

Driggs Reed Memorial Airport Board

May 21, 2014 5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Chris Schuehler, Jim Jackson, and Delwyn Jensen.

APPROVAL OF MINUTES

The minutes from April 16, 2014 were reviewed.

Jim Jackson made a motion to approve the minutes from April 16, 2014. Delwyn Jensen seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Chris Schuehler reviewed the account balances.

Proposed Budget for FY2015

Carol Lenz reviewed the proposed budget and answered questions from the Board. The Board discussed other expenses as well such as travel and training fees, maintenance and outside professional services.

Mr. Schuehler reviewed the payables for the month.

Delwyn Jensen made a motion to approve the payables. Chris Schuehler seconded the motion. The motion passed with all in favor.

OLD BUSINESS

Land Acquisition Services Update

Lillian Bowen stated the FAA had reviewed the appraisals and would like the process to continue. She stated she would make an offer to 6 of the 8 parcel owners.

By Law Update

Mr. Christensen stated the current Bylaws require a six member board. He questioned if the Board wanted to proceed to make the change to a five member board. The Board discussed either removing the alternate member or making a change to require attendance. It was determined the need for an alternate was not necessary.

Chris Schuehler made a motion to approve the change to 5 members confirming the definition of a quorum. Jim Jackson seconded the motion. The motion passed with all in favor.

Rules and Regulations Review

Mr. Jackson reviewed the changes he felt were needed. The Board would review the latter half of the regulations and discuss at the next meeting. Mr. Jackson would forward the changes to Mr. Christensen.

Gate Key Discussion

A discussion of how to proceed with issuing gate keys and updating current keys began. Mr. Christensen stated research was done and other airports do not allow deliveries to take place without the hangar owner present. He further stated this would take responsibility off of the FBO and not allow others to obtain keys. The Board determined that old keys should be deactivated.

NEW BUSINESS

Young Eagles Program

Young Eagles was scheduled for June 21, 2014.

Weed Spraying

Mr. Christensen stated the weed spraying process would be more expensive this year due to the increased coverage needed.

Teton Air Ranch Update

Mr. Christensen gave an update regarding the project and stated it was continuing and being inventoried and possibly re-platted. Ms. Bowen reminded the Board that the CIP was submitted to the FAA and a possible access and taxiway for the project may not be feasible in the next couple of years.

Surplus Aqueduct

Mr. Christensen stated the City would like to use one of the culverts to construct a bridge in Shoshoni Plains.

Chris Schuehler made a motion to give the City culverts that would not be used by the airport in the future. Jim Jackson seconded the motion. The motion passed with all in favor.

Presentation to BOCC

Mr. Jackson stated he reviewed the property tax for the airport property. He volunteered to make a presentation to the Teton County Board of County Commissioners requesting assistance, as they receive property taxes from the airport. The board agreed to have Mr. Jackson pursue a presentation.

School District Directional Sign Proposal

Mr. Christensen stated the School District would like to place a directional sign at the southeast corner of 1000N. The Board did not have an issue with the sign but wanted to ensure the district would obtain a sign permit from the city.

EXECUTIVE SESSION

Delwyn Jensen made a motion to go into executive session at 6:38 pm pursuant to Idaho Code 67-2345(c). Jim Jackson seconded the motion. A roll-call vote was taken: Delwyn Jensen, aye; Jim Jackson, aye; Chris Schuehler, aye. The motion carried unanimously.

The Board came out of Executive Session at 7:05pm

MOTION TO ADJOURN

Delwyn Jensen made a motion to adjourn the meeting. Chris Schuehler seconded the motion and the meeting was adjourned at 7:06pm.