

Driggs Reed Memorial Airport Board

July 17, 2013 5:00pm

Driggs City Hall

Members Present: Lou Christensen (Presiding), Charles Jones, Jim Jackson, and Chris Schuehler.

APPROVAL OF MINUTES

The minutes from June 19, 2013 were reviewed.

Charles Jones made a motion to approve the minutes from June 19, 2013. Jim Jackson seconded the motion. The motion passed with all in favor.

TREASURER'S REPORT

Chris Schuehler presented information regarding the report and reviewed the account balances and invoices.

Charles Jones made a motion to approve the payments. Jim Jackson seconded the motion. The motion passed with all in favor.

OLD BUSINESS

Corrective Action Plan Amendment

Lou Christensen stated he sent a letter to the FAA asking for an amendment to our Corrective Action Plan. Currently he was waiting on a response.

Budget 2013-2014

Carol Lenz explained the changes and stated the only item that needed to be resolved was whether the Board wanted to budget for the appraisals. Mr. Christensen suggested keeping the line item, stating it didn't need to be spent in the next year.

Charles Jones made a motion to approve the Fiscal Year 2013-2014 Budget. Chris Schuehler seconded the motion. The motion passed with all in favor.

Update on 1000 North

Lillian Bowen stated they restriped 1000 North with permanent striping. Ms. Bowen did a walk-through with the contractor and she wanted the fence company to fill where dirt had settled. Weeds were being sprayed as well, Ms. Bowen stated.

NEW BUSINESS

Transportation Meeting

Mr. Christensen stated he and Ms. Bowen meet with the staff from the Helena ADO. He reported on the discussions that took place which included sealing the runway and general airport operations. Ms. Bowen explained the considerations that took place regarding the future projects.

Striping on Ramp

Mr. Christensen stated after discussing with the FBO, it was determined that striping should take place next year. Jim Jackson stated he thought the contractor he discussed this with would be able to complete the job for approximately \$600 and could do it next month along with the rest of the city projects. Ms. Bowen suggested getting a price to do it sooner.

Additional Radio for Airport

Ms. Bowen stated the radio should be a hand held that would be specifically for anyone that needs to access the airport taxiway/runway. Mr. Jackson stated there was a radio that Yuki Kobayashi had and felt that would be designated to use for this purpose. Peter Kline stated he would obtain the radio and label it for purposes of giving it to visitors.

Airplane Inventory

Mr. Christensen stated that part of the 5010 Report included the inventory for funding. The FAA wants to determine what planes reside at Driggs airport for tax purposes.

Consulting Engineer Selection

Mr. Christensen stated since Ms. Bowen no longer works for HDR Engineering, a new RFQ should be made available to engineering firms.

Charles Jones made a motion to approve the RFQ for engineering services and publish the ad. Chris Schuehler seconded the motion. The motion passed with all in favor.

Peter Kline provided information to the Board regarding web cameras viewing the runway.

Chris Schuehler made a motion to approve the invoice for web cams. Charles Jones seconded the motion. The motion passed with all in favor.

MOTION TO ADJOURN

Chris Schuehler made a motion to adjourn the meeting. Jim Jackson seconded the motion and the meeting was adjourned at 6:12pm.