

Driggs Reed Memorial Airport Board

November 14, 2012

5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Delwyn Jensen, Jim Jackson and Chris Schuehler.

APPROVAL OF MINUTES

The minutes from October 17, 2012 were reviewed.

Jim Jackson made a motion to approve the minutes from October 17, 2012. Delwyn Jensen seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Chris Schuehler presented information regarding the report and reviewed the invoices.

Delwyn Jensen made a motion to approve the payments. Jim Jackson seconded the motion. The motion passed with all in favor.

OLD BUSINESS

Noise Abatement Committee Update

Mr. Jackson stated that map cards and signs were posted at the FBO. Signs have been erected at the run-up areas. The first goal of the Noise Abatement Committee had been accomplished. However, if more was needed, Mr. Jackson suggested reaching the publishers of the flight books to let them know about the new procedures.

Mustang Ranch

Ms. Bowen stated that one issue with Mustang Ranch was the bins from Voorhees in the object fee area, as they should be set back from the fence line. She was concerned because they did not have a Through the Fence Agreement.

Mr. Zollinger stated beginning now all new leases that were renewed should reflect the new FAA standards. He further stated that the bins were not restricted because they were not a permanent structure. Mr. Zollinger explained that the Home Owners Association would have to start regulating the types of uses that are within the fence and felt the new airport overlay zone that was being developed would help with ensuring new tenants are compatible.

Jim Jackson felt that where the gate was currently place caused a safety issue with those that were unfamiliar with the area and requested a sign be placed stating they were entering airport property. Mr. Zollinger stated the Through the Fence Agreements stated this should be done. He further stated that the airport board could place a gate where they want, but the Home Owners Association had met the requirement.

Delwyn Jensen was concerned with where the liability lied. Mr. Zollinger stated those in the area with Through the Fence Agreements would be responsible since there was no agreement with the HOA. He stated the city was not at risk because the accesses had been controlled as requested.

CIP Update

Lillian Bowen reported that the CIP had not been approved by the FAA. Mr. Zollinger stated the letter from the FAA was consistent with the regulations as they currently existed. He stated the FAA would not allow the runway to be regarded while the purchase of OFA land was being made. He felt the CIP could “be rearranged after you get it into place.” He recommended that property owners be asked for easements for the OFA that stated no structures could be placed within that easement. Mayor Powers stated he would talk to property owners if Ms. Bowen provided legal descriptions.

NEW BUSINESS

Radio for Snow Removal Equipment

Lou Christensen stated the FBO had requested a better radio for the snow removal equipment. Mr. Jackson stated he had been researching and found one for about \$1200.

Jim Jackson made a motion to purchase a radio for the snow removal equipment. Delwyn Jensen seconded the motion. The motion passed with all in favor.

Secretary Absence

Mr. Christensen and Mr. Jackson agreed to be the contact for general questions while Kreslyn Schuehler is on maternity leave. Ms. Schuehler would continue to compose the minutes from home.

Discussion of 1000 North

Ms. Bowen stated she spoke with the City’s Public Works Department to have a review of the road. There were concerns regarding the drainage and slope. Ms. Bowen stated the drainage would be fixed by placing a drain under the bike path and that the road and slope had been built to city standards.

Skydiving Operation

Mr. Christensen stated Skydiving Inc. was interested in pursuing their business at the airport. Aaron Hutmacher spoke to the Board. He stated they have operations at other airports and are looking to expand. He explained the procedures and benefits for the city and airport.

Landing procedures were discussed and it was determined Mr. Hutmacher should further discuss the operations with the FBO to ensure all issues were worked through.

FAA Reimbursement

Mr. Christensen reviewed the reimbursement request with the Board.

Delwyn Jensen made a motion to approve the FAA reimbursement. Jim Jackson seconded the motion. The motion passed with all in favor.

MOTION TO ADJOURN

Chris Schuehler made a motion to adjourn the meeting. Delwyn Jensen seconded the motion and the meeting was adjourned at 6:20pm.