

Minutes of the Regular Meeting of the Board of Commissioners Driggs Urban Renewal Agency

June 6, 2012 – 6:30 p.m.

Driggs City Hall – Conference Room

1. **Call to Order** – determination of a quorum (6:42p.m.)

Commissioners Present: Lyn Christian (acting Chairperson), Carrie Cleary, Kathy Rinaldi, and Guch Lombardi

Commissioners by Phone: Bart Birch

Others Present: Cynthia Rose and Matt Parks by Phone

2. **Adoption of Amended Agenda**

Changes to Agenda: None

A motion was made to adopt the Amended Agenda for the Regular Meeting of the Driggs Urban Renewal Agency (DURA), as posted on Monday, June 4, 2012.

Moved: Kathy Rinaldi

Second: Carrie Cleary

Passed: Unanimously

3. **Approval of Minutes**

Changes to Minutes from 4.4.12: NONE

A motion was made to approve the Minutes of the Meeting of the Board of Commissioners of the Driggs Urban Renewal Agency, April 4, 2012.

Moved: Kathy Rinaldi

Second: Guch Lombardi

Passed: Unanimously

Changes to Minutes from 5.14.12: NONE

A motion was made to approve the Minutes of the Special Meeting of the Board of Commissioners of the Driggs Urban Renewal Agency, May 14, 2012.

Moved: Guch Lombardi

Second: Kathy Rinaldi

Passed: Carrie Cleary abstained, all

others present voted "Aye"

4. **Review of Financial Reports – May 2012**

Lyn Christian, Treasurer, reviewed the check register for the May 2012 activity. Kelly Chircop, of Chircop & Colyer Accounting, had not received accounts payables or May bank statements, so she did not produce updated financial reports for the month of May. Lyn reported that Kelly is continuing to work with Carl Church of Teton County, to clarify discrepancies in the revenue projections from Harlan Mann and actual amounts received.

Guch inquired about check #1254, dated 3.29.12, payable to Reid Rogers for \$7369.43, and Lyn explained that the PAC had approved this invoice; and the DURA board questioned the invoice at the May 14, 2012 Special Meeting but was advised by Ryan Armbruster that because the invoice

was for services & expenses incurred prior to notice of Scenic Byway project shutdown, it should be paid.

5. Downtown Driggs Community Association(DDCA) Report - Guch

Guch shared the newly published *Dig Driggs* Downtown Business Map, produced by the DDCA. She reported that Nancy McCoy, of Powder Mountain Press, had recently joined the DDCA and had inserted copies of the Map into 2000 copies of the most recent Teton Valley Magazine that are being distributed in the Valley and surrounding areas.

This Friday the DDCA is hosting a meeting with commercial landlords in the downtown area to discuss steps needed to fill the business vacancies. Kathy suggested that they invite all of the tenants as well. Kathy also proposed that the DURA look for ways to support this effort to bring businesses to Main Street, perhaps by facilitating forums to determine what businesses were needed, or by funding an incentive program for beautification, or by assisting the City with such a project.

Guch explained that the City of Driggs had recently funded a "Retail Gap Analysis" to learn what products and services locals purchase outside of Teton Valley, and to help determine what businesses to recruit. Kathy thought this was a good start. She also felt that some local retail businesses should be moved from their current locations to Main Street, in order to create a more centralized, vibrant shopping area. She admitted that this idea may not be popular with some people, but believes that it would help the local retailers, all or most of whom never realize a profit. She also suggested that the City establish a "threshold for revenue generating businesses" in the downtown area that would remain in effect even when the local economy thrives again in the future.

6. Executive Session: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Idaho Code Section 67-2345(1)(f)

A motion was made to enter Executive Session to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
Idaho Code Section 67-2345(1)(f)

Moved: Lyn Christian Second: Kathy Rinaldi

Role Call Vote: KR: Aye LC: Aye GL: Aye CC: Aye BB: Aye

The Board of Commissioners (BOC) entered into Executive Session at 6:54PM.

7. Re-Open Meeting

A motion was made to end the Executive Session and return to the Open Meeting to conduct further regular business.

Moved: Lyn Christian Second: Guch Lombardi

Role Call Vote: KR: Aye LC: Aye GL: Aye CC: Aye BB: Aye

The BOC returned to Open Meeting at 7:27PM.

8. Scenic Byway Center (SBC) Update

The SBC was discussed in Executive Session and no further discussion was held.

9. Approval of the Scenic Byway Center Memorandum of Understanding

Tabled

A motion was made to table the Scenic Byway Center Memorandum of Understanding between the DURA, the Teton Valley Chamber of Commerce, the City of Driggs, and Reid Rogers.

Moved: Kathy Rinaldi

Second: Carrie Cleary

Passed: Unanimously

10. Adjourn (7:37 PM)

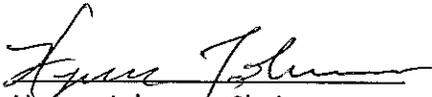
A motion was made to adjourn the Regular Meeting of the DURA on June 6, 2012.

Moved: Bart Birch

Second: Kathy Rinaldi

Passed: Unanimously

Attest:


Hyrum Johnson, Chairman


Isabel Waddell, Secretary

Anyone requiring special access consideration must notify the DURA 2 days prior.