

# Driggs Reed Memorial Airport Board

August 12, 2015 5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Charles Jones, Val Williams, and Chris Schuehler.

## **APPROVAL OF MINUTES**

The minutes from July 15, 2015 were reviewed.

**Charles Jones made a motion to approve the minutes from July 15, 2015. Val Williams seconded the motion. The motion passed with all in favor.**

## **TREASURER'S REPORT**

Chris Schuehler reviewed payables and account balances.

**Val Williams made a motion to approve the payables as presented. Charles Jones seconded the motion. The motion passed with all in favor.**

## **Airport Budget – Carol Lenz**

Mr. Christensen stated the preliminary budget was approved and there were no further changes that were made.

## **LAND INFORMATION UPDATE**

Ms. Bowen stated the land acquisition project would continue into the next fiscal year. She further stated the environmental analysis was no longer a requirement from the FAA and had been taken out of the project.

## **RUNWAY REHABILITATION PROJECT UPDATE**

Ms. Bowen stated the project was on schedule.

## **SNOW REMOVAL EQUIPMENT PROJECT UPDATE**

Ms. Bowen stated three bids were received for the snow removal equipment project. She stated the lowest bid was from Arnold Machinery totally \$375,980. She further stated the FAA would only pay for a 1-year warranty and the bids included an option for an additional 5-year warranty.

The FAA would not reimburse the funds until the equipment was delivered. Ms. Bowen further stated the grant was short by about \$97,000 with everything, included taking out the 5-year warranty option.

Ms. Bowen stated the FAA recommended awarding the bid and then amending the grant in 2016. She stated the Board could decide to use the entitlement funds in 2016 for this project but there was no guarantee when the funds would be available.

**Chris Schuehler made a motion to accept the bid from Arnold Machinery and to amend the grant in fiscal year 2016 and not include the 5 year warranty option. Val Williams seconded the motion. The motion passed with all in favor.**

**CONSIDER APPROVAL OF GROUND LEASE FOR LOT 1-1**

Mr. Christensen stated the applicant for the Ground Lease for Lot 1-1 currently did not have an airplane and at this time, Mr. Christensen was unaware if an airplane would be purchased in the future. Mr. Christensen and Mr. Jones shared conversations that the buyer had intentions to use the hangar for car storage and not for an aviation use.

Mr. Zollinger, City Attorney, suggested allowing the lease to be signed and if the lease holder did not have an airplane by a certain time, the city and Board had the authority to terminate the lease. He further stated the primary use of a hangar must be for airport use.

**Lou Christensen made a motion to have Mr. Zollinger revise the lease and write a letter to Mr. Wolford. Val Williams seconded the motion. The motion passed with all in favor.**

**Chris Schuehler made a motion to approve the Ground Lease for Lot 1-1 to include a letter from Mr. Zollinger with a condition that the hangar be used for aviation use within 12 months. Charles Jones seconded the motion. The motion passed with all in favor.**

**MOTION TO ADJOURN**

**Charles Jones made a motion to adjourn. Chris Schuehler seconded the motion. The motion passed with all in favor and the meeting was adjourned at 6:25pm.**