Minutes of the Regular Meeting of the Board of Commissioners Driggs Urban Renewal Agency

January 8, 2014

1. **Call to Order** – determination of a quorum (6:37 PM)
   Commissioners Present: Lyn Christian Bart Birch, Carrie Cleary

   Commissioners by Phone: None

   Others Present: Cynthia Rose

2. **Adoption of Agenda**
   Changes to Agenda: None

   A motion was made to approve the agenda as presented.

   Moved: Bart Birch **Second: Carrie Cleary** **Passed: Unanimously**

3. **Approval of Minutes from December 3, 2013**
   Changes to Minutes: #5. Lyn recalled that Bart Birch moved to nominate her as Chair of DURA.

   A motion was made to approve the minutes of the December 3, 2013 meeting with the change to #5.

   Moved: Bart Birch **Second: Carrie Cleary** **Passed: Unanimously**

4. **Monthly Financial Reports**
   Bart asked for an explanation of how DURA is reimbursing the City of Driggs for charges related to the GeoTourism Center. Cynthia will speak to Doug Self and report back to the Board.

   Lyn will ask Kelly to track the reimbursement payments and add them to the monthly reports.

5. **Openings on Board**
   Lyn reported that the Driggs City Council approved a new term on the DURA Board for Aaron Little at their meeting on January 7th.

   A motion was made to appoint Dan Powers to the unexpired term on the Board vacated by Denis du Nann.

   Moved: Bart Birch **Second: Carrie Cleary** **Passed: Unanimously**

The Board discussed several possible candidates for the remaining expired term on the Board. Lyn will speak with several of the candidates and ask them to submit a letter of interest to the mayor for consideration by the City Council.

6. **Redevelopment Association of Idaho (RAI) Update**
   Lyn gave a brief overview of the history of the RAI and the state and national concerns about urban renewal agency operations. The RAI is asking URA board members across the state to write to their legislators to share their experiences and the accomplishments of their agencies.

   Bart will draft a letter for DURA board member to send by mid-January.

7. **Project Updates – TGC Construction, Exhibits & Plaza**
   Lyn reported that the groundbreaking ceremony for the GeoTourism center took place on January 6th. Construction has begun, and the contractor, architects and PAC have identified approximately $32K of reductions to the project through Value Engineering.

   Bateman-Hall, the project construction firm, will be working directly with Plan 1 on any and all change orders or cost issues. Once decided, these changes will require City Council approval.

   Cynthia reported that the exhibit design process is about 90% completed, and should reach 100% in the next few weeks.

8. **Adjourn (7:19 PM)**

Moved: Carrie Cleary **Second: Bart Birch** **Passed: Unanimously**

Attest:

Lyn Christian, Chairman

Carrie Cleary, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.