

Driggs Reed Memorial Airport Board

May 15, 2013 5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Charles Jones, Jim Jackson, Chris Schuehler, and Delwyn Jensen.

APPROVAL OF MINUTES

The minutes from April 17, 2013 were reviewed.

Charles Jones made a motion to approve the minutes from April 17, 2013. Jim Jackson seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Chris Schuehler presented information regarding the report and reviewed the invoices.

Delwyn Jensen made a motion to approve the payments. Jim Jackson seconded the motion. The motion passed with all in favor.

Carol Lenz spoke to the Board regarding the outstanding invoice from Hertz Rental Car. She stated she had made several attempts in getting payment and requested direction from the Board on how to move forward with the situation. Solutions were discussed and Peter Kline from Teton Aviation offered to arrange a meeting with Jim Palmer and Ms. Lenz.

OLD BUSINESS

ALP Update

Ms. Bowen stated the Airport Layout Plan would be signed by the FAA with the 900-foot shift in the runway. Ms. Bowen would make minimal changes and hoped to have it submitted in a couple of weeks.

CIP Update

Ms. Bowen presented the 20 year Capital Improvement Plan. She requested the Board to determine what items should be included in the 5-10 year time frame. She further explained the reasoning behind her decisions for each of the items.

Ms. Bowen mentioned to the Board that the gate at Mustang Ranch was open. The Board requested that the Sheriff monitor and make note when the gate was open so that a future letter could be sent if necessary to the owners stating the access would be fenced off.

The Board agreed on the items listed in the CIP.

NEW BUSINESS

Emergency Services Training

Greg Adams, from Teton County, spoke to the Board. He stated a disaster drill was scheduled for September and would be based on an airplane accident with facilities. It would involve the Middle School and he was requesting the FBO also be involved.

Electrical Information for the Airport

Joel Wiechmann from Javation spoke to the Board and discussed the future of the access gates and possible security cameras. He stated he could offer assistance in helping the board make decisions about the necessary equipment. He also discussed the beacons and PAPIs and stated the PAPIs may not be sealed tightly and therefore causing bulbs to be replaced more often. He questioned if Nelson Engineering should be asked to revisit the project.

Through the Fence Lease Information

Kreslyn Schuehler stated she spoke to the City Attorney about the changes to the Through the Fence Agreement in regards to residential use and it was determined the section discussing this type of use be removed. Mr. Zollinger stated it did not need to be approved by the FAA and no amendments needed to be made to existing leases.

Delwyn Jensen made a motion to approve the changes to the Through the Fence Agreement. Jim Jackson seconded the motion. The motion passed with all in favor.

Sign Information

Jim Jackson presented information to the Board regarding future signs at the airport, including signs for the taxiways and “distance remaining” signs. He felt these should be installed before the winter months.

Charles Jones made a motion to allow Jim Jackson to pursue the sign project, while staying within the FAA guidelines with a budget of \$15000. Chris Schuehler seconded the motion. The motion passed with all in favor.

EXECUTIVE SESSION

Delwyn Jensen made a motion to go into executive session at 6:08 pm pursuant to Idaho Code 67-2345. Charles Jones seconded the motion. A roll-call vote was taken: Jim Jackson, aye; Charles Jones, aye; Delwyn Jensen, aye; and Chris Schuehler, aye. The motion carried unanimously.

Council came out of Executive Session at 6:36 pm.

MOTION TO ADJOURN

Chris Schuehler made a motion to adjourn the meeting. Delwyn Jensen seconded the motion and the meeting was adjourned at 6:36pm.