

# Driggs Reed Memorial Airport Board

March 20, 2013

5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Jim Jackson, Delwyn Jensen, and Tom Hunter.

## **APPROVAL OF MINUTES**

The Board reviewed minutes from January 16, 2013 and February 20, 2013.

**Delwyn Jensen made a motion to approve the minutes as amended from January 16, 2013. Tom Hunter seconded the motion. The motion passed with all in favor.**

**Delwyn Jensen made a motion to approve the minutes as amended from February 20, 2013. Jim Jackson seconded the motion. The motion passed with all in favor.**

## **TREASURER'S REPORT**

Lou Christensen presented the Treasurer's report. He reviewed the invoices received and the fund amounts.

**Tom Hunter made a motion to approve the payments. Delwyn Jensen seconded the motion. The motion passed with all in favor.**

## **OLD BUSINESS**

### **CIP Update**

Lillian Bowen stated she had a rough draft but would like to present issues at a later time.

### **ALP Update**

Ms. Bowen informed the Board that there would be a lot of changes and a decision would need to be made if the Board wants to follow the FAA recommendations or not. This would also be discussed at a later time.

### **Maintenance Agreement Status**

Jim Jackson met with Teton Aviation and presented the old and new contracts. The costs would remain the same and changes that were made included a more detailed description of equipment, a discussion of the snow removal for the Driggs Fly-In Parkway, and the removal of snow from the runway and taxiway from 2 inches to 1 inch.

**Delwyn Jensen made a motion to enter into the agreement with Teton Aviation. Tom Hunter seconded the motion. The motion passed with all in favor.**

## **NEW BUSINESS**

### **Winter Safety Committee**

Jim Jackson reported on the committee meeting. He stated the committee would look at the signage for runway and taxiway safety and the possibility of posting runway

conditions versus the liability of doing so. Stephen Zollinger would be contacted to determine if this was appropriate to do.

### **County Height Variance for County Communications**

Ashley Koehler, Planning and Zoning Administrator, spoke to the Board. She stated she wanted to get feedback from the Board regarding a code amendment for a height variance from Teton County. They would like a tower of 100 feet for emergency dispatch communication. Staff recommended that it have some height limit and questioned if there were any impacts to the airport. She stated she would require the tower be approved by the FAA and that it only have red lights and no strobe lights would be allowed.

Peter Kline was concerned with the GPS interference in regards to the approaches of airport. Ms. Koehler would research the issue further with the FAA.

### **Snow Blower Replacement**

Jim Jackson found a used 1984 Oshkosh snow blower that was for sale for \$18,500. He felt if the Board was interested in purchasing the snow blower, a letter of intent should be sent.

The Board discussed the need to make this purchase. Those from Teton Aviation made a claim that the parts to maintain the current equipment were hard to find. Mr. Jackson stated he would travel to Denver again and could investigate the efficiency of the snow blower. He would do further research.

**Tom Hunter made a motion to allow Jim Jackson to further investigate the snow blower. Delwyn Jensen seconded the motion. The motion passed with all in favor.**

### **Leases in General**

Mr. Christensen stated that he thought the lease mentioned an increase of no more than 10% within 5 years.

### **Gate Information**

Mr. Christensen stated the Sheriff recommended cameras be placed at the gates and he researched the ability to do so. He found that it would cost approximately \$1500-\$2000 per gate, not including the network connection and the labor. If this was something the Board wanted to pursue, it should be presented as a bid.

### **Driggs Fly-In Parkway**

Lillian Bowen felt the snow removal should be taken care of by the Home Owners Association. Because the owner had filed for Bankruptcy there was no HOA and so they were not able to bill for the removal. Mr. Christensen stated he would send a letter to the owners explaining the process for snow removal.

### **Introduction of JVIATION**

Lillian Bowen spoke regarding the new company she will be working with out of Denver. Craig Sparks and Kurt Nelson would be the primary contacts and she gave a brief background of their experience.

Ms. Bowen discussed the possibility of switching to the Helena ADO. Mr. Sparks spoke to the Board regarding conversion to the Helena ADO. The way the ALP stands now the Seattle ADO was requiring changes. He suggested submitting the ALP and when a move to Helena was made it could be changed, compromise with the Seattle ADO or discuss with the Division Manager, Sarah Dalton, switching all projects for Driggs to the Helena ADO as it currently stand that projects would be phased over.

Ms. Bowen discussed the projects for the future including obtaining an easement in the OFA. She developed a proposal of what land should be purchased to do so and explained her reasoning behind each.

The Board agreed to write a letter to Sarah Dalton to request the transfer to the Helena ADO.

#### **ADJOURNMENT**

**Delwyn Jensen made a motion to adjourn. Tom Hunter seconded the motion. The motion passed with all in favor.**