

**City of Driggs**  
**PLANNING AND ZONING COMMISSION MEETING**  
**MINUTES**  
MEETING HELD AT CITY HALL  
**January 8, 2014**  
**6:30pm**

**MEMBERS PRESENT:** Delwyn Jensen (Chair), Chris Valiante, Jen Calder, and Lindsey Love  
**STAFF PRESENT:** Ashley Koehler, Planning and Zoning Administrator  
**PUBLIC PRESENT:** None

Chairman Delwyn Jensen called the meeting to order at 6:36pm and asked for a review of the 11/13/2013 minutes. **Commissioner Chris Valiante motioned to approve the minutes of 11/13/2013. Commissioner Jen Calder 2<sup>nd</sup> the motion. Motion passed with all in favor.**

**1). Possible Approval: Lot Split for Lot 6, Block 2 of the Wallace Way Subdivision, located at 590 Easy St. Applicant- *Hermen & Maria Perez***

Koehler summarized the Staff report and explained the request to split the lot and record a driveway easement. The Fire District reviewed the driveway width and found it acceptable. Koehler identified the outstanding issue of the carport not meeting setbacks. A timeline should be submitted in writing to Staff for when the carport will come into compliance with the setbacks and with a building permit. Commissioners discussed the location of the new lot and setbacks. **Commissioner Calder made a motion to approve with the conditions that the County Surveyor review the survey for accuracy and that the applicant submit a timeline to Staff for modifying the carport with a building permit so that it conforms with the east side setback. Commissioner Valiante 2<sup>nd</sup> the motion. The motion passed with all in favor.**

**2). Commissioner Comments**

Koehler asked the Commission if Staff could administratively review the revisions to the Broulim's expansion or if they would like to review again at a future meeting. Koehler explained that the building plans for the Broulim's Supermarket expansion have been revised since the P&Z approved it in November. The total expansion will be 50,000sqft including a 685sqft building addition and 750sqft freezer/cooler unit. The freezer unit is similar to the mechanical equipment that exists behind the building currently. The material could be painted to match the color of the building. Commissioner Jensen stated that he felt this was insignificant because it is located at the rear of the building. Commissioner Calder and Valiante supported that statement.

Commissioner Jensen asked for an update on the work from Code Studio. Koehler responded that the City expects a draft Code at the end of January.

**Commissioner Calder made a motion to adjourn at 6:51pm. Commissioner Love 2<sup>nd</sup> the motion. The motion passed with all in favor.**

Approved by:

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Delwyn Jensen (Chair)

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Date