

City of Driggs
PLANNING AND ZONING COMMISSION MEETING
MINUTES
MEETING HELD IN CONFERENCE ROOM
August 12, 2015
6:30PM

MEMBERS PRESENT: Douglas Rey, Chris Valiante, and Grant Wilson

STAFF PRESENT: Ashley Koehler, Planning and Zoning Administrator, and Annie Decker, Planning and Grants Technician

PUBLIC PRESENT: Brendan Conboy (VARD)

Chris Valiante called the meeting to order at 6:40 PM.

1. Approval of Meeting Minutes from 7-8-15

Commissioner Valiante motioned to approve the minutes. Commissioner Rey 2nd the motion. Motion passed with all in favor.

2. Appointment of Chair/Vice-Chair

The commission discussed the desire to have more members of the commission present for said vote.

Commissioner Wilson motioned to defer the vote until the next meeting. Commissioner Rey 2nd. Motion passed with all in favor.

3. Appointment of P&Z Commissioner liaison to DRAC

Commissioner Wilson motioned to defer the vote until the next meeting. Commissioner Rey 2nd. Motion passed with all in favor.

4. Work Session: Zoning Ordinance Amendment for Repair and Maintenance of Off-Highway Vehicles

Decker presented the Staff Report to the Commission, explaining that what is being presented is a Draft meant for the Commission to discuss and provide further direction on. Decker outlined all auto related definitions and allowed uses in the current zoning and then presented a new definition for “off highway vehicle sales and repairs,” in an effort to distinguish the use from other auto-oriented uses. The Commission and staff discussed who this new provision could apply to as well as current auto related uses in town that are grandfathered uses.

The Commission discussed the proposed standards and suggested breaking them down more to include standards for all zones within the definition of the use and then calling out separate standards that would apply specifically in the CBD / C-2 Zones. The Commission also discussed options for lot surfacing, time restrictions for noise, and vehicle registration requirements. Commissioner Valiante and Rey both expressed their opinion that this use might actually not be appropriate downtown but perhaps that can be addressed in the Proposed Driggs Land Use Code by restricting the use in the NX and DX at that time.

The Commission requested that Staff take these comments and provide an updated draft definition and standards at a future meeting which will be another discussion on the proposed Ordinance Amendment.

5. Work Session: Teton Valley Land Use Code Project- Review of Draft Driggs Land Use Code

Koehler proposed to the Commission that staff and the Commissioners begin planning for the Public Hearing phase of the Draft Driggs Land Use Code Project. Koehler explained that Driggs along with the County and Victor have placed ads in the paper advertising the Teton Valley Code website but staff would like some direction from the Commission regarding formal Public Hearings and when to consider opening “Public Review Periods.” The Commission felt that they were ready to begin the Public Hearing process and agreed that having more meetings in the coming months could help keep the momentum of the project going and hopefully have it wrapped up by the end of the year.

The Commission and Staff then discussed Article 11.1 and 11.2, Access and Parking and Landscaping and Screening, respectively. Sidewalk connection requirements, bike parking requirements, surfacing requirements for parking stalls, driveway standards, buffers, and snow storage were all discussed. Staff will reach out to Commissioners and see if another Work Session is possible for an August 26th meeting.

6. Staff Items

- a. P&Z Training – distribute copies of ICRMP presentation slides from May training

Staff presented the slides from the ICRMP presentation regarding Quasi-Judicial Hearing processes. Staff has and will review them with each new Commissioner individually during their training and will retain them for the Annual 2016 P&Z Training.

Commissioner Rey motioned to adjourn the meeting. Commissioner Wilson 2nd the motion. Motion passed with all in favor. Meeting adjourned at 8:40pm.

Rick Baldwin, Chair