

Driggs Reed Memorial Airport Board

October 17, 2012

5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Delwyn Jensen, Jim Jackson and Chris Schuehler, Charles Jones and Tom Hunter.

APPROVAL OF MINUTES

The minutes from September 18, 2012 were reviewed.

Delwyn Jensen made a motion to approve the minutes from September 18, 2012. Chris Schuehler seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Chris Schuehler presented information regarding the report and reviewed the invoices from HDR Engineering and HK Contractors along with the pay request to the FAA.

Charles Jones made a motion to approve the FAA Pay Request. Tom Hunter seconded the motion. Delwyn Jensen abstained from the vote. The motion passed with a majority.

Charles Jones made a motion to pay all invoices presented. Tom Hunter seconded the motion. The motion passed with all in favor.

OLD BUSINESS

1000 North Relocation Project Update

Lillian Bowen reported that the project was complete except for weed control and a second coat of paint which would be completed in the spring.

Noise Abatement Committee Update

Mr. Jones requested an approval of the estimated cost for the signs that were being obtained from the Idaho Traffic Department. Jim Jackson stated he would install the signs would which save funds.

Lou Christensen made a motion to approve the costs of the signs which would come from the noise abatement budget and maintenance funds. Chris Schuehler seconded the motion. The motion passed with all in favor.

Mustang Ranch

Mr. Christensen stated that the City Attorney submitted a letter which stated that as long as the gate and fencing were erected, the airport was no longer responsible and all responsibility for security fell on the Home Owners Association. Mr. Jackson suggested the property owners in Mustang Ranch receive a letter explaining the Rules and Regulations that are to be followed.

Lillian Bowen felt a lease should be signed even if there were no fees involved, to comply with the FAA and security. Mr. Jensen felt a release of liability was sufficient.

The Board agreed that a discussion on the matter with the City Attorney be conducted at the next meeting.

CIP Update

Mr. Christensen and Ms. Bowen met with Melissa Kaplan from the Idaho Division of Aeronautics and toured the airport. A phone conversation was had with Mr. Christensen, Mr. Jones, Mr. Jackson, Ms. Kaplan, Bruce Fisher, Bill Statham and Ms. Bowen regarding the CIP. Changes were made that should satisfy the FAA and the State. However, the FAA believes more land should be purchased and other projects such as lighting should be pushed back. Ms. Bowen stated these changes would also change the Master Plan.

NEW BUSINESS

Avigation Easement for Phase II Huntsman Springs

Mr. Christensen explained the document. Ms. Bowen stated the property was not located in the RPZ (Runway Protection Zone). Stephen Zollinger had reviewed it and did not see issues with the agreement.

Charles Jones made a motion to approve the Avigation Easement. Tom Hunter seconded the motion. The motion passed with all in favor.

Rules and Regulations

Mr. Christensen requested that the Board members receive the Rules and Regulations to become familiar with them. He also stated a hangar owner would like to sublet his hangar and was informed that he must submit the request in writing to the Board and receive approval.

DAB Equipment Considerations

Mr. Jackson reported that two tires for the snow blower had been ordered. Ms. Bowen stated she was still trying to get bids from electricians to work on the PAPIs. Mr. Christensen stated there was as possibility that the mower deck on the New Holland tractor could be changed.

MOTION TO ADJOURN

Charles Jones made a motion to adjourn the meeting. Jim Jackson seconded the motion and the meeting was adjourned at 6:30pm.