

Driggs Reed Memorial Airport Board

June 15, 2011

5:00pm

Driggs City Hall

Members Present: Tom Hunter (Presiding), Yuki Kobayashi, Delwyn Jensen, Ash Alexander, Charles Jones, Mike Etchemendy and Lou Christensen.

Others Present: Kreslyn Schuehler, John Trudelle, Lillian Bowen, Jim Jackson, Rachel Tiede, Ken Koster, Trevis Allen, Suzanne Paisley, and Council Member Colin Dye.

APPROVAL OF MINUTES

The minutes from May 18, 2011 were reviewed.

Charles Jones made a motion to approve the minutes from May 18, 2011. Delwyn Jensen seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Yuki Kobayashi reviewed the Treasurer's Report. He stated he would develop a report on the budget and the actual fund amount for the year.

Mr. Kobayashi suggested that the invoices for HDR be paid once the grant money had been received. He stated that traditionally the Board had done so and he felt at this time there was no definite money coming in.

Mr. Etchemendy questioned what the contract with HDR stated regarding payables. It was discussed that payables should be paid within 30 day so of the invoices. Mr. Jensen suggested paying the first invoice as it was already past due and waiting on the second invoice to see if the grant money arrived. Mr. Kobayashi stated he was not comfortable with this action.

Ms. Bowen stated the FAA had approved the \$120,000 grant and were hoping the Board would agree to have both grants tied together, thus the delay in payment.

Delwyn Jensen made a motion to pay the invoice dated May 10 and hold off on the invoice dated June 6 until next month. Ash Alexander seconded the motion. The motion passed with all in favor.

Mr. Alexander questioned the status of the sheriff's invoice. Mr. Hunter stated he believed the FAA would not allow the Board to pay for the invoice. He believed Mayor Powers also researched the issue and was told that the invoice could not be paid if grant money was in place.

Mr. Alexander explained the issue to the new board members stating there was no contract between the Sheriff's Department and the Airport Board. The City was paying additional funds to the Sheriff's Department for an additional deputy with the city limits

and the city billed the airport for a portion of that additional coverage because it was an asset to the city. Council Member Dye felt the invoice was not an issue as the Council did not feel the work to put into it was worth \$3,000.

The Board requested that Mr. Kobayashi ask that the invoice be removed from the accounts payable.

BOARD APPOINTMENTS

Mr. Hunter introduced the new board members; Charles Jones and Mike Etchemendy. He stated Lou Christensen was now an alternate member which he did not understand the reasoning and felt it “had the stench to it like politics.” John Trudelle questioned if he was still an alternate member as well. Mr. Hunter informed him that he was not.

ELECTIONS

Ms. Schuehler explained that an election was not held in January of 2011 as the Board wanted to wait for new board appointments. Mr. Kobayashi stated he was unaware of when the date for Elections should occur. He also stated that the Ordinance stated that there should be a 6 member board with no mention of an alternate member. Mr. Christensen stated that originally it was a 5 member board but because it was harder to gain a quorum, it was changed to include an alternate.

The Board determined that an Election should be done.

Delwyn Jensen made a motion to nominated Lou Christensen as Chairman.

Lou Christensen declined the nomination as he was not sure if he could hold the office as an alternate. Mr. Jensen stated there was no alternate member discussed in the Ordinance and felt he knew more about the airport and was very valuable to the City.

Charles Jones seconded the motion.

Mr. Jensen was upset that Mayor Powers “threw (Lou) aside” as it wasn’t recommended to the City Council by the Airport Board. Council Member Dye stated he too felt that Mr. Christensen was a valuable member and that at the last Council Meeting, “we had no discussion of who was an alternate or not.”

Mr. Jensen further stated that he felt better that “The City Council had no idea that Lou was being tossed aside as an alternate.” Mr. Jones questioned if Council Member Dye had seen the email that was sent from Mayor Powers regarding the new appointments. Council Member Dye stated he had not and would like to view it.

Mr. Kobayashi stated he also attended the Council meeting and questioned why Mr. Christensen was an alternate. Mayor Powers had already made the decisions and therefore, “there were no other questions to ask.”

Charles Jones made a motion to close the nominations for Chairman. Delwyn Jensen seconded the motion. The motion passed with all in favor.

Yuki Kobayashi made a motion to nominate Charles Jones as Treasurer.

Mr. Jones declined as his term was only for 6 months and he may not be reappointed.

Charles Jones made a motion to nominate Ash Alexander as Treasurer. Lou Christensen seconded the motion.

Charles Jones made a motion to close the nominations for Treasurer. Delwyn seconded the motion. The motion passed with all in favor.

Delwyn Jensen made a motion to nominate Kreslyn Schuehler as Secretary. Charles Jones seconded the motion.

Delwyn Jensen made a motion to close the nominations for Secretary. Charles Jones seconded the motion. The motion passed with all in favor.

OLD BUSINESS

Master Plan Update – Lillian Bowen

Ms. Bowen stated the public meeting would be at the Warbird Hanger at the airport on July 12, 2011. She reviewed the information that would be displayed.

The RPZ (Runway Protection Zone) was over Highway 33 and Ms. Bowen stated that the FAA would like that area to be owned by the city or for easements to be obtained. She felt that the RPZ should be moved onto the airport property which would shift the runway 900 feet to the northeast. The runway could be stripped as a displaced threshold to accomplish this.

Ms. Bowen reminded the Board that the Master Plan was for the next 20 years and if projects were not on the ALP (Airport Layout Plan), FAA would not fund it. She asked the Board to start thinking about projects that should be added.

Ms. Bowen stated the entrance road to the airport was not owned by the airport, something that should change in the future. She explained the future entrance plans to the Board which would include the additional maintenance and cost in the plan.

Ms. Bowen discussed options to purchase land to lease and build future hangers as there was no land on the airport to build another hanger. It must currently be done by private owners.

Ms. Bowen reported on the lighting strike on the runway. It was discussed that the insurance company be contacted to see if repairs would be covered. The Board felt a test should be done to determine the structural foundation of the runway has remained in tacked.

Discussion of weed control began. Mr. Kobayashi stated weed control was in the budget and traditionally had been done by a board member. Mr. Alexander was asked to learn how to spray the weeds. Teton Aviation would mow the grass as soon as possible.

Fuel Tank Insurance

Rachel Tiede, from Teton Aviation, stated that the test fact sheets need to be sent to the insurance company and the change should be made.

Mr. Jensen thanked Mr. Hunter and Mr. Kobayashi for their years of service to the Airport Board.

MOTION TO ADJOURN

Lou Christensen moved to adjourn the meeting. Delwyn Jensen seconded the motion and the meeting was adjourned at 5:54pm.