

# Driggs Reed Memorial Airport Board

February 20, 2013

5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Charles Jones, Jim Jackson, Delwyn Jensen, and Tom Hunter.

## **TREASURER'S REPORT**

Lou Christensen presented information regarding the report and reviewed the invoices. The Board discussed what invoices to pay immediately, which included Fall River and Berry Oil.

**Charles Jones made a motion to approve the payments. Tom Hunter seconded the motion. The motion passed with all in favor.**

## **NEW BUSINESS**

### **Sheriff's Report**

Tony Liford reported the Sheriff's Department made at least 124 trips to monitor the airport and 25 trips to date this year. He voiced concerns regarding the southwest gate that was constantly open. Sheriff Liford stated a day time patrol was also added for the airport. Because the airport personnel does not wear ID cards, generally people on the airport during the day while not be challenged because there was no way to determine who is authorized to be on the airport. At night, all are questioned since the airport was closed. In conclusion, Sheriff Liford recommended vehicles that are supposed to be on airport property should have a sticker to identify them to help with security. The Board discussed ways to enhance security in the future.

Council Member Mosher stated the City Council was willing to add funds to the budget for security but felt the Board should develop a Policy and Procedure for security first.

## **OLD BUSINESS**

### **CIP and ALP Update**

Lillian Bowen stated that until the appraisals are completed, there would not be an update to report.

Ms. Bowen had an amendment to present regarding the 1000 North Project which was mainly her fees to finish up the stripping and weed control this spring.

## **NEW BUSINESS**

### **Winter Safety Committee**

Jim Jackson reported on the Committee meeting that was held earlier in the day. A mission statement would be developed at the next meeting as well as providing a tour for those that need to become more familiar with the airport.

## **IAMA Information**

Lou Christensen stated an application for a group membership to the IAMA would need to be submitted. The Board agreed that as a group the Board should continue with the application process.

**Charles Jones made a motion to proceed with the application process and pay the fee. Jim Jackson seconded the motion. The motion passed with all in favor.**

**Charles Jones made a motion to approve the amendment for 1000 North as presented above. Jim Jackson seconded the motion. The motion passed with all in favor.**

### **Fuel Farm Information**

Lou Christensen reported on issues with the tanks. Trevis Allen, from the FBO, reported on the maintenance for the tanks. Mr. Allen stated Nelson Electric came to review the work that needs to be completed.

### **Addressing of Hangars**

Lou Christensen stated the County had miss addressed one of the hangars. Mr. Christensen discussed the issue with the County and had been resolved.

### **Maintenance Agreement**

The Teton Aviation Agreement expires in April. Lou Christensen would like to work on this to complete it in the near future. Those present from Teton Aviation stated they would begin working on the contract to fill in their numbers, concerns and suggestions for the next year.

Council Member Mosher requested the Board assign someone to discuss concerns and work with the Public Works Director, Jared Gunderson. Charles Jones recommended that Lillian Bowen also attend to discuss issues as he felt she was very knowledgeable about the history of the airport. Jim Jackson volunteered to accompany Ms. Bowen to future meetings as a Board Member.

### **EXECUTIVE SESSION**

Charles Jones made a motion to go into executive session at 6:35 pm pursuant to Idaho Code 67-2345. Jim Jackson seconded the motion. A roll-call vote was taken: Jim Jackson, aye; Charles Jones, aye; and Tom Hunter, aye. The motion carried unanimously.

The Board came out of Executive Session at 6:54pm.

### **ADJOURMENT**

The meeting was adjourned at 6:55pm.