

Driggs Reed Memorial Airport Board

April 25, 2012

5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Delwyn Jensen, Ash Alexander, and Jim Jackson.

APPROVAL OF MINUTES

The minutes from March 21, 2012 were reviewed.

Jim Jackson made a motion to approve the minutes from March 21, 2012. Delwyn Jensen seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Ash Alexander reviewed the account balances and the invoices received.

Delwyn Jensen made a motion to accept and pay all invoices as presented in the Treasurer's Report. Jim Jackson seconded the motion. The motion passed with all in favor.

OLD BUSINESS

1000 North Relocation Project Update

Luke Grebe, from HDR Engineering, presented information to the Commission. A meeting with the Grand Teton Canal Company resulted in the ability to get rid of the culvert and run the ditch along the relocated road. The proposed road would shift 400 feet and run parallel to the existing road. The taxiway would not be built at this time. However, the area would be graded and sterilized so weeds were not capable of growing. A bike path would also be constructed on the south about 10 feet from the road and 8 feet wide.

Mr. Jensen questioned if there was any discussion on the budget shortfalls for this project. Ms. Bowen stated that the city would try to commit \$30,000 for the project and may also ask the county to participate.

Ms. Bowen stated she would like to see the road closed during construction, as it would move a lot quicker. She would discuss this with the city. She also hoped the bids would be closed by June 19, 2012 and could be presented to the City Council on June 20, 2012. She felt construction would be sometime after July 15, 2012.

Mustang Ranch

Lou Christensen stated a letter was sent to Brent Blue, David Enrico and Patrick Smith regarding the Mustang Ranch gate. He gave them until August 1, 2012 to put up a gate or the Board would barricade the access at the taxiway. He did not dictate where the gate should be placed, as he felt those within the subdivision should determine that.

NEW BUSINESS

Airport Renewal 2012-2013 for ICRMP

Mr. Christensen stated the Board must renew the ICRMP insurance for the next fiscal year. He would obtain the flight operation information from Teton Aviation and complete the form.

Approval of 5-year Renewal Option for Adrian and Alison Wolverton Lot 3-8
Ash Alexander made a motion to renew the Ground Lease for Lot 3-8 as requested by Adrian and Alison Wolverton. Delwyn Jensen seconded the motion. The motion passed with all in favor.

Budget

Mr. Christensen stated the City would submit, to the County, when the annual budget hearing would be. Because the grant for the road project and construction costs was not determined, the budget would have to be reopened. Ms. Bowen requested that the adjustments were not made until the bids for the project came because at this time the numbers were just an estimate.

FAA Conference Report

Mr. Alexander reported on the FAA Conference in Seattle. He stated he received information on the reduced match, which would be, 90%, down from 95% for future grants. He visited vendors and met with the project manager for the region. Ms. Bowen felt it was still unclear as to if residential Through the Fence Agreements would be allowed. Mr. Grebe discussed the proper reflection of the runway and stated they would be at the airport in the evening to determine if the reflection at Driggs was according to the standards. He also stated that there was new guidance on construction in the safety area. Each project would have to have a safety management plan in the future.

Weed Control

Mr. Christensen stated he asked Owen Moulton to spray and treat the snow pits as before. Ms. Bowen asked that the shoulders as be treated and suggested putting a sterilizer on them. Mr. Alexander requested that Mr. Moulton present a brief proposal for weed spraying for the growing season and then the Board could discuss it and authorize it to occur whenever necessary.

Mr. Alexander questioned the process for obtaining a Through the Fence Agreement for a new hanger. Kreslyn Schuehler explained the process.

Jim Jackson reported on snow removal equipment he saw at Island Park. He stated he wasn't sure the machine was the right fit for the job and wanted to research on other equipment. Discussions began on the type of machine that would service all of the needs of the airport.

MOTION TO ADJOURN

Delwyn Jensen moved to adjourn the meeting. Jim Jackson seconded the motion and the meeting was adjourned at 6:34pm.