

**Draft Minutes Meeting of the Board of Commissioners  
Driggs Urban Renewal Agency Special Meeting**

**March 21, 2012 – 6:30 p.m.  
Driggs City Hall – Conference Room**

**1. Call to Order – determination of a quorum (6:36p.m.)**

Commissioners Present: Hyrum Johnson, Carrie Cleary, Bart Birch, Guch Lombardi, Lyn Christian, Kathy Rinaldi, Aaron Little

Others Present: Cynthia Rose

**2. Adoption of Agenda**

Changes to Agenda: None

**Moved: Bart Birch**

**Second: Carrie Cleary**

**Passed: Unanimously**

**3. Public Comment on 2011 Annual Report**

No members of the general public came to the Special Meeting to give public comment on the Driggs URA 2011 Annual Report. Additionally, no public comment was received via email or the postal service during the designated period.

**4. Approval of the 2011 Annual Report & Resolution 0321-2012-1**

Discussion: Bart asked whether our attorney, Ryan Armbruster, had seen the 2012 Annual Report, and Hyrum explained that he shares the report with Ryan each year.

It was moved to approve the 2011 Annual Report and Resolution 0321-2012-1: A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF DRIGGS, IDAHO, TO BE TERMED THE "ANNUAL REPORT RESOLUTION," APPROVING THE ANNUAL REPORT OF THE URBAN RENEWAL AGENCY, FOR CALENDAR YEAR 2011; APPROVING THE NOTICE OF FILING THE ANNUAL REPORT; DIRECTING THE CHAIR TO SUBMIT SAID REPORT; AND PROVIDING AN EFFECTIVE DATE.

**Moved: Guch Lombardi**

**Second: Carrie Cleary**

**Passed: Unanimously**

**5. Adoption of the 2011 Audit and Authorization to transmit to the State**

Discussion: Upon reviewing the audited financials Guch asked if DURA had actually overspent in 2011. Lyn explained that "total actual expenditures in the general fund exceeded budgeted expenditures by \$19,316; however actual revenues exceeded actual expenditures by \$9,812." Lyn also mentioned that the new accounts, Chircop & Colyer, are redesigning the DURA financial reports so that it will be easier to look at specific accounts and specific projects.

Bart asked what items were included in the \$112,000 spent on the Scenic Byway Project in FT2011. Hyrum told him the records were available for his review, and added that Reid Roger's time and the Project Management were two different accounts.

It was moved to adopt the 2011 Audit and authorize the Chair to transmit it to the State, pending receipt of an updated version from Rudd & Company that included Lyn's wording above.

**Moved: Kathy Rinaldi**

**Second: Lyn Christian**

**Passed: Unanimously**

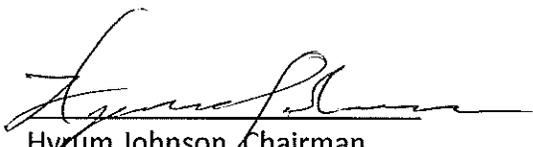
**6. Adjourn (6:48 PM)**

**Moved: Bart Birch**

**Second: Aaron Little**

**Passed: Unanimously**

Attest:



Hyrum Johnson, Chairman



Isabel Waddell, Secretary

*Anyone requiring special access consideration must notify the DURA 2 days prior.*