

# Driggs Reed Memorial Airport Board

September 18, 2013 5:00pm

Driggs City Hall

**Members Present:** Lou Christensen (Presiding), Charles Jones, Jim Jackson, and Delwyn Jensen.

## **APPROVAL OF MINUTES**

The minutes from August 21, 2013 were reviewed.

**Delwyn Jensen made a motion to approve the minutes from August 21, 2013. Charles Jones seconded the motion. The motion passed with all in favor.**

## **TREASURER'S REPORT**

Lou Christensen presented information regarding the report and reviewed the account balances and invoices.

**Charles Jones made a motion to approve the payments. Jim Jackson seconded the motion. The motion passed with all in favor.**

## **Hertz Past Due Balance**

Carol Lenz spoke to the Board and requested direction on how to proceed with the issue. Mr. Christensen felt the Board should develop a contract. Mr. Jones stated that he was agreeable with writing off the balance if a contract was put in place to ensure the issue doesn't happen again. Ms. Lenz felt the Board could fight for the balance but questioned if it was worth the time and effort. She recommended the Board send a letter to the corporate office and have a contract drafted by the Attorney. The Board would work with the City Attorney to develop a contract.

## **OLD BUSINESS**

### **Engineer Selection**

Mr. Christensen stated that he, Charles Jones, Chris Schuehler, and George Mosher reviewed the RFQ for the Engineer Selection. He reported that Armstrong, the other bidder, subcontracted most of their work. Those reviewing the bids felt that Javiation was the better company for the Board with a good understanding of the FAA and the airport.

**Charles Jones made a motion to approve Javiation as the Engineer for the Board. Delwyn Jensen seconded the motion. The motion passed with all in favor.**

Ms. Bowen discussed with the Board the requests from the Montana ADO which included purchasing Flying T Subdivision. She stated that after that was done, the runway would be rehabbed.

## **NEW BUSINESS**

### **Concrete Bid**

Mr. Christensen stated that Jeremy Kincaid, Layne Myers and Kip Hill have all expressed interested to assist with this project and would turn in bids to be reviewed.

**MOTION TO ADJOURN**

**Charles Jones made a motion to adjourn the meeting. Delwyn Jensen seconded the motion and the meeting was adjourned at 6:11pm.**