

Driggs Reed Memorial Airport Board

June 15, 2016, 2016 5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Charles Jones, Chris Schuehler, David Treinis, and Jim Jackson.

APPROVAL OF MINUTES

The Board reviewed the minutes from May 18, 2016.

Jim Jackson made a motion to approve the minutes. Charles Jones seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Carol Lenz presented account receivable information to the Board. The Board discussed the processes for past accounts receivables and how to collect on debts.

Discussion of the fuel flow fees began. Ms. Lenz stated she would research what other airports were charging and determine if an increase in those fees could be justified.

Chris Schuehler reviewed accounts payables.

The Board discussed the contract with Intermountain Weed Control for the weed spraying and mowing. Charles Jones and Chris Schuehler were unaware the mowing was added to the contract and did not recall seeing the bids from those that submitted.

Charles Jones made a motion to approve the payables as presented with the condition to hold the Arnold Machinery payment until approval from Lillian Bowen. Jim Jackson seconded the motion. The motion passed with all in favor.

Chris Schuehler reviewed account balances with the Board.

The Board discussed the new equipment and training of the operators. It was determined if the Board wanted operators to be certified, it would be at the expense of the city. It was suggested to have one employee of Teton Aviation become certified who can then pass along training to the others involved in running the equipment.

BUDGET FOR FISCAL YEAR 2017

Carol Lenz reviewed the actual and proposed budget. The Board decided to schedule a work session prior to the next meeting to discuss the budget funds for the next fiscal year.

Jim Jackson made a motion to have a special work session on the budget on July 20, 2016 at 4:00pm. Chris Schuehler seconded the motion. The motion passed with all in favor.

RUNWAY PROJECT STATUS UPDATE

Lou Christensen stated the runway project was completed. Because of the change in the runway coordinates, the Board discussed the changes that need to be made to the current signs that are posted.

Ms. Lenz stated she would call Sign It Now and see if they could make the necessary changes.

EXECUTIVE SESSION

Charles Jones made a motion to go into executive session at 6:30pm pursuant to Idaho Code 74-206 regarding land acquisitions. Chris Schuehler seconded the motion. A roll-call vote was taken: Jim Jackson, aye; Charles Jones, aye; Chris Schuehler, aye; David Treinis, aye. The motion carried unanimously.

Came out of Executive Session at 7:01pm.

Charles Jones made a motion to approve the design of the wildlife fence as presented. Chris Schuehler seconded the motion. The motion passed with all in favor.

MOTION TO ADJOURN

Chris Schuehler made a motion to adjourn. David Treinis seconded the motion. The motion passed with all in favor and the meeting was adjourned at 7:02pm.