

**Draft Minutes of the Public Hearing on FY16 Budget and
Regular August Meeting of the Board of Commissioners
Driggs Urban Renewal Agency**

August 5, 2015

1. **Call to Order** – determination of a quorum (7:05PM)
Commissioners Present: Lyn Christian, Carrie Cleary, Larry Young, Dan Powers, Bill Leake

Commissioners by Phone: None

Others Present: Cynthia Rose

2. **Adoption of Agenda**
Changes to Agenda: None

A motion was made to approve the agenda as presented.

Moved: Larry Young Second: Carrie Cleary Passed: Unanimously

3. **Public Hearing On FY 2015 Budget**

Lyn read the Public Hearing Script aloud, then invited the DURA Commissioners to discuss the draft 2016 fiscal year budget. Lyn shared that the Teton County tax increment revenues for July 2015 were approximately 7% less than expected. This will lower the “transfer from reserves” listed on the draft budget for 2016. The board agreed that this was not a significant change to require editing the draft.

Lyn then invited public comment. No members of the public were present at the Public Hearing and no written comments had been submitted prior to the meeting.

The Board of Commissioners had no further comments.

4. **Approval of Fiscal Year 2016 Draft Budget**

A motion was made to approve Resolution 2015.08.05, entered into the record below by title only.

Moved: Dan Powers Second: Larry Young Passed: Unanimously

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF DRIGGS, IDAHO, TO BE TERMED THE "ANNUAL APPROPRIATION RESOLUTION," APPROPRIATING SUMS OF MONEY AUTHORIZED

BY LAW AND DEEMED NECESSARY TO DEFRAID ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016, FOR ALL GENERAL, SPECIAL, AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN OR VICE-CHAIRMAN TO SUBMIT SAID BUDGET TO THE CITY OF DRIGGS; AND PROVIDING AN EFFECTIVE DATE.

5. Approval of Minutes from July 1, 2015

Changes to Minutes: None

A motion was made to approve the minutes of the July1, 2015 meeting as presented.

Moved: Bill Leake

Second: Larry Young

Passed: Unanimously

6. Monthly Financial Reports

The cash on hand reflected as of June 30, 2015 did not include the \$93,779.05 received in July from Teton County. Lyn reported that she had paid off the remaining balance on the line of credit at Wells Fargo Bank.

The Board reviewed the monthly invoices and approved all claims.

A motion was made to approve claims presented as presented, as well as the security deposit and August rent for the new office space at 1 S. Main Street.

Moved: Dan Powers

Second: Larry Young

Passed: Unanimously

7. City Projects

The Board reviewed Doug Self's City Project Report. Doug reported that Broulims is now considering a third offer for the property north of Ace Hardware. His report also included information that the City has budgeted funds in FY16 to cover the costs of considering and executing the creation of a new district between Depot Street and Ross west of Hwy. 33 and east of the old railroad right of way.

Doug also sent a new request for funding to help find a solution for a non-conforming access on the north side of Corner Drug. The Commissioners decided to collect additional information on this request, particularly with regard to potential costs and whether this was really a property owner's responsibility.

Lyn reminded the Board about Doug Self's previous report requesting potential DURA assistance for the Stock Lumber Building redevelopment. Lyn suggested that DURA invite the building owner, Randy Burnside, to a monthly meeting, as had been done with Julie Bryan and the property on Depot Street. If desired, Ryan Armbruster and/or Matt Parks could call into the meeting to provide legal counsel.

Lyn will ask Ryan Armbruster to send DURA a 1-2 page document outlining the types of assistance DURA can legally provide to property owners within the DURA District.

Erica and Cynthia drafted forms for funding requests and for DURA evaluations of those requests. The Board approved the forms and Cynthia will have Doug make the request form available to Randy Burnside.

8. Office Relocation

The Board discussed moving the office to a small space located at 1 South Main Street, above Sotheby's. The rent would be \$200/month including utilities except phone/internet services. Carrie offered to help select the best phone system option. Bill requested that Cynthia contact Brian McDermot about possibly sharing the space with the Economic Development group.

A motion was made to enter into a one year lease with Paul Vaughn for the new office space at 1 S. Main Street.

Moved: Larry Young

Second: Bill Leake

Passed: Unanimously

9. Appointment of Commissioners

On August 4, 2015, the City Council reappointed Bart Birch for another term ending 9.30.16. They also reappointed Carrie Cleary for a term ending 9.30.18.

Lyn's term ends 9.30.15, creating a vacancy to be filled immediately. Potential candidates mentioned include Rick Baldwin, Alan Allred, and Tori Francher. The Commissioners were requested to approach these and other individuals whom they thought would be good candidates for the vacancy. Anyone interested in joining the Board should provide a letter of interest to Mayor Johnson. DURA Commissioners are asked to contact the Mayor with their input on candidates as well.

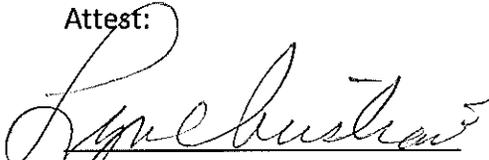
10. Adjourn (8:16PM)

Moved: Larry Young

Second: Bill Leake

Passed: Unanimously

Attest:


Lyn Christian, Chair


Carrie Cleary, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.