

Minutes of the Regular Meeting of the Board of Commissioners Driggs Urban Renewal Agency

March 6, 2013 – 6:30pm
Driggs City Hall – Conference Room

1. **Call to Order** – determination of a quorum (6:37pm)

Commissioners Present: Hyrum Johnson, Lyn Christian, Denis duNann, Aaron Little, Bart Birch,

Commissioners by Phone: Carrie Cleary

Others Present: Cynthia Rose, Matt Parks by phone

2. **Adoption of Agenda**

Changes to Agenda: None

A motion was made to approve the agenda.

Moved: Bart Birch

Second: Aaron Little

Passed: Unanimously

3. **Approval of Minutes from January 9, 2013**

Changes to Minutes from 1.9.13: None

A motion was made to approve the Minutes of the Meeting from January 9, 2013.

Moved: Denis duNann

Second: Aaron Little

Passed: Unanimously

4. **Review of Financial Reports from 1.31.13 and 2.28.13**

The financial reports were reviewed. Hyrum told the Commissioners that the DURA attorneys and Hawley Troxell, the Bond Council for the Wells Fargo Note, had agreed that DURA could now choose to repay the \$50,000 loan proceeds that were drawn down as a condition of closing the loan. He explained that once these funds were repaid, they would not be available to use again.

A motion was made to repay the outstanding balance on the Wells Fargo note along with any interest due.

Moved: Aaron Little

Second: Denis duNann

Passed: Unanimously

5. **Execution of Administrative Contract**

Hyrum reported that the 2013 Administrative Contract had been executed and the \$1000 bonus paid.

6. 2012 Audit Approval and Motion to Authorize Chair to Transmit to the State

Hyrum told the Board that he and Lyn were very pleased with the new auditors, Galusha Higgins & Galusha, for their thoroughness and attention to detail. The auditors conducted a comprehensive review of the DURA records to make a full disclosure of any potential liabilities, and found none. Lyn added that the DURA Board of Commissioners is fiscally conservative and focused on containing operational expenses to keep funds available for projects.

A motion was made to approve the 2012 Audited Financial Report and to authorize the Chair to transmit the audit to the State.

Moved: Bart Birch

Second: Aaron Little

Passed: Unanimously

7. Public Comment on the 2012 DURA Annual Report

Hyrum read the Public Comment Script inviting members of the public to comment on the DURA 2012 Annual Report. No members of the public attended the meeting to comment on the annual report, nor was any public comment received through the mail.

A motion was made to approve the 2012 Annual Report and Resolution 03.06.2013, *A Resolution of the Board of Commissioners of the Urban Renewal Agency of the City of Driggs Idaho, to be termed the "Annual Report Resolution," approving the Annual Report of the Urban Renewal Agency, for calendar year 2012; approving the notice of filing the Annual Report; directing the Chair to submit said report; and providing an effective date.* (Read by title only.)

Moved: Bart Birch

Second: Denis duNann

Passed: Unanimously

8. Executive Session: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Idaho Code Section 67-2345(1)(f)

Motion to Enter Exec. Session

It was moved and seconded that the DURA Board of Commissioners should enter Executive Session to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Idaho Code Section 67-2345(1)(f)

Moved: Hyrum Johnson

Second: Bart Birch

Role Call Vote: HJ: Aye BB: Aye CC: Aye LC: Aye DdN: Aye AL: Aye

9. Downtown Projects Update

Scenic Byway Center: Hyrum reported that Plan 1 Architects had been selected to complete the Scenic Byway Center. The City Council had approved the selection and Plan 1 will submit a contract in the next few weeks. Hyrum believes that Plan 1 has a great team, that they are very qualified for the project, and that their involvement in the community was an asset to the project.

Downtown Plaza: Design Workshop, architects from Denver, have been selected for the Plaza project. Hyrum shared a request from the City for financial support in FY2013 to assist with the City Center Plaza Design in the amount of \$2,662.

A motion was made to approve the City's request for \$2,662 from the FY2013 budget to assist with the City Center Plaza Design.

Moved: Denis duNann Second: Lyn Christian Passed: Unanimously

Survey of Local Businesses: Hyrum reported that he has not begun the process of surveying local business, but that he will be accomplishing this task soon.

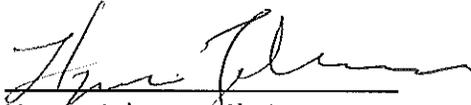
10. DDCA Report

No update from the DDCA was presented.

11. Adjourn (7:56pm)

Moved: Aaron Little Second: Bart Birch Passed: Unanimously

Attest:


Hyrum Johnson, Chairman


Lyn Christian, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.