not pass as the vote was tied.

The discussion was tabled to the next meeting.

Yuki Kobayashi moved to adjourn the meeting. Lou Christensen seconded the motion and the meeting was adjourned at 6:53pm.