

**Draft Minutes**  
**Regular Meeting of the Board of Commissioners**  
**Driggs Urban Renewal Agency**

**November 5, 2014**

**1. Call to Order – determination of a quorum (7:10PM)**

Commissioners Present: Lyn Christian, Bart Birch, Carrie Cleary, Larry Young, Dan Powers

Commissioners by Phone: None

Others Present: Cynthia Rose

**2. Adoption of Agenda**

Changes to Agenda: None

**A motion was made to approve the agenda as presented.**

**Moved: Bart Birch**

**Second: Larry Young**

**Passed: Unanimously**

**3. Approval of Minutes from October 1, 2014**

Changes to Minutes: One clarification noted below.

**A motion was made to approve the minutes of the October 1, 2014 meeting with a clarification under #4, explaining that the Commissioners always believed that the \$474,028 commitment for the geotourism project was for the total project, and never intended as an amount for a single fiscal year.**

**Moved: Larry Young**

**Second: Bart Birch**

**Passed: Unanimously**

**4. Monthly Financial Reports**

Lyn reported that the \$100,000 disbursement from the Wells Fargo Line of Credit had been received. DURA also received Tax Increment Funding in the amount of \$15,403.17 in October.

Lyn asked the commissioners to consider paying the City of Driggs \$83,009, the remaining balance of the DURA commitment to the Teton Geotourism Center.

**A motion was made to pay the City \$83,009 for the Teton Geotourism Project from the line of credit funds.**

**Moved: Dan Powers**

**Second: Bart Birch**

**Passed: Unanimously**

**5. Motion to approve a Principal Payment on Wells Fargo Loan**

Lyn suggested that the Board consider beginning to repay the principal of the Line of Credit.

A motion was made to pay \$10,000 on the principal balance of the Wells Fargo Line of Credit from general revenue funds.

Moved: Bart Birch

Second: Dan Powers

Passed: Unanimously

**6. City Reports**

Doug Self provided an update on several City project, none of which required immediate action by DURA.

**7. Request from Teton Geotourism Center for Community Gallery Project Funds**

Cynthia reported that the TGC submitted a grant request to the Teton Springs Foundation (TSF)

8. for the funds to complete the Community Gallery. It is unclear if the grant will be awarded, particularly because the facility ultimately belongs to the City of Driggs, and government agencies are exempt from TSF grants.

The approximate total cost of the project, including finishing the walls, floor, electrical work, installing exhibit lighting and display system, and purchasing tables, chairs, projector and screen, is \$18,000. The commissioners indicated that they would be open to funding the project if the grant application was not accepted.

**9. Recruitment of Commissioners with Terms Expiring in October**

The commissioners discussed several possible candidates for filling seats on the Board of Commissioners. Bart will contact Max Woolstenhulme, Dan will talk with Beau Jacoby and Sarah Johnston, and Larry will contact Bill Leake.

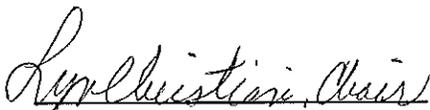
**10. Adjourn (7:41PM)**

Moved: Larry Young

Second: Bart Birch

Passed: Unanimously

Attest:

  
Lyn Christian, Chair

  
Carrie Cleary, Secretary

*Anyone requiring special access consideration must notify the DURA 2 days prior.*