

# Driggs Reed Memorial Airport Board

June 17, 2015 5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Jim Jackson, Charles Jones, and Chris Schuehler.

## **APPROVAL OF MINUTES**

The minutes from May 20, 2015 were reviewed.

**Charles Jones made a motion to approve the minutes from May 20, 2015. Chris Schuehler seconded the motion. The motion passed with all in favor.**

## **TREASURER'S REPORT**

### **Airport Budget – Carol Lenz**

Ms. Lenz explained the proposed budget for fiscal year 2016. The Board discussed the Memorandums of Understanding with Aberdeen, Challis, and Preston to proceed with future projects.

The Board requested to see another draft at the next meeting before the final budget went to the City Council.

Ms. Lenz reviewed the accounts receivable with the Board and discussed the process for placing a lien on property that had outstanding debit for agreements or leases.

Chris Schuehler reviewed payables.

**Jim Jackson made a motion to approve the payables as presented. Charles Jones seconded the motion. The motion passed with all in favor.**

Mr. Schuehler presented the account balances.

## **DISCUSSION OF AIRPORT NAME CHANGE**

Jim Jackson stated after discussion with Fred Reed's family and other community members and organizations, he suggested the Board move forward with a committee to research a memorial for Mr. Reed. He further stated he would like to have a full board before making a decision regarding the name change. He also stated he discussed having an exhibit about aviation at the Teton Geotourism Center and Teton Valley Museum.

Charles Jones stated he felt Teton Valley Reed Memorial Airport was a good name and wanted to move forward with that after discussions were had with the family and community members.

**Jim Jackson made a motion to change the airport name to Teton Valley Reed Memorial Airport and to develop a committee of up to 5 people for historical sites**

**and memorials. Charles Jones seconded the motion. The motion passed with all in favor.**

#### **LAND INFORMATION UPDATE**

Ms. Bowen stated Todd Woolstenhulme, with Huntsman Springs, had agreed with the proposed changes to the subdivision and understood the benefits. She further stated the negotiations were still in process.

She stated the Environmental Assessment would be good for three years and presented the amendments to the Jviation contract which included the assessment and the SRE bid for equipment, both with grant money.

**Chris Schuehler made a motion to approve the amendment to the Jviation contract to include the SRE bid project. Charles Jones seconded the motion. The motion passed with all in favor.**

**Chris Schuehler made a motion to approve the amendment to the Jviation contract to include the environmental assessment. Jim Jackson seconded the motion. The motion passed with all in favor.**

#### **RUNWAY REHABILITATION PROJECT UPDATE**

Ms. Bowen stated three bids were received. However, two were disqualified because they did not attend the mandatory pre-bid meeting. Ms. Bowen's estimate was \$610,868.50 and the bid from Straight Stripe was for \$453,359.65.

**Charles Jones made a motion to accept the bid from Straight Stripe for the runway rehabilitation project in the amount of \$453,359.65. Chris Schuehler seconded the motion. The motion passed with all in favor.**

#### **CONSIDER THROUGH THE FENCE AGREEMENT WITH CHARLES KEMPER LOT C-1**

**Jim Jackson made a motion to approve the Through the Fence Agreement with Charles Kemper Lot C-1. Charles Jones seconded the motion. The motion passed with all in favor.**

#### **HANGAR ASPHALT REPAVING – JIM JACKSON**

Mr. Jackson requested repaving be done in front of four hangars. The individual hangar owners would be responsible for the cost. Ms. Bowen requested the contractor be aware that access should be available for the furthest hangar owner who was not participating in the repaving project. Mr. Jackson stated the project should be completed within one day.

**Jim Jackson made a motion to allow the repaving in front of individual hangar from HK Contractors. Charles Jones seconded the motion. The motion passed with all in favor.**

#### **MOTION TO ADJOURN**

**Chris Schuehler made a motion to adjourn. Charles Jones seconded the motion.  
The motion passed with all in favor.**