



CITY OF DRIGGS
COUNCIL MINUTES
December 18, 2012

Pursuant to adjournment of the City Council meeting held December 4, 2012, and to the call of the Mayor, the Driggs City Council met on December 18, 2012 at 7:15 p.m. Present: Council President Mosher; Council Members Jones & Mossman; Mayor Powers. Also present: Community Development Director Self, Public Works Director Gunderson, City Attorney Zollinger. Excused: Council Member Dye. Powers led in the *Pledge of Allegiance*.

Approval of Minutes

- December 4, 2012: **Mosher moved to accept the December 4, 2012 minutes as presented. Jones seconded.** Motion carried.

Approval of Claims

- Questions:
 - URA Board Appreciation: (Gift Certificates for retiring Board members)
 - Reed Memorial Airport: Reimbursement for Misapplied Gate Key
 - James Jackson: Reimbursement for Pacific Coast Avionics
- **Jones moved to approve Claims dated December 5-18, 2012 as presented. Mossman seconded.** Motion carried.

7:22 p.m. Public Hearing for Resolution 281-12 Water, Sewer, General & Land Use Fees

Powers opened the Public Hearing with a brief explanation of the resolution which is a consolidation of existing fees and the addition of proposed new fees. The floor was opened for comments:

- FOR = none
- NEUTRAL = none
- AGAINST = none

With no further discussion, the public hearing was closed.

7:24 p.m. The regular session was rejoined.

- Discussion by Council focused on three areas: 1) adding language to the resolution if an “accessory building” is connected to utility services. Mossman requested that language be added to state that the cost to hook-up an accessory building be 1/3 the current fees. A 2/3 hookup fee at current rates to be paid if the land on which the accessory building resides is split and becomes ‘its own entity’; 2) Spelling out mathematical operators in the Rental @ City Hall Table; and 3) adding a Youth Rate to the Park Reservation Fees Table. Questions arose as to what ages constitutes “Youth”.

- **Mossman moved to adopt Resolution 281-12 with language added as discussed above for accessory building hook-up fees. Mosher seconded.** Motion carried. The resolution is in effect 01/01/13.

Alcohol Permit Approvals for 2013

- Approval of 2013 alcohol permits for the following businesses was requested:

Alpine Wines & Bistro	Forge	Pendl's
Bangkok Kitchens	Fuego Grill	Royal Wolf
Barrels & Bins	Hacienda Cuajimalpa	Teton Tai
Basin Travel	Kwik Way	Tony's Pizza & Pasta
Basin Travel #2	Liquor Market	TWR Grill
Broulim's	O'Rourke's	Warbirds

- **Mossman moved to approve the 2013 alcohol permit requests as presented conditional on receipt of all required paperwork & fees. Mosher seconded.** Motion carried.

TRPTA Funding – Lynn Seymore

- No Action taken. Seymore was not present.

Jorgensen Engineering Presentation

- Darryl Johnson, Idaho Regional Manager, addressed the Council about Jorgensen Engineering. A presence in Driggs since 1993, the company focuses primarily on civil engineering, land surveying and topographical work. For Driggs the Company has completed surveying, road layout & design, and it produced the City's first official town survey.
- Reed Armijo, CEO, also addressed the Council. He stressed the firm's continuing presence in Driggs and its commitment to be an active, on-going part of the City
- Jorgensen Engineering has submitted a proposal for the City's RFQ as City Engineer.

Second Reading of Ordinance 337-12 Revision to the Alcohol Ordinances

- Attorney Zollinger explained that Ordinance 337-12 is a merging of existing ordinances and one correction for wine-by-drink without a liquor-by-drink license. Items researched since the first reading were: 1) Hours on Election Day, 2) serving/closing time(s), 3) blackout windows, and 4) definitions in the ordinance as compared to State statute.
- **Mossman moved to approve Ordinance 337-12 as second read with items updated as discussed. Mosher seconded.** Motion carried. The ordinance will be presented to Council in January for its third and final reading.

Staff Reports

- **Community Development: Doug Self**
 - **City Center Plaza Design** – The Project Advisory Team (PAT) reviewed eight (8) proposals and ranked them. A short list of four (4) most qualified firms was created: Design Workshop, Aspen; Groundworks Office, San Francisco; Harmony Design & Engineering/Jensen-Belts, Driggs/Boise; and Landmark Design, Salt Lake City. The

PAT will conduct interviews with the four finalists and bring its recommendation for a design contract to the Council in January.

- **Recreation Center Concept Design** – a second conceptual floor plan meeting is scheduled for 12/19/12 with Plan One and representatives from the Driggs Parks Committee, Teton Valley Recreation Association, Teton Indoor Sports Academy, Teton Rock Gym, and Yama Judo. This project is on schedule to be completed in January. Once a final floor plan is received, Council was encouraged to publish the plan and PHASE IIA improvement list for public input/comment before formally adopting the concept and improvement list.
 - **Economic Development Program Updates** – Crow Heating has completed a check of the heating systems at the Industrial Building. The SE furnace is not working and ductwork was installed incorrectly. Crow has submitted an estimate of \$5,400 to install one new furnace and repair the ductwork. **Mosher moved to approve repair of the heating system at the Industrial Building per Crow Heating's estimate in an amount not to exceed \$6,000.00, paid from the Industrial Building fund. Jones seconded.** Motion carried.
 - Three **businesses are looking at renting** spaces in the downtown core. SilverStar is offering a three year 50 mb/sec fiber optic promotion for \$100/mn
 - DDCA has implemented a **holiday window decoration program** in empty storefronts downtown. Nonprofit groups have been contacted.
 - The **county-wide economic development strategy** is in final draft and should be presented to the Council in January or February. In April Teton County and respective cities are poised to apply for a three year Idaho Department of Commerce grant (\$25,000/yr) to help fund a county-wide economic development director. The director position will likely be housed under the Teton Valley Business Development Center
 - The City's **Micro Loan Program** is ready to go
- **Public Works: Jared Gunderson**
 - **Law Enforcement Center:** Jay Mazalewski, Teton County Engineer, presented with Gunderson, on the meeting held between staff from Teton County, Public Works, and Harmony Design to discuss installation of a new water line down Buxton Avenue in Driggs. The new line would be 8" ductile iron, replacing the existing 2" line. Other businesses currently hooked into the line would have an opportunity to tap into the new line. Estimated cost for materials and installation of the new line is \$30,000. Mazalewski and Gunderson asked the Council to consider a 50/50 split in cost with the County purchasing materials and the City paying for installation. The County hopes to break ground on the Law Enforcement Center in April. The 50/50 split proposal will be taken to the Teton County Commissioners for first consideration on 12/24/12. Mazalewski also asked the Council to consider waiving hook-up fees for the new building. Mosher and Powers questioned whether an equal trade could be considered instead of asking the water/sewer users to waive fees.
 - The **WWTP** is on schedule. Aqua Engineering is working with the City and the County to get flood zone permits completed so occupancy permits can be issued when the project is done

- Aqua Engineering is working with PW Staff on gathering information for the City's **Water Study**
 - Idaho Rural Water Association, Friends of the Teton River and the cities of Tetonida and Victor are working with Driggs to create a county-wide **Source Protection Plan**.
 - Replacement parts, under warranty, for the **street lights** that are out have been ordered.
 - **Parking restrictions** will be enforced now that snow is here. C.R.A.S.H. and WreckerBoyz are authorized **towing** companies for the City.
 - **City Engineer RFQ's** are being reviewed. A recommendation will be brought to the Council at its second meeting in January
- **Planning & Zoning: Ashley Koehler, written report:** Koehler is working with the P&Z Commissioners on an **amendment to the Zoning Ordinance** to categorize uses into a table format.
 - Three projects were reviewed by the Commissioners: two design review projects and a zone change for the Burns Concrete plant. **Design reviews were approved** for the Teton Valley News and for the Bunkhouse Bistro. The **Burns Concrete zone change was tabled** until June 2013 when the Development Agreement is set to expire.
 - **Huntsman Springs** will be submitting a building permit application before the end of the year to construct a clubhouse and gymnasium facility, including an outdoor pool.
 - Jones asked that the P&Z Commissioners readdress **"on highway" building requirements** e.g. King's. Self will take this request to the next Code Studios meetings.

Mayor's Report: Daniel J Powers

- **AIC Legislative Committee Meeting held 12/07/12:** topics reviewed included the State's municipal liquor license quota, local option sales taxes, and municipal water rights in which a 50 year planning horizon was the recommendation.
- **Met with John Bertram** on 12/06 to review his work associated with the Scenic Byway Visitor Center. Bertram has a list of artifacts already procured.
- **Work continues on the Teton County Economic Growth Plan**
- **Recent meetings attended include:** Snow Fest planning, attending the Eastern Idaho Legislative Summit, and the City's monthly staff meeting. A meeting with Powder Valley and Cobblecrest HOA's will be scheduled to discuss snow removal on Powder Valley Road. Discussions will continue with the Valley Centre HOA on snow removal.

9:00 p.m. Executive Session

- **Mosher moved to enter into executive session per Idaho Code 67-2345 (b) Personnel. Jones seconded.** The question was called by role: Jones, aye; Mosher, aye; Mossman, aye. Motion carried.

9:15 p.m. The regular session was rejoined.

Mayor Powers was instructed to proceed as discussed in Executive Session.

9:15 p.m. Adjournment

With no further business, **Jones moved to adjourn. Mosher seconded.** Motion carried.

Mayor: Daniel J Powers

Attest: Carol Lenz, Deputy City Clerk

Dated this 08 Day of January, 2013.