

# Driggs Reed Memorial Airport Board

October 19, 2011

5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Tom Hunter, Delwyn Jensen, Charles Jones, Ash Alexander and Jim Jackson.

## **APPROVAL OF MINUTES**

The minutes from September 21, 2011 were reviewed.

**Delwyn Jensen made a motion to approve the minutes from September 21, 2011. Ash Alexander seconded the motion. The motion passed with all in favor.**

## **TREASURER'S REPORT**

Ash Alexander reviewed the Treasurer's Report.

**Delwyn Jensen made a motion to approve payments for the weed control, airport maintenance, HDR invoices and runway lights. Charles Jones seconded the motion. The motion passed with all in favor.**

The Board asked that follow-up action be taken on the outstanding invoices. Mr. Alexander stated he was waiting to hear from Stephen Zollinger as to how the Board could legally proceed to collect the debts.

## **OLD BUSINESS**

### **Master Plan Update**

Lillian Bowen stated that short-term projects in the Capital Improvement Plan would be going through the State and, therefore, Ms. Bowen stated she would try for additional funding to include fencing and protection of the safety area for the relocation of 1000North.

Other projects were discussed such as the runway/taxiway rehabilitation project and the purchase of snow removal equipment. Ms. Bowen reminded the Board that the FAA would not provide a grant if used equipment was purchased.

Lighting was discussed and Ms. Bowen stated the size of the regulator would have to increase to hold the capacity of additional lights.

Mayor Powers questioned the time line for completion of the Master Plan and stated the Council should review and approve the project priority list before it was submitted. It was determined that would occur within the next couple of months.

The Board reviewed the priorities for projects within the 1-5 year time frame. Ms. Bowen asked that the members review projects further in the future to discuss at the next meeting.

### **Gate Information**

Mr. Christensen stated the man gates would be changed to include a cypher lock on them to ensure they remain closed. There were a few companies that had been contracted and additional information was needed for fencing as well. The Board discussed purchasing jersey barriers to place on the southwest side of the runway, near the high school.

### **Weed Control**

Trevis Allen gave the Board an update on the areas that had been sprayed. The Board determined that the issue should be discussed again in early spring to get a head of the problem next year.

### **NEW BUSINESS**

#### **Broadway Sarasota, LLC – New TTF Agreement for Hanger G-1**

**Charles Jones made a motion to approve the TTF Agreement for Hanger G-1 and issue a third key to the applicant. Tom Hunter seconded the motion. The motion passed with all in favor.**

### **Unison**

Mr. Christensen stated he was contacted by a company outside of Maryland requesting to work on the access agreements for the airport. He questioned how many of the agreements they had completed and if they were approved by the FAA. The results showed they did not have a lot of experience. The price was higher than what was given by HDR Engineering and Mr. Christensen stated he would send a letter respectfully denying their offer.

### **MOTION TO ADJOURN**

**Tom Hunter moved to adjourn the meeting. Ash Alexander seconded the motion and the meeting was adjourned at 6:34pm.**