

**Draft Minutes**  
**Regular Meeting of the Board of Commissioners**  
**Driggs Urban Renewal Agency**

**January 6, 2016**

1. **Call to Order** – determination of a quorum (7:06 PM)  
Commissioners Present: Carrie Cleary, Dan Powers, Erica Rice, Larry Young, Bart Birch, Bill Leake

Commissioners by Phone: None

Others Present: Cynthia Rose

2. **Adoption of the Amended Agenda (posted 1.4.16)**  
Changes to Agenda: None

A motion was made to approve the agenda as presented.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

3. **Approval of Minutes from December 2, 2015**  
Changes to Minutes: None

A motion was made to approve the minutes of the December 2, 2015 meeting as presented.

Moved: Larry Young

Second: Carrie Cleary

Passed: Unanimously

4. **Monthly Financial Reports**

Dan reported that DURA has a new contact at Wells Fargo Bank. Dan will finalize his signing authority for all three accounts and then combine the two checking accounts as previously decided by the Board.

5. **Monthly Claims**

A motion was made to approve the monthly claims as presented.

Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

6. **Project Updates**

1. **Wayfinding #4 & #20**

Sign fabrication is on hold until final transit center location is decided.

**2. Transit Center**

Conceptual Design activities slowed during the holidays. Doug expects to have concept alternatives for DURA to review at their February meeting.

**3. Front Street District**

Doug is working on the eligibility report for the proposed Front St. District.

**4. New Land Use Code**

Larry shared that the new land use code does not contain much substantive change. Primarily it contains more clarity and is more user friendly. He did suggest that a mention of the DURA district in the preamble may be appropriate.

**5. Depot Street**

The City and DURA will be considering whether to proceed with Depot Street improvements in 2017. Dan has contact Julie Bryan to suggest that she and her partners work with the Fire Department to use their properties for fire training purposes.

**7. Commissioner Vacancy**

Dan shared that Mayor Johnson has asked Greer Jones to consider serving on the DURA Board as a representative of the City. Greer will be invited to attend the February meeting.

**8. Website Update**

Carrie shared the new DURA website she is developing ([www.ura.driggsidaho.org](http://www.ura.driggsidaho.org)). She will work with Cynthia to upload several relevant documents. She also requested that any commissioners that have not submitted biographical information do it soon.

**9. Adjourn (7:38 PM)**

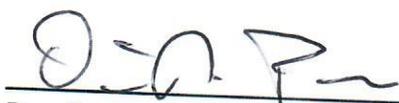
A motion was made to adjourn the meeting.

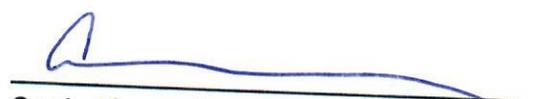
Moved: Bart Birch

Second: Larry Young

Passed: Unanimously

Attest:

  
Dan Powers, Chair

  
Carrie Cleary, Secretary

*Anyone requiring special access consideration must notify the DURA 2 days prior.*