

Draft Minutes
Regular Meeting of the Board of Commissioners
Driggs Urban Renewal Agency

October 7, 2015

1. **Call to Order** – determination of a quorum (7:06 PM)
Commissioners Present: Bart Birch, Dan Powers, Erica Rice, Larry Young

Commissioners by Phone: Carrie Cleary

Others Present: Cynthia Rose, Doug Self

2. **Adoption of Agenda**

Changes to Agenda: Discussion of the DURA website was added as item # 11.

A motion was made to approve the agenda with the addition.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

3. **Approval of Minutes from September 2, 2015**

Changes to Minutes: Correction of spelling of Randy Burnside's name under #5.

A motion was made to approve the minutes of the September 2, 2015 meeting with the one change.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

4. **Monthly Financial Reports**

Dan explained that after paying the current claims, the primary DURA checking account would have only about a \$400 balance. Dan will get signature authority on the DURA checking accounts and move \$50,000 from savings to the primary checking account. He will also combine the two checking accounts into one.

5. **Monthly Claims**

The Board reviewed the monthly claims, which included \$50,000.00 for the West Little construction project.

A motion was made to approve the monthly claims as presented.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

The Board also approved \$25,000 for the new pathway south of Driggs. The check will be with the November claims.

6. Project Updates

Doug reported that the West Little project was progressing well. He anticipates that the project will be completed in three weeks and that traffic will be allowed back on the street around October 15th.

1. Stock Lumber

Doug explained that the Stock Lumber redevelopment plan was a large project that would require significant funds and several years to complete. Current discussions included the possibility of DURA purchasing some area that would be developed for parking. The plan also includes the completion of Front Street to reroute traffic, and the preparation of land for future commercial development. The Board did not feel that this concept fell within DURA goals, but Dan will talk with property owner, Randy Burnside to get more understanding of his ideas.

2. Corner Drug

Doug presented a new funding request to the Board for the removal of an old electric light pole. The City and the owner of Corner Drug, Aaron Myler, will be sharing in the cost of this project.

A motion was made to approve \$1889 for removing the light pole.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

DURA also considered a funding request to help improve access on the north side of Corner Drug. Said improvements are located in the City right-of-way.

A motion was made to approve \$450.00 for the access improvement.

Moved: Larry Young

Second: Bart Birch

Passed: Unanimously

3. Wayfinding

The City is waiting for final plans and estimates that the Wayfinding signage will be installed in Spring 2016.

4. Transit Center

Doug reported that Broulims had rejected a third offer from the City to purchase land north of Ace Hardware for parking for the Transit Center. The City is contemplating another offer for a part of the desired property.

5. Pathway Project

The Pathway Project is just beginning, going smoothly and will hopefully be completed within a few weeks.

7. New DURA District Progress

No progress has been made at this time on creating a second DURA District.

8. RAI Update

Cynthia had attended the RAI Annual Meeting in Boise, September 15th. She reported that the RAI is working diligently to provide accurate information and documentation of successful URA

projects across the state to the legislature. The Interim Committee on Urban Renewal has members with strong opinions on both sides of URA concerns. Dan will send information about DURA projects.

9. Office Relocation

Casey Singer, administrator for Scott Christensen, rented the office across the hall from DURA and no longer needs to share the DURA Office. Cynthia is looking for another person to share the office. Cynthia also presented a quote from Silver Star for internet and phone service. The Board authorized internet service, but wants Carrie to help set up a google phone number connected to Cynthia's personal cell phone to serve as the DURA phone number. DURA will pay \$30/month of Cynthia's cell phone bill.

10. Recruitment of Commissioner -One vacancy remains

The Board decided to wait until after the City Council elections in November before addressing the vacancy. The Redevelopment Association of Idaho supports having a city council member on an urban renewal boards.

11. Adjourn (8:20 PM)

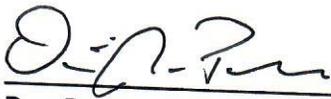
A motion was made to adjourn the meeting.

Moved: Larry Young

Second: Bart Birch

Passed: Unanimously

Attest:



Dan Powers, Chair



Carrie Cleary, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.