

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
NOVEMBER 15, 2011**

Pursuant to adjournment of the City Council meeting held November 1, 2011, and the call of the Mayor, the Driggs City Council met **Tuesday, November 15, 2011**, at 7:00 p.m. A roll call was taken and present were council members: Greer Jones, Colin Dye, George Mosher and Jay Mazalewski, Mayor Daniel Powers, City Attorney Stephen Zollinger, Planning and Zoning Administrator Doug Self, Financial Officer Carol Lenz, and Public Works Director Jared Gunderson. Mayor Powers led the Pledge of Allegiance.

**MINUTES TO REVIEW**

Council Members reviewed the minutes from the previous City Council Meeting dated November 1, 2011. Council Member Mazalewski made a correction to the minutes.

**Council Member Mosher made a motion** to approve the minutes of the November 1, 2011 City Council Meeting. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

**CLAIMS REVIEW**

Council members reviewed the claims.

**Council Member Jones made a motion** to approve the claims through November 15, 2011 with the exception of the claim from Civil Science. Council Member Mazalewski seconded the motion. The motion passed with all in favor

**FIRE DISTRICT – IMPACT FEES**

Bret Campbell, Teton County Fire Chief was not present. The discussion was tabled.

**FINANCIAL REPORT – 2010 AUDIT/2011 YEAR END FINANCIALS**

Josh Bingham from Rudd and Co. presented the 2010 Audit to the City Council. He addressed the reasons for the late audit and why they were a year behind in reporting to the city, stating that it had been decided that the Urban Renewal Agency audit should be presented as a component and that audit had not been completed until recently.

Mr. Bingham reviewed the auditor's financial statements, stating overall it was a clean report. He explained the difference between the business activities and government activities and reviewed the general funds, expenses and revenues of the city.

The Council requested that a 5-year overview of the major funds be included in future audits.

Mr. Bingham concluded his report by stating the 2011 audit would begin the second week in December with a draft completed by the beginning of the year.

**Council Member Mosher made a motion** to approve the audit presented for the year ending September 30, 2010. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

Carol Lenz presented the fiscal year-end report for 2011 to the Council. She stated it was a preliminary report and that some expenses had not been included. There was no depreciation added because the auditor would determine it. The total expenditures were under budget and the revenues were at budget.

#### **SEWER RATES – PROPOSED CHANGE**

Mayor Powers presented the ERU (Equivalent Residential Unit) spreadsheet that assigned a number to each usage that provided demand on the sewer capacity. He stated the staff was in the process of going through the commercial uses and assigned an ERU value to each.

Mayor Powers stated the intent was to come up with a cost per ERU and a cost for flowage and capacity. He discussed how the overall sewer rate would decrease because the amount of users would increase.

#### **PLANNING AND ZONING REPORT**

Doug Self stated he was working on the banner policy for City Hall because the requests to put up banners were becoming abundant. The banners for the street lights had been ordered and should be up in the next couple of weeks. The Mayor and the DDCA (Driggs Downtown Community Association) reviewed the banners and changed them to 5 feet long. Mr. Self stated the company making the banners guaranteed they would not fade for 5 years. The DDCA was also working on a clean air art event as well as the Snow Ball.

Mr. Self stated Teton Valley Trails and Pathways was beginning to discuss the trail between Driggs and Tetonia. The Parks Committee was looking at long term park opportunities and long term acquisitions and would review the County Comprehensive Plan as well to ensure it all fit together.

Mr. Self asked to discuss the Fire District Impact Fee. He stated the growth rate in the report came from the old Comprehensive Plan which was not reality. If they change those numbers, it would drastically change the overall report. He recommended they revise the study. However, he felt it was important for the city and the fire department to have an agreement in order to give them the impact fees that have already been collected.

Mayor Powers suggested developing a committee which would determine how each city and the county should move forward. Council Member Mazalewski was concerned that the Fire District was not following the recommendations of the Capital Improvement Plan and requested the agreement be revised before the Council approved it.

#### **PUBLIC WORKS REPORT**

Jared Gunderson reported on the tasks of the Public Works Department, including snow removal and maintenance. He stated they would start towing cars that were parked overnight in order to maintain the snow on the streets.

Mr. Gunderson stated the electrical wiring for the trees on Main Street had not been included in the Main Street project. Discussion on how to move forward with that began.

Mayor Powers stated he would meet with Randy Blough to discuss the curb issues on Main Street. He wanted to have a plan on how to resolve that issue before presented it to ITD.

## **MAYOR'S REPORT**

### **Election Results**

Mayor Powers reported on the Election results stating that Ralph Mossman received 107 votes and Colin Dye 99 votes. The fire Protection vote passed with a 195 to 21 margin in District 3.

**Council Member Mazalewski made a motion** to accept the canvassing of the election by the County. Council Member Mosher seconded the motion. The motion passed with all in favor.

### **Insurance Policies**

Mayor Powers stated he met with Rudy Ballard of Ballard Insurance and discussed the life and disability policy. There would be a significant discount if the city had more than 10 people partake in the program. Mr. Ballard also recommended that the city include a \$10,000 Accident and Disability rider to the benefits for an additional \$7 a month.

**Council Member Mosher made a motion** to accept the recommendations of Rudy Ballard and make the appropriate adjustments. Council Member Jones seconded the motion. The motion passed with all in favor.

Mayor Powers concluded his report by stating a grant was being reviewed to use for the snow sculpture event.

## **ADJOURNMENT**

**Council Member Dye made a motion** to adjourn. Council Member Jones seconded the motion. The motion passed with all in favor and the meeting was adjourned at 8:45pm.

ATTEST:

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Kreslyn Schuehler, Deputy City Clerk

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Daniel J. Powers, Mayor