



CITY OF DRIGGS
COUNCIL MINUTES
January 22, 2013

Pursuant to adjournment of the City Council meeting held January 8, 2013, and to the call of the Mayor, the Driggs City Council met on January 22, 2013 at 7:15 p.m. Present: Council President Mosher; Council Members Dye, Jones, Mossman; Mayor Powers. Also present: City Attorney Zollinger, Planning and Zoning Director Self, and Public Works Director Gunderson. Powers led in the *Pledge of Allegiance*.

Approval of Minutes

- January 8, 2013: **Mossman moved to approve the January 8, 2013 minutes as corrected. Jones seconded.** Motion carried.

Approval of Claims

- Powers requested the addition of late SnowScapes claims in the amount of \$2,562.63 for: Team Wyoming, \$1,100, first & People's Choice; Jane Linville, \$400, second; Doug Cassidy, \$200, third; Greg Geffner \$100, honorable mention; Mary Mullaney, \$515.95, Smartsheet: Jan & coordinator stipend; Peak Printing, \$246.68.
- Questions:
 - BlackBox [Phone Repairs]
 - Teton Arts Council [Artists' City Hall Gallery Sales]
 - Crow Heating & Cooling [Ind. Bldg. Furnace Venting]
 - Ace Hardware: [misc. tools listed]
- **Jones moved to approve Claims dated January 9-22, 2013 with the addition of SnowScapes claims in the amount of \$2,562.63 as outlined above. Mosher seconded.** Motion carried.

Teton County Sherriff's Report: Tony Liford

- Sheriff Liford presented a summary of 2012 calls within the city limits of Driggs. He noted that call number was higher in Driggs than in Victor. A variety of factors contribute to this higher number e.g. more clustered housing, more short term housing, more schools, and traffic on Ski Hill Road
- When questioned for concerns, Liford responded that he did not have any specific concerns even with a higher number of responses. He addressed two security issues at the Reed Memorial Airport (access to security areas and gate timing) and recommended implementing a basis ID card system so officers can know whether or not someone has authority to be in restricted areas. Providing such an ID card may be possible through the current driver's licensing system.
- Sherriff personnel responded to 16,008 calls in 2012 within Driggs city limits including pocket dials (callers sitting on their cell phone), bank alarms, business alarms, public assists, special patrols, and welfare checks.

TVRA Rec Center Lease

- Self presented the proposed contract between the Teton Valley Recreation Association (TVRA) and the City of Driggs for a 36x36 area of the North End of the City Hall building. This area will be used by the TVRA's Yama Judo program. The City's TVRA lease allows for upward adjustment of total leased area and has a maximum term of three years (one year plus two, one year renewal options).
- Self and Etta Rokes, TVRA board member, spoke of TVRA's future goals for the North End including the addition of a climbing wall and a supervised teen center.
- Corrections to the lease requested by the Council were: Pg. 2 (3.1) monthly lease amount to \$336.96; (5.) removal of the words, an auction; (6.) removal of the parenthetical (\$.027/month/sf for year 1, and adjusted annually)
- A lengthy discussion focused on the lease provision 4.1 concerning the Lessee's ability to rent out portions of the North End to non-profit organizations. Powers clarified that the goal of this section was to have TVRA responsible for scheduling events in the North End with the understanding that a request by the Lessor (City of Driggs) to use the space cannot be 'reasonably denied'
- **Mosher moved to approve the lease of a 36x36 North End space between the City of Driggs and the Teton Valley Recreation Association, with changes noted. Dye seconded.** Motion carried.

RFQ for City Engineer – Recommendation from Steering Committee, Contract

- Self outlined the process to reach a recommendation for City Engineer. Self, Gunderson, and Powers interviewed representative of the three finalists: Forsgren Engineering, Harmony Design/Aqua Engineering, and Sunrise Engineering. The selection committee was impressed with all of the firms and would have been comfortable selecting any of the three.
- Harmony Design/Aqua Engineering was selected primarily based on the companies' combined experience working with the City and local presence.
- **Mosher moved to affirm the selection committee's recommendation of Harmony Design/Aqua Engineering to serve as the City's engineering firm. Jones seconded.** Motion carried.
- Discussion of the proposed contract between Harmony Design, Inc. [lead contact] and the City was extensive with multiple revisions requested and questions concerning conflict of interest discussed. To allow time for additional review/revision of the proposed contract, **Mosher moved to table approval of a contract between Harmony Design, Inc. and the City. Mossman seconded.** Motion carried.

Aqua Engineering: Darin Hawkes – Water Study Progress

- Craig Neeley, principle with Aqua, addressed the Council instead of Hawkes. Neeley outlined the work currently being done by Aqua for the City. Work includes the Waste Water Treatment Plant (WWTP), slowed to a crawl with the arrival of winter; and the Department of Environmental Quality (DEQ) water study. For the water study, Aqua has begun work on creating an accurate computer model of the City's lines, capacity, and growth potential. The model should point out average daily and peak demand, current and potential areas of deficiency, and fire flow coverage.
- Neeley anticipated the computer model completed by February 15, 2013, with the first draft of the Water Study Report completed by March 15th.

- In response to a question from Mosher, Neeley stated that shallow/small diameter lines in the older part of the city are a known issue, small diameter mains, and some looping at Creekside are other areas of concern.

Ordinance 337-12 Consolidation of Liquor Ordinances – Third Reading

- Review of the ordinance resulted in the following revisions: Pg 5 Section 14 (c) Election Day Sales Hours –Removed; Pg 8 Section 1 (D) Hanging (E) at the end of the sentence – Removed; Pg. 8 Section 1 (D) wine corrected to beer; Pg 9 Section 6 Issuance and Display of License – no change; **Mossman moved to approve the third reading of Ordinance 337-12 Consolidation of Liquor Ordinances with changes as noted. Mosher seconded.** Motion carried. The ordinance shall be in effect after publication.

Utility ‘Will Serve’ for Redtail

- Darryl Johnson, Jorgensen Engineering, requested a new ‘will serve’ letter from the Council for the Redtail Planned Unit Development (PUD). Redtail is within the City’s area of impact and received approval from the City (2008) and DEQ (2007) for water/wastewater infrastructure design and installation. The project was tabled late in 2008.
- Redtail was purchased in 2013 and the new owner(s) are seeking to amending the plat with minor changes to some of the cabin sites for location of service lines previously approved by DEQ and parking areas. Eastern Idaho Public Heath is requiring a new ‘will serve’ letter from the City for the plat amendment application to go forward.
- **Mossman moved to provide the owner(s) of the Redtail PUD a new ‘will serve’ letter for utility service from the City. Dye seconded.** Motion carried.

Cash Match Request for Driggs-Tetonia Pathway Land Acquisition (Idaho Parks & Rec Grant)

- Jay Mazalewski, Teton County Engineer, requested a letter of support from the Council for a cash match from the City toward the 20% match requirement for an Idaho Parks & Recreation (IPR), Recreational Trails Program (RTP) grant. Mazalewski asked the Council for \$8,800, 23% of the 20% required match, \$194,000 project cost. The purpose of the grant would be to purchase land or easements for the old rail-bed between Tetonia and Driggs to finish the missing link between pathways from Ashton to Victor.
- Dye questioned why the grant application restricted motorized use to winter only expressing his belief that doing so discriminated against disabled users. Mazalewski countered that at this point the application is for land & easement purchase only and not design/construction of the proposed pathway. Mazalewski went on to state that the Skyliners Club, one of the organizations that provided a letter of support, encouraged multiuse but would not pull its support of the acquisition if the trail was not multiuse (motorized vs. non-motorized users).
- Mazalewski anticipates award notifications to be sent out in June or July of 2013 with one year to complete the project.
- **Mossman moved to provide a letter of support for the Tetonia to Driggs Pathway RTP grant application with a commitment of \$8,800 in match funds in fiscal year 2014 if the grant is awarded. Jones seconded.** The motion carried with Jones, Mosher, & Mossman aye; Dye nay.

Staff Reports

Community Development – Doug Self

- **Recreation Center Concept Design (Phase II Master Plan):** Plan One's updated conceptual layout plan for the North End of the Driggs City Center building, along with a map, list and rough estimate of initial improvements was provided for Council review. Two layout options were provided, A or B, which differed in the area of the east canopy that was enclosed.
 - Council discussion focused on the layout of internal spaces, current/anticipated tenant requirements, tie-in to City Center space already in use (City Hall) and providing up to 3,000 sq ft for the Scenic Byway Visitors' Center. To maximize interior space, the Council recommended fully enclosing the canopy, moving restroom facilities to the north or north-east, and possibly moving the proposed climbing wall further south.
 - **Mossman moved to table adoption of the Phase II Master Plan until Plan One provides a revised layout plan for review. Jones seconded.** Motion carried.
 - **Jones moved to approve design & construction documents by Plan One for the main north-south wall and south-west access door associated with the space currently rented by the Teton Indoor Sports Academy. Mosher seconded.** Motion carried.
- **City Center Plaza Design:** The Project Advisory Team (PAT) selected Design Workshop from Aspen Colorado as its top-ranked firm. A proposed contract has been received but is above budget. The PAT will review the contract and begin negotiations with Design Workshop to bring the project on budget.

Planning & Zoning – Ashley Koehler

- **Short-term projects:** staff is currently working on sign permits, a boundary line adjustment, and an annexation request by the School District. The annexation request will be heard by the P&Z Commissioners in February and will be brought to the Council in March.
 - Staff has also begun an enforcement effort of uses and activities not complying with zoning ordinance(s). When a complaint is received, staff investigates, applying respective ordinance(s) fairly and uniformly. If found in violation, correction options are usually recommended before enforcement is begun. Dye requested that complaints be in writing. Zollinger noted that unless a complainant requests anonymity, the complainant's name should be disclosed.
- **Long-term projects:** staff has begun work to update the City's comprehensive plan; update the Airport Overlay District, and create an amendment to categorize uses into a table format to reduce the number of uses that require a conditional use permit.
- **Web Site:** staff is investigating options to change the City's website to allow more local input

Public Works: Jared Gunderson

- **Sidewalk Snow Removal:** Going well, staff gets to them as quickly as possible
- **Broken Sprinkler:** fire alarm on 1/16 with broken sprinkler above the old walk-in freezer in the North End. Rocky Mountain Claims Service adjuster will be out to determine damages.

ICRMP notified of break. 3-D Fire Protection was out the following day to get sprinkler system on-line again.

- **Freeze-ups:** Continue to have some frozen water lines.
- **Airport Use of Canal Irrigation Water:** A request has been received from the Airport Board to use some of the City's shares in the Grand Teton Canal to green-up the land between the runway and taxiway. **Mosher moved to authorize the Reed Memorial Airport Board use of City's shares in the Grant Teton Canal to water airport property. Dye seconded.** Motion carried.
- Approval was given by the Council to replace broken bulb(s) in the Teton County Search & Rescue light used during SnowScapes activities.

Mayor's Business: Daniel J Powers

- Request for Utility Credit for Water Leak at 764 Palisade Trail – Jason Shiebler has submitted a written request for a \$313 credit for excess water usage due to a leak. The leak has been repaired by Shiebler. **Dye moved to approve a \$313 credit against excess water use at 794 Palisade Trail. Mossman seconded.** Motion carried.

10:00 p.m. Executive Session

Mossman moved to enter Executive Session pursuant to Idaho Code 67-2345 (b) Personnel, (f) Legal Considerations. Mosher seconded. The question was called by roll: **Dye, aye; Jones, aye; Mosher, aye; Mossman, aye.** Motion carried.

10:17 p.m. The Regular Session was rejoined.
No business was conducted as a result of Executive Session.

10:17 p.m. Adjournment

With no further business, **Jones moved to adjourn. Dye seconded.** Motion carried.

Daniel J Powers, Mayor

Attest: Carol Lenz, Deputy City Clerk

Dated this 22nd Day of January, 2013.