



City Council Agenda
Tuesday, November 15, 2016, 6:30 P.M.
60 S. Main St

1. 6:30pm Call to Order, Roll Call and Pledge of Allegiance
2. Executive Session pursuant to Idaho Code 74-206 (conference room)
 - a. Land Acquisition
3. Consent Agenda:
 - a. City Council Regular Minutes 11/1/2016
 - b. Claims 11/2/2016-11/15/2016
 - c. New Liquor Licenses
4. 6:45pm Public Hearing: Targhee Shuttle Contract and Proposed Route & Schedule Changes
5. Department Heads and Council Liaison Reports
6. City Staff recommends consideration and possible decision on the following:
 - a. Huntsman Springs Lodge Subdivision Final Plat- Statement of Decision

Notice: Please contact City Hall (354-2362) prior to any city meeting if there is any special assistance needed for those with disabilities planning to attend the meeting.

THE ABOVE SCHEDULED TIMES REPRESENT A BEST EFFORT AT SCHEDULING.
IT MAY BE NECESSARY FROM TIME TO TIME TO ADJUST THESE TIMES WITHOUT NOTICE.

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
NOVEMBER 1, 2016**

Pursuant to adjournment of the Special City Council meeting held October 25, 2016, and the call of the Mayor, the Driggs City Council met **Tuesday, November 1, 2016**, at 6:30 p.m. A roll call was taken and present were Council Members: Greer Jones, August Christensen, Jay Mazalewski, and Wade Kaufman; Mayor Hyrum Johnson, City Attorney Stephen Zollinger, Financial Officer Carol Lenz, Public Works Director Jared Gunderson, Community Development Director Doug Self and City Clerk Kreslyn Schuehler. Council Member Jones led in the Pledge of Allegiance.

CONSENT AGENDA

City Council Regular Minutes 10-18-2016 and 10-25-2016

Claims from 10-19-16 thru 11-01-16

New Alcohol and Catering Licenses

Council Member Jones made a motion to approve the consent agenda with minor changes to the minutes dated October 18, 2016. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

DEPARTMENT HEADS AND COUNCIL LIAISON REPORTS

Public Works Report

Jared Gunderson answered questions regarding the water project. He reported on the changes in snow plowing and stated if cars remain parked along Main Street when ITD is plowing, they will only plow the centerline. Council discussed enforcing parking regulations and how to inform the public.

HUNTSMAN SPRINGS LODGE SUBDIVISION FINAL PLAT- STATEMENT OF DECISION

This item was tabled until the next Council meeting.

DISCUSSION OF VALLEY CENTRE DR / MORAINES CT LOCAL IMPROVEMENT DISTRICT

Mayor Johnson stated there appeared to be support for the LID and frustration that the Council had not move forward. Mr. Self stated he received 3 more letters of support from Triple Peaks Home Owners Association, Buffalo Valley and District 7 Health.

Mr. Self discussed the process with the Council and stated there would be several opportunities for the Council to decide not to continue with the process.

Council Member Mazalewski questioned if the design costs could be included into the LID costs and distributed among the residents. Stephen Zollinger stated costs associated with initiation and completion could be rolled into the LID.

Council Member Kaufman made a motion to direct staff to draft, for the city council's consideration, a resolution to initiate organization of a local improvement district to

improve Valley Centre Drive and Moraine Court. Council Member Christensen seconded the motion. The motion passed with all in favor.

ORDINANCE 375-16 FRONT STREET URBAN RENEWAL PLAN – 2ND AND 3RD READING

Council Member Mazalewski made a motion to waive the rules and read Ordinance 375-16 by title only. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council Member Mazalewski read Ordinance 375-16 by title.

Council Member Mazalewski made a motion to consider Ordinance 375-16 thrice read and adopted. Council Member Christensen seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

AMENDED RESOLUTION AUTHORIZING A JOINT HOUSING AUTHORITY

Mr. Self stated a resolution was adopted previously but did not include Teton County. This resolution included Teton County.

Council Member Christensen made a motion to adopt a resolution of the City Council of the City of Driggs, Idaho, finding a shortage of safe or sanitary dwelling accommodations in the City of Driggs available and affordable to persons of low income; declaring a need for a housing authority to operate within the city of Driggs; and authorizing the appointment of a joint housing authority with the cities of Tetonia and Victor and Teton County, Idaho. Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

KITCHEN INCUBATOR LEASE AND COUNTER TENANT AGREEMENT

Mr. Self provided information to the Council and stated the counter tenant would be J & M Soda Shoppe. He stated the kitchen incubator would be in the back of the building and be available to other users as well.

Council Member Christensen made a motion to authorize execution of the property lease for 260 N. Main Street as drafted. Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council Member Christensen made a motion to authorize execution of the J & M Soda Shoppe lease as drafted. Council Member Mazalewski seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

CONSENT TO APPOINT BRENDAN CONBOY TO THE PARKS COMMITTEE

Mayor Johnson stated there was a vacancy on the Parks Committee and requested the Council ratify the appointment of Brendan Conboy to the committee.

Council Member Jones made a motion to ratify the appointment of Brendan Conboy to the Parks and Recreation Committee for a 3-year term. Council Member Christensen seconded the motion. The motion passed with all in favor.

EXECUTIVE SESSION

Council Member Kaufman made a motion to go into executive session at 7:09pm pursuant to Idaho Code 74-206 regarding personnel. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council came out of Executive Session at 7:29pm.

WASTE FRANCHISE AGREEMENT WORK SESSION

Council Member Mazalewski recused himself from the discussion and meeting due to his employment with RAD.

Mayor Johnson stated the Council was being asked to reconsider the franchise agreement. He further stated RAD had proposed the revised franchise agreement be entered into with an Ordinance and then a Resolution, setting the terms under which a hauler could operate. RAD would like the Council to consider changing the hours of operation and other minor changes to the current agreement.

Dave Hudasko, owner of RAD, presented information to the Council. He informed the Council of the rates and hours of operation and reviewed the compensation that was proposed. The Council discussed compensation, exclusivity, and term limits.

Mayor Johnson stated he would make the necessary changes and bring the ordinance and resolution to a future City Council meeting.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Kaufman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 8:12pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Mayor Hyrum Johnson

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND					
ADMINISTRATION					
10-44-213 SOFTWARE/IT					
576	ESRI	93205110	ARC GIS SOFTWARE ANNUAL (2)	11/03/2016	700.00
Total 10-44-213 SOFTWARE/IT:					700.00
10-44-230 TELEPHONE SERVICE					
266	Silver Star Communications	1774033	CH PHONE SERVICE	11/01/2016	195.13
Total 10-44-230 TELEPHONE SERVICE:					195.13
10-44-240 TRAINING & TRAVEL					
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: JAY	11/01/2016	35.00
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: WADE	11/01/2016	35.00
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: HYRUM	11/01/2016	35.00
42	Association Of Idaho Cities	200002101	2016 ICCTFOA CONF: KRESLYN & CA	08/31/2016	295.00
Total 10-44-240 TRAINING & TRAVEL:					400.00
10-44-620 TRIBUTE STAGE					
1062	TETON SIGNS	6989	TRIBUTE STAGE PLAQUE: KING	09/29/2016	116.75
Total 10-44-620 TRIBUTE STAGE:					116.75
10-44-640 ECONOMIC SUPPORT					
1092	DOWNTOWN DRIGGS COMMU	1027	FY 2017 50% Contribution #1	11/04/2016	6,000.00
Total 10-44-640 ECONOMIC SUPPORT:					6,000.00
Total ADMINISTRATION:					7,411.88
GF-ECON DEVELOPMENT/MOBILITY					
10-46-415 CONSULTING SERVICES					
485	HARMONY DESIGN, INC.	18946	WO# 46 MASTER PLAN UPDATE #1	11/01/2016	2,061.25
Total 10-46-415 CONSULTING SERVICES:					2,061.25
Total GF-ECON DEVELOPMENT/MOBILITY:					2,061.25
PLANNING & ZONING					
10-47-240 TRAINING & TRAVEL					
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: ASHLEY	11/01/2016	35.00
Total 10-47-240 TRAINING & TRAVEL:					35.00
Total PLANNING & ZONING:					35.00
VISITOR CENTER EXPENDITURE					
10-50-320 VC - PHONE/INTERNET SERVICE					
266	Silver Star Communications	1774033	VC PHONE SERVICE	11/01/2016	74.41
Total 10-50-320 VC - PHONE/INTERNET SERVICE:					74.41

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total VISITOR CENTER EXPENDITURE:					74.41
PARK & RECREATION					
10-60-430 PARKS AND GROUNDS OPERATIONS					
199	PARKERS SEPTIC TANK SERVI	34106	VALLEY CENTRE ADA 2016 OCT	10/23/2016	130.00
199	PARKERS SEPTIC TANK SERVI	34107	HUNTSMAN ADA 2016 OCT	10/23/2016	130.00
199	PARKERS SEPTIC TANK SERVI	34108	CITY PARK ADA 2016 OCT	10/23/2016	130.00
Total 10-60-430 PARKS AND GROUNDS OPERATIONS:					390.00
10-60-432 PARKS & GROUNDS MAINTENANCE					
76	Game Time	PJI-0049443	TOP/BOTTOM CLEVIS	10/28/2016	208.00
76	Game Time	PJI-0049443	TOP/BOTTOM CLEVIS FRT	10/28/2016	29.10
Total 10-60-432 PARKS & GROUNDS MAINTENANCE:					237.10
Total PARK & RECREATION:					627.10
OTHER					
10-79-730 CAPITAL EXPENDITURES					
1200	GPC ARCHITECTS	3	CH SLIDING SNOW #3	11/04/2016	210.00
Total 10-79-730 CAPITAL EXPENDITURES:					210.00
Total OTHER:					210.00
Total GENERAL FUND:					10,419.64
RESORT TAX FUND					
RESORT TAX EXPENDITURES					
20-40-710 CONSTRUCTION					
1212	JACKSON SIGNS	10841157	WAYFINDING SIGNS 50% DOWN	10/31/2016	3,514.37
Total 20-40-710 CONSTRUCTION:					3,514.37
Total RESORT TAX EXPENDITURES:					3,514.37
Total RESORT TAX FUND:					3,514.37
ROAD FUND					
ROAD FUND EXPENDITURES					
22-44-270 EQUIP. FUEL & OIL					
448	BERRY OIL	063237	435 GAL PREM UNLEADED	10/27/2016	1,124.92
448	BERRY OIL	063237	435 GAL PREM UNLEADED EX TX	10/27/2016	139.20
Total 22-44-270 EQUIP. FUEL & OIL:					1,264.12
22-44-420 R & M - EQUIPMENT					
103	IDAHO TRANSPORTATION DEP	6101508	50% 3RD QTR 2016 SIGNAL MAINT	11/03/2016	805.94
1213	O'REILLY AUTOMOTIVE, INC	5592-102682	OIL FILTERS & MOTOR OIL	10/12/2016	140.45
1213	O'REILLY AUTOMOTIVE, INC	5592-103306	WIPER BLADE (2)	10/17/2016	32.42
1213	O'REILLY AUTOMOTIVE, INC	5592-103307	WIPER BLADES	10/17/2016	16.90
1213	O'REILLY AUTOMOTIVE, INC	5592-105701	SWITCHES/PUSH BUTTON/GROMMET	11/04/2016	28.46
1213	O'REILLY AUTOMOTIVE, INC	5592105761	BRAKE CONTROL/HARNESS BRACKE	11/04/2016	161.93
200	Parts Service	268629	SEAFOAM/AIRLINE ACCESS/AIR FLILT	10/07/2016	47.82
200	Parts Service	268719	RETURN FRM INV 263857 2/6/16	10/14/2016	195.50-
200	Parts Service	268719	RETURN FRM INV 263857 2/6/16	10/14/2016	45.00-
200	Parts Service	268720	ALTERNATOR/TIE DOWN/ELEC TAPE	10/14/2016	301.69

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
200	Parts Service	268722	REM 21798	10/14/2016	45.00
200	Parts Service	268795	RETURN FRM INV 262218 11.04.15	10/20/2016	91.65-
200	Parts Service	268795	RETURN FRM INV 262218 11.04.15	10/20/2016	15.00-
Total 22-44-420 R & M - EQUIPMENT:					1,233.46
22-44-470 ROAD MATERIALS					
178	Mountain West LLC	244198	40 YRDS RED MINUS	10/27/2016	690.00
178	Mountain West LLC	244198	40 YRDS RED MINUS FTR	10/27/2016	291.00
Total 22-44-470 ROAD MATERIALS:					981.00
Total ROAD FUND EXPENDITURES:					3,478.58
Total ROAD FUND:					3,478.58
INCUBATOR FUND					
INDUSTRIAL BLDG EXPENDITURES					
24-44-320 TELEPHONE/INTERNET					
266	Silver Star Communications	1774033	IND BLDG INTERNET	11/01/2016	44.99
Total 24-44-320 TELEPHONE/INTERNET:					44.99
24-44-410 IB: BUILDING MAINTENANCE					
586	GREAT BASIN SERVICES, INC	27607	IND BLDG FURNACE DUCT REPAIRS	11/03/2016	685.00
Total 24-44-410 IB: BUILDING MAINTENANCE:					685.00
24-44-470 IB: PROPANE					
288	Suburban Propane - 1373	023083	321.7 GAL IND BLDG	10/27/2016	346.29
Total 24-44-470 IB: PROPANE:					346.29
Total INDUSTRIAL BLDG EXPENDITURES:					1,076.28
Total INCUBATOR FUND:					1,076.28
WATER FUND					
WATER EXPENDITURES					
51-80-210 POSTAGE/PUBL/SUPPLIES					
75	Freedom Mailing Services, Inc.	30045	UTILITY BILL PROCESSING 2016 NOV	11/04/2016	165.43
Total 51-80-210 POSTAGE/PUBL/SUPPLIES:					165.43
51-80-240 TRAINING & TRAVEL					
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: JARED	11/01/2016	17.50
Total 51-80-240 TRAINING & TRAVEL:					17.50
51-80-245 SAFETY					
436	PINE NEEDLE EMBROIDERY	13366	CARHART COAT (1)	10/27/2016	64.99
436	PINE NEEDLE EMBROIDERY	13366	SHIRTS K87 (2)	10/27/2016	13.49
436	PINE NEEDLE EMBROIDERY	13366	EMBROIDERY	10/27/2016	14.25
436	PINE NEEDLE EMBROIDERY	13366	ORDER SHIPPING	10/27/2016	14.24
Total 51-80-245 SAFETY:					106.97

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
51-80-309 ENGINEERING SERVICE					
238	ROCKY MOUNTAIN ENVIRONM	08-0042-14	HS WATER PERMIT #22-13589 #2	10/25/2016	230.00
Total 51-80-309 ENGINEERING SERVICE:					230.00
51-80-320 TELEPHONE					
266	Silver Star Communications	1774033	PW PHONE SERVICE	11/01/2016	14.97
Total 51-80-320 TELEPHONE:					14.97
51-80-616 REPAIRS & MAINTENANCE					
401	DIGLINE	0055085-IN	UTILITY LOCATE SERVICE	10/31/2016	20.12
410	FERGUSON WATERWORKS #1	0643534	REPAIR AUTO GUN	10/27/2016	309.60
410	FERGUSON WATERWORKS #1	0643534	REPAIR AUTO GUN FRT	10/27/2016	66.00
Total 51-80-616 REPAIRS & MAINTENANCE:					395.72
51-80-735 CAPITAL IMPROVEMENT: WA PROJ					
425	AQUA ENGINEERING, INC.	14357-11	WA IMPROVE PROJ RD #11	08/29/2016	9,687.50
425	AQUA ENGINEERING, INC.	14402-12	WA IMPROVE PROJ RD #12	09/22/2016	27,120.75
425	AQUA ENGINEERING, INC.	14440-13	WA IMPROVE PROJ RD #13	10/28/2016	22,947.50
Total 51-80-735 CAPITAL IMPROVEMENT: WA PROJ:					59,755.75
51-80-740 SHOP MAINTENANCE(1/2)					
32	TETON ACE HARDWARE	234403	BULK WIRE SJOW-A 20-FT	11/04/2016	12.90
365	Valley Lumber	295012	LUMBER	11/07/2016	13.26
Total 51-80-740 SHOP MAINTENANCE(1/2):					26.16
Total WATER EXPENDITURES:					60,712.50
Total WATER FUND:					60,712.50
SEWER FUND					
SEWER EXPENDITURES					
52-80-210 POSTAGE/PUBL/SUPPLIES					
75	Freedom Mailing Services, Inc.	30045	UTILITY BILL PROCESSING 2016 NOV	11/04/2016	165.43
Total 52-80-210 POSTAGE/PUBL/SUPPLIES:					165.43
52-80-240 TRAINING & TRAVEL					
42	Association Of Idaho Cities	197497536	AIC 2016 FA DISTRICT: JARED	11/01/2016	17.50
Total 52-80-240 TRAINING & TRAVEL:					17.50
52-80-245 SAFETY					
436	PINE NEEDLE EMBROIDERY	13366	CARHART COAT (1)	10/27/2016	65.00
436	PINE NEEDLE EMBROIDERY	13366	SHIRTS K87 (2)	10/27/2016	13.49
436	PINE NEEDLE EMBROIDERY	13366	EMBROIDERY	10/27/2016	14.25
436	PINE NEEDLE EMBROIDERY	13366	ORDER SHIPPING	10/27/2016	14.24
Total 52-80-245 SAFETY:					106.98
52-80-251 WWTP - ELECTRIC & PROPANE					
288	Suburban Propane - 1373	023084	274.3 GAL WWTP	10/27/2016	296.91

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 52-80-251 WWTP - ELECTRIC & PROPANE:					296.91
52-80-311 WWTP: REPAIRS					
1211	IFM EFECTOR, INC	21185173	INDUCTIVE PROXIMITY SENSOR	10/25/2016	234.00
1211	IFM EFECTOR, INC	21185173	INDUCTIVE PROXIMITY SENSOR FRT	10/25/2016	11.51
32	TETON ACE HARDWARE	234319	FLASHDRIVE 8 GB	11/02/2016	9.99
Total 52-80-311 WWTP: REPAIRS:					255.50
52-80-320 TELEPHONE					
266	Silver Star Communications	1774033	PW PHONE SERVICE	11/01/2016	14.98
Total 52-80-320 TELEPHONE:					14.98
52-80-616 REPAIRS & MAINTENANCE					
401	DIGLINE	0055085-IN	UTILITY LOCATE SERVICE	10/31/2016	20.13
32	TETON ACE HARDWARE	234356	WW SAW JAB FATMAX/BAG COMBO	11/03/2016	35.98
Total 52-80-616 REPAIRS & MAINTENANCE:					56.11
52-80-740 SHOP MAINTENANCE(1/2)					
32	TETON ACE HARDWARE	234403	BULK WIRE SJOW-A 20-FT	11/04/2016	12.90
365	Valley Lumber	295012	LUMBER	11/07/2016	13.27
Total 52-80-740 SHOP MAINTENANCE(1/2):					26.17
Total SEWER EXPENDITURES:					939.58
Total SEWER FUND:					939.58
AIRPORT FUND					
AIRPORT MAINTENANCE					
90-46-345 R & M: OTHER					
1083	INTERMOUNTAIN AQUATICS	RD GRADED 2016	RODEO DRIVE GRADED FALL 2016	11/08/2016	47.27
Total 90-46-345 R & M: OTHER:					47.27
Total AIRPORT MAINTENANCE:					47.27
Total AIRPORT FUND:					47.27
Grand Totals:					80,188.22

STAFF REPORT

To: City Council
From: Doug Self
Meeting Date: November 15, 2016



Targhee Shuttle Contract and
Proposed Scope Change
PUBLIC HEARING

Targhee Commuter Shuttle Service Contract and Proposed Scope Change (Public Hearing)

SUMMARY

The city selected Grand Targhee Resort as the low bidder to operate the Grand Targhee Commuter Shuttle through an open bid last year and executed a contract with the option to renew for a 1 year term. Grand Targhee Resort is requesting renewal of the service contract and also requesting a change in scope for the service as shown below.

At this time, the service is designated as an employee shuttle and ridership is approximately 70% employees. The public is able to ride the shuttle, but because there is not a wheelchair accessible vehicle available on call for disabled riders, the shuttle cannot be managed or promoted as a public transit service. It is a shared goal of the city and Grand Targhee Resort to transition the employee shuttle to a public transit service, but at this time there is no parallel ADA service and the contract scope is concerned with transporting employees to and from the resort. Routes and stops were originally designed to serve significant employee populations.

Scope of Services and Performance Requirements

The City of Driggs is soliciting proposals from qualified and licensed VENDORS for Commuter Bus Services to operate three shuttle buses of at least 25-passenger capacity for fixed route commuter services between Victor, Driggs and Grand Targhee Resort between the hours of ~~6:00am-25am~~ 6:00am-10:25pm and ~~11:00-10:25pm~~, 7 days a week, for 20 weeks, beginning the last Saturday of November, and running through the third Sunday of April as further described in Section 4.1 and Exhibit "A".

1. Service Operations

The service shall consist of the following route segments and trips, as further detailed by the ~~segment routes~~ route map and schedules in EXHIBIT "A":

~~Segment 1 — Victor, ID to Driggs, ID to Grand Targhee Resort (Alta, WY) 7 days a week with 2 morning and 2 evening round trips~~

~~Segment 2 — Driggs, ID to Grand Targhee Resort (Alta, WY) 7 days a week with 5-12 morning and 6-17 evening round trips~~

~~Segment 3 — Driggs, ID to Grand Targhee Resort (Alta, WY)~~

~~Saturdays and Holidays, including intervening Sundays and all days between the Saturday before Christmas and January 1st, with 4 morning and 3 evening round trips~~

Two proposed service contracts are attached (the original contract and an amended contract containing the new scope above). The amended scope has a higher cost to operate. However, because the city is limited to the awarded federal grant funds, the higher cost would be the responsibility of Grand Targhee Resort, and the price per mile bid schedule has been adjusted accordingly.

PUBLIC COMMENT

Three written comments have been received as of 11/9/2016. Any additional written comments received will be brought to the city council meeting and read into the record.

- Micheal Woodruff, Targhee Employee in Victor: Against removing Victor Route; rides shuttle 4 times/week in winter.
- JDDicenso@Gmail.com: Against removing Victor Route; rides shuttle daily from Victor.
- Emily Campbell, Victor Resident: Against removing Victor Route; uses shuttle; willing to help increase ridership.

ANALYSIS

The deletion of the Victor route of this employee shuttle was proposed by Grand Targhee because, as the resort reported, there were no employees riding the Victor route and only a couple of public riders boarding in Victor on average each day. The public comments conflict with the resort's information. Staff has asked the resort's transit manager to communicate with those employees who have commented and to review records to confirm there are no additional employees in Victor who would use the shuttle.

The shuttle service has an overall ridership average of 5 riders per trip. The Victor route averages 1 rider per trip on the 2 AM Uphill trips at 6:54am and 8:35am (see attached schedule and Grand Targhee's report of the Victor route usage).

The routes, stops and schedules were originally developed by Grand Targhee Resort. As Grand Targhee Resort is the employer, it makes sense to default to a large degree to their findings and decision on how to manage the transport of their employees. The city can and is providing the forum for employees to comment on the change and Grand Targhee Resort can respond to those comments and propose alternative means for meeting their needs.

The schedule change also deletes the extra Saturday and holiday runs in favor of a simplified and expanded regular service that leaves every half hour except for 3 runs around midday. Through a simplified and expanded service between the resort, Driggs and employee housing, Grand Targhee expects to increase employee ridership as well as guest and public ridership.

If the city council finds that the scope change impacts are satisfactorily addressed and provide an overall improved service, the proposed amended scope of services should be approved and execution of the amended contract authorized, pending review and final approval by the Idaho Transportation Department.

If the city council finds that the scope change impacts are not satisfactorily addressed or the change does not improve the overall service, then it should deny the change and authorize renewal of the original agreement.

DECISION OPTIONS

1. Move to **authorize** execution of the Targhee Commuter Shuttle Services with Grand Targhee Resort, as proposed [or with the following amendments:], upon approval of the change of scope by the Idaho Transportation Department.

2. Move to reject the proposed change of scope and to authorize renewal of the original service contract.
3. Move to **table consideration** of the Targhee Commuter Shuttle Services Contract until the following information can be obtained:

Subject: Targhee bus service

From: Micheal Woodruff <mbwoodruff69@gmail.com>

Date: 11/8/2016 3:49 PM

To: dself@driggsidaho.org

I am writing this e-mail in the hopes that my voice will be heard in speaking out against the proposal to eliminate Victor bus service. I'll begin by saying that I live in Victor and work for Grand Targhee, I first began working for Grand Targhee in 2012 and began utilizing the bus service at that time. Since that time I have never driven to Targhee, I have only taken the bus for work and for recreation! I ride the bus an average of 4 times a week during the winter, sometimes more! I had assumed that the city of Driggs and Grand Targhee ran this bus under some kind of federal grant in order to promote carpooling, thereby cutting down on pollution and congestion. This Proposal to eliminate service to Victor will do the exact opposite for me, forcing me to once again drive up to Targhee! Maybe instead of eliminating the service, we could consider only one trip in the morning and one trip in the afternoon. I realize that the bus was never full of people on the Victor route, but it is utilized by myself and others!

Micheal Woodruff

156 Cedron Rd

Victor, Idaho

Do not cancel the victor shuttle as I am employee there and use i...

Subject: Do not cancel the victor shuttle as I am employee there and use it daily. It is a valuable asset for many people

From: jddicenso@gmail.com

Date: 11/8/2016 4:32 PM

To: dself@driggsidaho.org

Sent from my iPhone

Subject: Victor Shuttle
From: Emily Campbell <naturelover222@yahoo.com>
Date: 11/9/2016 5:47 AM
To: dself@driggsidaho.org

Hi,

My name is Emily and I am a Victor resident who uses the shuttle. I would be sad to see that shuttle go away.

I understand that this shuttle is underused but instead of getting rid of it I hope to see more advertising for this service. I believe that putting the shuttle option on the snow phone each morning and on the website would increase use. I also believe better signage at the stops would help educate people about the shuttle.

I am willing to volunteer to keep shuttle fliers with arrival and departure times stocked in Victor and be a spokesperson for this service if it would help keep that shuttle running.

Thank you,
Emily Campbell

UPHILL TO GRAND TARGHEE RESORT

	1	2	3	4	5	6	7
Victor Transit Center							
Buffalo Valley Condos							
Driggs Community Ctr							
Little Ave @ 5th St							
Powder Valley							
Teton Creek Resort							
Grand Targhee							
1							
		6:40 AM	6:45 AM	6:48 AM	6:51 AM	6:58 AM	7:17 AM
6:54 AM			7:08 AM	7:11 AM	7:14 AM	7:21 AM	7:40 AM
			7:22 AM	7:25 AM	7:28 AM	7:35 AM	7:54 AM
			7:59 AM	8:04 AM	8:07 AM	8:10 AM	8:36 AM
			8:31 AM	8:34 AM	8:37 AM	8:44 AM	9:03 AM
8:35 AM			8:49 AM	8:52 AM	8:55 AM	9:02 AM	9:21 AM
			9:18 AM	9:23 AM	9:26 AM	9:36 AM	9:55 AM
			9:40 AM	9:43 AM	9:46 AM	9:53 AM	10:12 AM
			10:37 AM	10:42 AM	10:45 AM	10:55 AM	11:14 AM
			10:49 AM	10:52 AM	10:55 AM	11:02 AM	11:21 AM
			11:56 AM	12:01 PM	12:04 PM	12:14 PM	12:33 PM
			1:43 PM	1:46 PM	1:49 PM	1:56 PM	2:15 PM
			2:04 PM	2:09 PM	2:12 PM	2:22 PM	2:41 PM
			2:52 PM	2:55 PM	2:57 PM	3:05 PM	3:24 PM
			3:23 PM	3:28 PM	3:31 PM	3:41 PM	4:00 PM
			4:02 PM	4:05 PM	4:08 PM	4:15 PM	4:34 PM
			4:42 PM	4:47 PM	4:50 PM	5:00 PM	5:19 PM
5:25 PM			5:39 PM	5:42 PM	5:45 PM	5:52 PM	6:11 PM
			6:01 PM	6:06 PM	6:09 PM	6:19 PM	6:38 PM
			7:20 PM	7:25 PM	7:28 PM	7:38 PM	7:57 PM
			8:39 PM	8:44 PM	8:47 PM	8:57 PM	9:16 PM
Only on 12/19-1/3 & Saturdays							

DOWNHILL TO DRIGGS / VICTOR

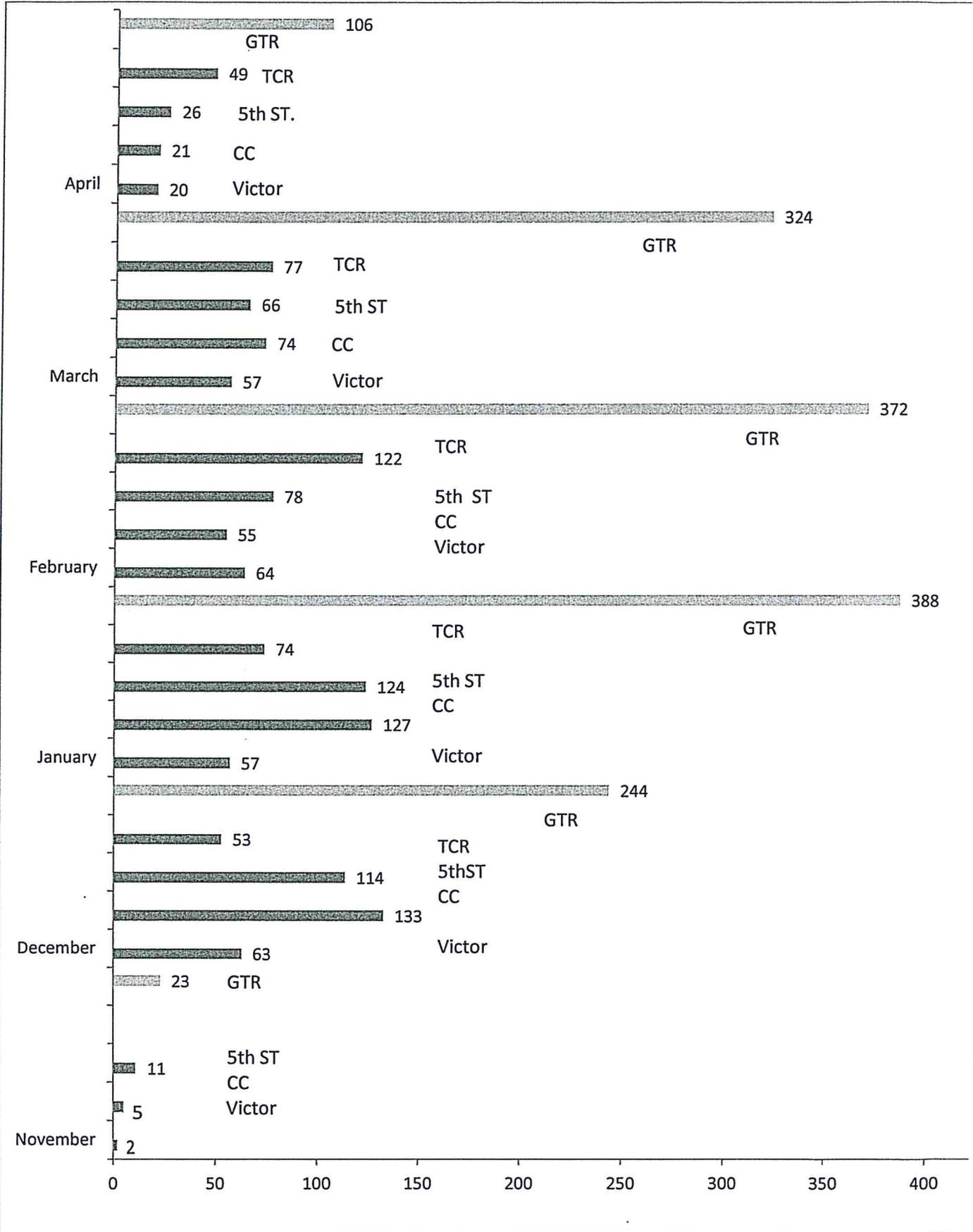
	7	6	5	4	3	2	1
Grand Targhee							
Teton Creek Resort							
Powder Valley							
Little Ave @ 5th St							
Driggs Community Ctr							
Buffalo Valley Condos							
Victor Transit Center							
7							
		7:41 AM	7:44 AM	7:51 AM	7:54 AM	7:59 AM	
7:45 AM			8:07 AM	8:14 AM	8:17 AM		8:31 AM
			8:24 AM	8:28 AM	8:31 AM		
			8:41 AM	8:44 AM	8:47 AM		
			9:00 AM	9:03 AM	9:10 AM		
			9:08 AM	9:12 AM	9:17 AM		
			10:00 AM	10:19 AM	10:22 AM		
			10:17 AM	10:36 AM	10:39 AM		
			11:19 AM	11:38 AM	11:41 AM		
			11:26 AM	11:45 AM	11:48 AM		
			12:38 PM	12:57 PM	1:00 PM		
			2:20 PM	2:39 PM	2:42 PM		
			2:46 PM	3:05 PM	3:08 PM		
			3:29 PM	3:48 PM	3:51 PM		
			4:05 PM	4:24 PM	4:27 PM		
			4:25 PM	4:44 PM	4:47 PM		
			4:39 PM	4:58 PM	5:01 PM		
			5:24 PM	5:43 PM	5:46 PM		
			6:15 PM	6:34 PM	6:37 PM		
			6:43 PM	7:02 PM	7:05 PM		
			8:02 PM	8:21 PM	8:24 PM		
			9:21 PM	9:40 PM	9:43 PM		
Only on 12/19-1/3 & Saturdays							

- Victor Transit Center: 380 S Agate (next to Kotler Ice Arena) - Parking
- Buffalo Valley Condos: 715 Moraine Court (North Driggs / Valley Centre) No Parking
- Driggs Community Center: 60 S Main St (NW Corner of Bldg) - Parking West of Building

- Little Ave @ 5th St: (Driggs) NE Corner Uphill, SW Corner Downhill - Street Parking
- Powder Valley Condos: 910 Powder Valley Ln (Driggs) - No Parking
- Teton Creek Resort: 2740 Shadow Moon Ln (off Ski Hill Rd @ Stateline) - No Parking

Victor Route #1 Stop Usage 2015/2016

		UP	DOWN
November	Victor	2	0
	Driggs	5	0
	5 th Street	11	0
	Teton Creek Resort	0	0
	GTR	0	23
December	Victor	63	0
	Driggs	133	0
	5 th Street	114	0
	Teton Creek Resort	53	0
	GTR	0	244
January	Victor	57	0
	Driggs	127	0
	5 th Street	124	0
	Teton Creek Resort	74	0
	GTR	0	388
February	Victor	64	0
	Driggs	55	0
	5 th Street	78	0
	Teton Creek Resort	122	0
	GTR	0	372
March	Victor	57	0
	Driggs	74	0
	5 th Street	66	0
	Teton Creek Resort	77	0
	GTR	0	324
April	Victor	20	0
	Driggs	21	0
	5 th Street	26	0
	Teton Creek Resort	49	0
	GTR	0	106





STAFF REPORT

To: City Council
From: Ashley Koehler, Planning & Zoning Administrator
Report Date: October 27, 2016
Meeting Date: November 15, 2016
RE: **Statement of Decision- Huntsman Springs Final Plat**

ACTION REQUESTED: Ordinance Permit Motion Discussion Public Hearing Update

Huntsman Springs Lodge Final Plat

The Statement of Decision for the Final Plat has been published by Staff. This document is a requirement in State Statute to document the project proposal, findings, and decision. It is attached to this Report for Council to acknowledge. Please let me know if you have any questions/comments.



Inc. 1910

Planning & Zoning

60 S Main St | PO Box 48 - Driggs, ID 83422 | Ph: 208-354-2362 | Fax: 208-354-8522 | www.driggs.govoffice.com

STATEMENT OF DECISION

October 11, 2016

CONCERNING: Huntsman Lodge Addition Subdivision (Final Plat) & Huntsman Springs PUD Amendment

MEETING DATES: 9-6-2016 & 9-20-2016 (City Council)

APPROVAL DATE: 9-20-2016

APPLICANT: Huntsman Springs, Inc and Teton Land, LLC c/o Todd Woolstenhulme

LOCATION: Huntsman Springs PUD

HISTORY: Huntsman Springs is a master planned development containing 1,347 acres with a portion in city limits and the majority in the County. In 2007 the City Council approved the city portion of the PUD which included a recorded plat with boundaries, an illustrated master plan, and specific zoning. An additional 140 acres of the PUD was annexed via Ordinance 344-14A and later rezoned via Ordinance 352-15 to modify the PUD's zone names, identify permitted uses, and specify development standards to the residential, commercial, and lodge sub-districts. A portion of the property recently annexed was rezoned PUD-HS-L that permitted a Lodge hotel and accessory uses.

PROPOSAL: The Subdivision will plat four primary lots. Tract 1 and 1a totals 29.14 acres that may contain a Lodge (80 rooms maximum), 24 villa units (rented and managed as part of the Lodge) and outbuildings for hotel operations and guest retail. Tract 2 and 2a totals 6.82 acres containing the existing Fitness Center and future Clubhouse site. Tract 3 and 4 are the road rights-of-way to be dedicated to the city. No new density will be created through this Subdivision; it will instead reconfigure the parcels that were annexed into City limits. The Subdivision is required because it requests to dedicate a public street, Woodland Star Dr. (§10-1-4-A-2).

A PUD Amendment was also considered to acknowledge the changes in land use as a result of the rezone and formally modify the boundary of the PUD to include 9.02 acres on the north edge of the Lodge zone and 1.15 acres attached to the buffalo pasture; both areas were part of the Annexation and Rezone.

PRELIMINARY PLAT: The Preliminary Plat was approved on 5-20-15 with conditions. An Approval letter was issued to the applicant on 5/28/16 and a Statement of Decision was issued on 6/8/15.

FINAL PLAT: The Final Plat application and materials were submitted within one year of the Preliminary Plat approval. The Final Plat was determined to be in conformance with the Preliminary Plat, despite the following deviations: 1) The lot configuration was modified from the Preliminary Plat so that the property for the road rights-of-way were separate lots, which was a condition of Preliminary Plat approval; and 2) The Improvement Plans and Development Agreement specified a 2-yr timeline to gravel instead of pave Woodland Star Dr to the roundabout. Through-access will still be achieved with gravel therefore complying with the Preliminary Plat's proposal to extend the public road. The road will be paved when the hotel is constructed so the city's acceptance and maintenance responsibility of the road will be delayed until that time. The Staff Reports identified how the proposal complied with each of the Preliminary Plat conditions. City Council reviewed the proposal on 9/6/16 and requested that the

employee housing provision be changed so that the housing units are made available for occupancy at time of issuance of the Certificate of Occupancy for the hotel rather than 1 year after the C/O is issued. Council also requested that the appropriate financial guarantees be documented in the Development Agreement. The employee housing provision in the Development Agreement was a result of negotiated terms generated from meetings between Staff and the applicant. The applicant considered the Council's new request and submitted a memo and timeline identifying their reasons to keep the employee housing timeline to 1 year after the C/O. Council considered this information and the clarifications made in the Development Agreement at the 9/20/16 meeting and approved the Final Plat with a 3-1 vote.

PUD AMENDMENT: The PUD Master Plan was amended as part of the Preliminary Plat and conditions for approval are included in the Development Agreement. See attached.

APPLICABLE PLANS AND ORDINANCES: The Plan and Ordinances applicable at the time of application were: Driggs Comprehensive Plan adopted by Driggs Resolution 300-15, Driggs City Code Title 9, last amended by Ordinance 352-15, Driggs Subdivision Ordinance 259-05.

CRITERIA AND STANDARDS: The proposal was processed in accordance with Title 10 (including chapters 6A- PUD and 6C- Large Scale Subdivision) and Title 9.

FINDINGS:

1. The Final Plat complies with the Preliminary Plat including the change to extract the land for the rights-of-way as separate parcels rather than an easement.
2. The Final Plat complies with the Preliminary Plat conditions as outlined in the 9/6/16 and 9/20/16 Staff Reports.
3. The proposed and existing non-residential uses on Tract 2 are Allowed Uses under the Zoning Ordinance and comply with the Framework Plan for PUD-HS-R.
4. The proposed Lodge and Villa units on Tract 1 are Allowed Uses under the Zoning Ordinance and their location complies with the Framework Plan for PUD-HS-L. Special Use Standards apply for the Commercial Plaza and a plat note referencing the Standards must be added to ensure compliance with the PUD-HS-L zone.
5. The proposed subdivision complies with the Airport Master Plan if an Avigation Easement is recorded on the property.
6. The proposed subdivision complies with the Subdivision Ordinance if conditions are met.
7. The PUD Amendment will not negatively impact the enjoyment of land nearby if the dirt piles are reclaimed and landscaping and outdoor lighting complies.
8. The PUD Amendment will not substantially affect in an adverse manner the public interest if employee housing is acquired or constructed and maintained as part of the operation of the Lodge.

CONDITIONS OF APPROVAL:

1. The improvement plans shall be updated to include the corrections and notes from the Public Works Director and City Engineer and shall be approved by the Public Works Department and City Engineer prior to recording the Final Plat.
2. A financial guarantee in the amount of 110% of the improvement costs shall be submitted to the city prior to recording the Final Plat.
3. The Development Agreement, Avigation Easement and Woodland Star Dr. Easement shall be signed and recorded concurrently with the recording of the Final Plat.

PUBLIC RECORD:

- Application
 - Final Plat submittal – 4/19/16
 - Revised submittal- 8/18/16
 - Employee Housing Response letter- 9/14/16
- Preliminary Plat Statement of Decision- 6/8/15
- Final Plat- 8/18/16
- PUD Master Plan- 8/18/16
- Development Agreement- 9/14/16
- Staff Report, City Council- 9/6/16
- Staff Report, City Council- 9/20/16
- Meeting Minutes
 - City Council – 9/6/16
 - City Council – 9/20/16

CONCLUSION: City Council conditionally approved the Final Plat based on the finding that the subdivision plat and obligations in the Development Agreement complied with the Preliminary Plat and Preliminary Plat condition. The Final Plat must be recorded within 6 months from date of approval (3/20/17).

An applicant aggrieved by a final decision concerning matters identified in section 67-6521(1)(a), Idaho Code, may, within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek judicial review under the procedures provided by chapter 52, title 67, Idaho Code. An appeal shall be from the final decision and not limited to issues raised in the request for reconsideration.