

## Driggs Reed Memorial Airport Board

September 15, 2010

5:00pm

Driggs City Hall

**Members Present:** Tom Hunter (Presiding), Lou Christensen, Josh Wach, Ash Alexander and John Trudelle.

### **APPROVAL OF MINUTES**

The minutes from August 18, 2010 were reviewed.

**Lou Christensen made a motion to approve the minutes from August 18, 2010. Ash Alexander seconded the motion. The motion passed with all in favor.**

### **TREASURER'S REPORT**

Yuki reviewed the financial report with the Board.

**Lou Christensen made a motion to approve the Ace Hardware and ATS invoices. Ash Alexander seconded the motion. The motion passed with all in favor.**

Yuki explained several accounts and their status. The process to cancel leases was discussed.

### **2010 Budget Amendment**

Yuki explained that because of the airport reconstruction project, funds were received that were not included in the 2010 budget. The budget amendment had been published in the newspaper as being included with the City's overall budget amendments.

Lillian Bowen joined the meeting. Yuki asked that she explain the invoices from Calhoun and Wright and HDR, as discussed in the financial report. She explained the invoice included writing the final reports and following up with the contractors. The City requested the Sweetwater easement evaluation for the Corrective Action Plan. Ms. Bowen explained that the FAA was not aware of this action at this time and therefore it was not included in the project costs.

**Lou Christensen made a motion to pay the invoices for HDR and Calhoun and Wright. Yuki Kobayashi seconded the motion. The motion passed with all in favor.**

### **OLD BUSINESS**

#### **Master Plan**

Lillian explained that this plan was to forecast the use and planning of the airport. She stated the ALP had been done earlier due to the runway issues. Services that need to be added should also be included in the master plan, Lillian stated.

#### **Fencing/Gates**

Tom stated there was a cable strung across the taxiway just before Voorhees. He did not feel this was a good option and questioned why the gate at the taxiway was not used. Yuki stated that several pilots were going through the gate and not closing it until they return from their flight. He further stated that the fence at Mustang Ranch had been moved recently. It was discussed that gates should be put up in the various subdivisions that are adjacent to the airport. Lillian stated that with the FAA Grant Assurance, subdivisions would be required to do so.

Tom read a letter from David Enrico regarding the cable fence that was erected. Communication with the Teton County Sheriff and Teton County Fire Marshal had taken place already because an instance with the fence.

Doug Self stated that Mustang Ranch was a county public road and that it needed to officially be vacated. David and Bonnie Enrico disagreed; stating that Mr. Self stated the road was private. Mr. Self responded stating that his statement was not official and the road was platted as a county road. David Enrico stated the process had been started to vacate the road.

Discussion for the FAA proposed policy began. Mr. Self suggested comments be received as there were several "grey" areas that need clarification.

Yuki stated he would like to see the same type of gate that was currently being used at the other access points to be able to use the same keycards and software.

### **Mowing**

Lillian stated she would like to see the whole airport mowed one time before the winter season came. Yuki stated this could be discussed at the meeting on Monday, September 27, 2010 as meeting would discuss the contract between Teton Aviation and the Airport Board, which included snow removal, mowing and general airport maintenance.

### **NEW BUSINESS**

**Renewals-Charles Jones and Suzanne Paisley, Shane Jones and H. Jones**

#### **Construction**

**Yuki Kobayashi made a motion to renew the lease for Jones/Paisley and Jones Construction for another 5 years. Ash Alexander seconded the motion. The motion passed with all in favor.**

#### **Layne Meyers – New Lease for 3-7**

Tom explained that his hanger was for sale and currently had a contact with Layne Meyer.

#### **Zone Change for Lot 6 in Sweetwater Subdivision**

Tom explained that the zone change application had been withdrawn by the applicant.

#### **FAA Notice of Proposed Policy regarding Access to Airports**

Doug Self provided information regarding the proposed policy. Mr. Self stated that a residential through the fence access plan would have to be developed. He further stated that it appeared the FAA would grant access in those developments that had already been granted through the fence access. He stated this needed to be clarified with the FAA, as it was one of the “grey areas.”

Significant plans would also be required to show how the airport would maintain the access points by requiring gates at the access point or airport boundary. Lillian felt there were no gates available to cover the wingspan of some aircraft and that the subdivisions should be responsible for allowing access. If gates were placed at the beginning of the subdivision this would reduce the size of gate needed.

Ken Koster suggested that the FAA should approve the lots within the subdivision adjacent to the airport as those allowed to have access, and then be zoned for resident hangers only.

Josh Wach felt that Planning and Zoning should develop zoning for the area. Mr. Self responded stating the city had a draft airport land use zone, which was done 2 years ago. That was put on hold when the issues about the Through the Fence Agreements arose. He further explained the general uses in the zone and stated after the ruling of this policy, the zone could be developed in greater detail.

**Ash Alexander moved to adjourn the meeting. Josh Wach seconded the motion and the meeting was adjourned.**