

Driggs Reed Memorial Airport Board

March 21, 2012

5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Tom Hunter, Delwyn Jensen, Ash Alexander, Charles Jones, and Jim Jackson.

APPROVAL OF MINUTES

The minutes from February 15, 2012 were reviewed.

Delwyn Jensen made a motion to approve the minutes from February 15, 2012. Jim Jackson seconded the motion. The motion passed with all in favor.

Delwyn Jensen made a motion to approve the notes from the Board Retreat on February 16, 2012. Charles Jones seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Ash Alexander reviewed the account balances and the invoices received.

Charles Jones made a motion to accept and pay all invoices as presented in the Treasurer's Report. Delwyn Jensen seconded the motion.

Jim Jackson questioned if the Board could post the man gate codes on the interior portion of the gate for convenience. Discussions of safety and types of postings began. Mr. Jones suggested that only one man gate post the code for transients, as the other gates should only be accessed by hangar owners who should know the code.

The motion passed with all in favor.

OLD BUSINESS

Master Plan Update

Lillian Bowen reported that the Master Plan and ALP had been submitted to the FAA and she thought it would be 6-9 months before an approval was received. She would have one copy at City Hall for those that want to look at it.

Nelson Engineering would be surveying for the 1000 North relocation project in the near future. If the box culvert had to be located under the new road, the project would not begin until next year because it could not be done with water in the ditch. Canal work would therefore be done in the fall.

Funding was changed and between the Board and the State, 10% of the project cost would have to be obtained. Ms. Bowen stated the State was unsure as to how much they would contribute due to their budget.

The Board discussed the changes and determined the cost that would need to be contributed to the project could possibly triple. It was suggested that the city and the school district be involved. Mr. Jensen felt with all involved, the road would become very affordable for the city, costing approximately \$22,000.

Jim Jackson made a motion to research options that can be placed in the bid for the 1000 North relocation project. Delwyn Jensen seconded the motion. All were in favor.

Harvey Walker, Board Member of Grand Teton Canal Company and representative of Huntsman Springs, spoke to the Board. He informed the Board that the Grand Teton Canal Company would need more information regarding the moving or relocating of ditch before making a decision.

Noise Abatement Committee Update

Charles Jones reported on the Committee. The survey that was given to the community had come to a close and the Committee summarized it to present. The Committee will develop a Noise Abatement Procedure which would be presented to the Airport Board and then the City Council. Mr. Jackson stated the majority of those that replied were in favor of the airport and very few had concerns with noise.

Board Retreat Update/Review

Lou Christensen reviewed the discussions that occurred at the Board Retreat which included duties, rules of the Open Meeting Law, and the history of the airport.

Mustang Ranch Gate

Mr. Christensen reviewed the letter received from Brent Blue regarding the Mustang Ranch Gate. Mr. Blue would like to run a cable across the road and move it to his property since he is the only one accessing the runway. Mr. Christensen stated he did not have a problem with this as long as there is a permanent gate plan in the future and that the temporary gate remains up. Ms. Bowen did not feel this was a good option as they have been told "for the last 7 years" that they need a permanent gate. She further stated that the other Through the Fence Subdivisions have complied and felt they should as well.

Discussion of the vacation application that was submitted to Teton County for the vacation of Rodeo Drive from the beginning of Mustang Ranch began. Mr. Jensen did not feel the Board should approve a plan that cuts off access to the runway for someone else. Ms. Bowen suggested that the entire subdivision provide agreement to the proposed placement of the fence. Mr. Jensen was in favor of following up with the previous letter that was sent stating access to the runway would be cut off if a gate was not erected. He felt the Board should follow up with their actions.

Charles Jones made a motion to write a letter to Mustang Ranch property owners stating the Airport Board will not commit to the cable location and to inform them a

gate will be installed by August 1, 2012 or a gate will be placed at the property line of the airport.

Harley Walker, employee of Blackfoot Farms and Huntsman Springs, presented information to the Board. He recommended placing the gate at the airport access as he felt it would work for all owners and for Grand Teton Canal Company to have access to their easements and canal.

Mr. Jackson stated the letter should specifically state the gate should be at the entrance to Mustang Ranch and not at Brent Blue's property line. Mr. Jensen did not feel the Board should dictate where the placement of the fence should be. Ms. Bowen stated that it did not matter if the gate was placed at the access point or at the beginning of the subdivision. The Board only had authority to place a gate at the access point, she concluded.

Delwyn Jensen seconded the motion. All were in favor.

NEW BUSINESS

Board Member Responsibilities

Mr. Christensen explained that the individual board members should begin to take on various responsibilities so no one board member has to do it all. He explained that Jim Jackson had been involved more in the operational/maintenance duties, Charles Jones involved with noise abatement and future PR for the Airport and Ash Alexander involved with the financial aspects of the Board.

Delwyn Jensen volunteered to help Jim Jackson with the operational aspects. Council Member George Mosher suggested continuing to look at developing a job description for an Airport Manager which may include a lot of tasks that are being done by the Board Members.

Board Member Absenteeism Policy

Mr. Christensen stated that due to a concern from Board Members, a policy should be determined. Mr. Jones questioned if this remained an issue. Mr. Jensen stated that if the Board was going to make a policy, it should be placed in the Bylaws.

Approval of 5-year Renewals

Tom Hunter made a motion to approve Tom Simms and Jim Farrier request for a 5-year Lease Renewals. Delwyn Jensen seconded the motion. The motion passed with all in favor.

IAMA and FAA Regional Training

IAMA Conference is May 21, 2012. Mr. Jackson and Mr. Jones volunteered to go the conference. Mr. Alexander and Mr. Hunter volunteered to go to the FAA Regional Training April 16-18th, 2012.

Discussion of April Meeting

Charles Jones made a motion to move the April meeting to April 25, 2012. Tom Hunter seconded the motion. The motion passed with all in favor.

Lou Christensen introduced Council Member George Mosher as the new City Council liaison.

MOTION TO ADJOURN

Charles Jones moved to adjourn the meeting. Jim Jackson seconded the motion and the meeting was adjourned at 6:52pm.