

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
NOVEMBER 20, 2012**

Pursuant to adjournment of the City Council meeting held November 6, 2012, and the call of the Mayor, the Driggs City Council met **Tuesday, November 20, 2012**, at 7:15 p.m. A roll call was taken and present were council members: Greer Jones, Ralph Mossman and George Mosher, City Attorney Stephen Zollinger, Planning and Zoning Administrator Ashley Koehler, and City Clerk Kreslyn Schuehler. Council Member Mosher led the Pledge of Allegiance.

**MINUTES TO REVIEW**

Council Members reviewed the minutes from the City Council Meeting dated November 6, 2012. Council Member Jones made a correction to the minutes

**Council Member Jones made a motion** to approve the minutes of the November 6, 2012 City Council Meeting as corrected. Council Member Mosher seconded the motion. The motion passed with all in favor.

**CLAIMS REVIEW**

Council members reviewed the claims.

**Council Member Mossman made a motion** to approve the claims as presented, including the invoices from Nelson Engineering and with a change to the Snow Fest expense. Council Member Jones seconded the motion. The motion passed with all in favor.

**SUNRISE ENGINEERING – PRESENTATION TO THE COUNCIL**

Jason Linford spoke to the Council regarding the services Sunrise Engineering could provide. Information included special services and projects that had been completed as well as the experience of their employees.

**WINE BY THE DRINK – CORRECTION TO THE CODE**

Stephen Zollinger stated that the intent of the correction was to include all existing liquor, beer and wine regulations into one standard format, an ordinance with three chapters. He stated the intent was to clear up the language and clarify some regulations. This issue would be put on the next agenda to further discuss.

**UTILITY ACCOUNT WRITE-OFF RECOMMENDATIONS**

Carol Lenz explained the reason for the recommendations. She stated three accounts would be written off as bad debt due to death or bankruptcy. The other accounts would be sent to collections. However, she would like to be able to write-off the debts.

**Council Member Jones made a motion** to approve the utility write-off recommendations and proceed with sending the account holders to collections. Council Member Mossman seconded the motion. The motion passed with all in favor.

## **TVTAP – REQUEST FOR SUPPORT OF NORDIC GROOMING**

Nick Beatty presented information to the Council. He stated last year the city agreed to donate fuel for the Nordic track by the high school. He explained that he received the fuel from Jared Gunderson, the Public Works Director, approximately every two weeks.

**Council Member Mossman made a motion** to approve the proposal for 10 gallons of fuel every two weeks from December 1, 2012 to April 1, 2013 for the Nordic Track. Council Member Jones seconded the motion. The motion passed with all in favor.

## **URBAN RENEWAL AGENCY BOARD MAKE-UP AND APPOINTMENTS – RESOLUTION #280-12**

**Council Member Mossman made a motion** to approve Resolution 280-12 Establishing the Amount of Urban Renewal Agency Board Members. Council Member Jones seconded the motion. The motion passed with all in favor.

## **COMMUNITY DEVELOPMENT REPORT**

### **Targhee Shuttle Service Contract**

Mr. Zollinger informed the Council he had reviewed the contract and felt the Council could approve it as is. Council Member Mossman had several questions including the reasoning behind not allowing non-scheduled stops and the bus route.

**Council Member Mossman made a motion to approve the Targhee Shuttle Service Contract as presented. Council Member Jones seconded the motion. The motion passed with all in favor.**

### **Recreation Center Concept Design Contract**

Ashley Koehler reviewed Doug Self’s staff report regarding the contract. She stated there were funds in the current budget to do a concept plan for the recreation center. Mr. Self was working with Plan One to enter into a contract for a floor plan and estimate for essential improvements. The contract would not exceed \$6,000.

**Council Member Jones made a motion** to approve the contract with Plan One for the Concept Design not to exceed \$6,000. Council Member Mossman seconded the motion. The motion passed with all in favor.

### **West Little Concept Design Contract**

Ms. Koehler explained Mr. Self’s staff report. She stated the contract would be with Harmony Design to develop a concept design for the Community Development Block Grant for construction of West Little Avenue in 2014.

Council Member Mossman questioned if the issue should be tabled until after a City Engineer was selected. Council Member Mosher stated he preferred to move forward with what had been presented and not wait, as he did not want business owners on West Little Avenue to feel the city was “stalling” to make the needed improvements.

**Council Member Mossman made a motion to table the proposed contract with Harmony Design until the completion of the RFQ for the City Engineer.**

Council Member Jones questioned how this would affect the grant. Ms. Lenz stated the city could not participate in the CBDG Grant until after November 2013 because they have to complete the current CBDG Grant for the Waste Water Treatment Plant by 80%, which was estimated to take place next November.

**Council Member Jones seconded the above motion. The motion passed with all in favor.**

**EXECUTIVE SESSION**

**Council Member Jones made a motion** to go into executive session at 8:50 pm pursuant to Idaho Code 67-2345. Council Member Mossman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mosher, aye; and Council Member Mossman, aye. The motion carried unanimously.

Council came out of Executive Session at 9:15 pm.

The Council directed the Mayor to re-write the discussed letter to include Council support and all of the Council Members signatures.

**ADJOURNMENT**

**Council Member Jones made a motion** to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 9:16pm.

ATTEST:

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Kreslyn Schuehler, City Clerk

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Council President, George Mosher