

Driggs Downtown Core Framework Plan Update

Scope of Work

This Scope of Work includes updating the Driggs Downtown Core Framework Plan dated March 2008 to reflect current conditions and future development plans that have changed since the original plan was completed. The geographic focus is the NW Quadrant and a portion of the SW Quadrant located north of the City Center and Ace Hardware buildings and east of the Broulims access.

1. Collect background information (September)
 - a. Stakeholder list includes all property owners and business owners within the focus area.
 - b. Consultant team will provide Workshop schedule and City of Driggs will contact stakeholders and schedule meetings
2. Design Workshop (mid-October)
 - a. Day 1 AM
 - i. Stakeholder Meetings: Meet with affected landowners and business owners in scheduled 30 min. time slots in open house fashion sketching on maps during discussions.
 - ii. Identify existing concerns and future plans
 - b. Day 1 PM
 - i. City/URA Meeting/Team Meeting
 1. review what was heard from stakeholders,
 2. Identify other issues and constraints. Some that have been identified by the City include:
 - a. City Parking behind Colter building
 - i. Traffic flow with current conditions
 1. Additional or relocated access needed?
 2. Delivery truck needs
 3. Pedestrian connectivity and safety
 - ii. Optimal design with expanded footprint
 1. Additional or relocated access needed?
 2. Pedestrian connectivity and safety
 - b. Front Street
 - i. Pros and Cons of relocating with respect to:
 1. Utilities, cost of water sewer/reconfiguration
 2. Block Size/Layout
 - c. Update parking needs analysis given current conditions on W Little and reduced size of future transit center
 - d. SW Quadrant
 - i. Traffic flow around City building
 - ii. Lift station needs – more property needed in future?
 - iii. Pedestrian connectivity and safety
 - c. Day 2 – All day Open Studio with Team
 - i. Draft short term and long term Framework plans

- ii. Meet with City/URA to review draft plans and get OK to proceed as drafted or with revisions
3. Framework Plan Finalization (mid-November)
 - a. Produce new Framework Maps for NW and SW Quadrants
 - b. Update report where needed
4. Attend (remotely) City Planning and Zoning and City Council Meetings to present Plan Update (December)