

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
DECEMBER 20, 2011**

Pursuant to adjournment of the City Council meeting held December 6, 2011, and the call of the Mayor, the Driggs City Council met **Tuesday, December 20, 2011**, at 7:00 p.m. A roll call was taken and present were council members: Greer Jones, Colin Dye, George Mosher and Jay Mazalewski, Mayor Daniel Powers, City Attorney Stephen Zollinger, Planning and Zoning Administrator Doug Self, City Financial Officer Carol Lenz, and Public Works Director Jared Gunderson. Mayor Powers led the Pledge of Allegiance.

MINUTES TO REVIEW

Council Members reviewed the minutes from the previous City Council Meeting dated December 6, 2011.

Council Member Mosher made a motion to approve the minutes of the December 6, 2011 City Council Meeting. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

CLAIMS REVIEW

Council members reviewed the claims.

Council Member Mazalewski made a motion to approve the claims through December 20, 2011 with the additional approval of \$2500 to Avalanche Electric for Main Street improvements. Council Member Jones seconded the motion. The motion passed with all in favor.

LIQUOR / BEER AND WINE LICENSE APPROVAL FOR 2012

The Council reviewed the list of businesses with submitted applications.

Council Member Mazalewski made a motion to approve the Liquor / Beer and Wine Licenses presented with the conditions that licenses were not released until the state and county licenses were provided. Council Member Dye seconded the motion. The motion passed with all in favor.

SERVICE AGREEMENT WITH ACCESS IDAHO FOR ONLINE AND OTC PAYMENTS

Carol Lenz presented information to the Council. She stated that Access Idaho was a company used by the State of Idaho for processing payments. Customers can pay their utility bills online or over the counter with the use of a credit card. There would be no charge to the city. However, Access Idaho does charge a fee. In order for this service to begin, the Council must approve the Service Agreement.

Ms. Lenz also explained the importance of gaining ACH access which would allow customers to give the City permission to access their bank accounts to remove funds for the utility bills. Agreements would need to be signed between the City of Driggs and

Key Bank as well as between the City of Driggs and the customer. This would also allow for direct deposit for city employees as well.

The Council gave Mayor Powers permission to move forward with the agreements with Key Bank after more information was gathered and Mr. Zollinger provided the needed waiver.

Council Member Mazalewski made a motion to approve the agreement with Access Idaho. Council Member Dye seconded the motion. The motion passed with all in favor.

Ms. Lenz further explained that she would like to make changes at Key Bank, condensing the number of accounts the city has. The Council requested that before accounts were reduced, it be approved by Rudd and Company.

UPDATE FROM KATHY RINALDI – COUNTY COMMISSIONER

Kathy Rinaldi spoke to the Council. She stated that the county would be assisting with hauling snow for the snow sculptures.

The Council asked for an update regarding the County Comprehensive Plan. Ms. Rinaldi encouraged the Council to review what had been done and explained the changes that would take place for the voting districts. The road levy would be on the ballot in the springs, Ms. Rinaldi added.

FALL RIVER FRANCHISE AGREEMENT – ORDINANCE #331

Mayor Powers encouraged comments regarding the agreement with Fall River. Council Member Mazalewski stated he was concerned with the term length of the agreement, stating he did not feel a 30-year agreement was appropriate and requested a 10-15 year agreement. Mr. Zollinger stated that the term limits varied across the state and felt that the Mayor had worked well with Fall River to come up with a good agreement.

Council Member Mazalewski was also concerned with the warranty of work, stating he wanted to ensure that the hardscape was done correctly when doing projects.

Mayor Powers stated the city received considerable compensation and felt that the compromise was good.

Discussion of burying power lines began. There was confusion as to how it was written in the agreement and the Council and Mayor felt that it should be cleared up before the agreement was signed.

PLANNING AND ZONING REPORT

Doug Self reported on the ERU (Equivalent Residential Unit) project for the sewer rates. He stated each commercial and multi-family structure was being assigned an ERU which would allocate usage.

Grand Teton Vodka was going through the DRAC (Design Review Advisory Committee) process. A few issues with fire code and waste water would have to be resolved. A zone change was scheduled and The Willows was being revisited since the phasing agreement had been figured out.

The Economic Development Committee received a few bids which were approximately \$30,000 over budget for the Comprehensive Plan. Mr. Self stated the committee was going to recommend to the Board of County Commissioners to deny the bids and hire locally, letting the committee do some of the work.

Mr. Self and Mayor Powers met with Harmony Design to request a retail leakage study. Mr. Self felt this would help attract new businesses to Driggs. He felt this was a good example of how to do economic studies without hiring large expensive firms.

The Driggs Downtown Community Association would apply for the Our Town Grant to help with events this summer. They would also like to develop a guide map with advertising sales which would provide funding for other projects the DDCA wanted to become involved with.

Mayor Powers stated he was considering a resort tax increase to fund community development and park projects. The DDCA began to discuss this and appeared to be in favor of some type of increase. He concluded this would focus on tax for economic growth and to help spur the local economy.

Mr. Self stated he spoke to the Fire District regarding the impact fees and they will be incorporating changes and presenting to the County and cities at a later date.

PUBLIC WORKS REPORT

Jared Gunderson reported on the work of the Public Works Department. He stated he was meeting with the sheriff to discuss video surveillance. Temporary lighting would be placed in the front of City Hall for the snow sculpture event.

MAYOR'S REPORT

Appointment to the Planning and Zoning Commission

Mayor Powers stated he would like to appoint Jen Calder as the new Planning and Zoning Commissioner, replacing Ralph Mossman.

Council Member Mosher made a motion to nominate Jen Calder for the Planning and Zoning Commission. Council Member Dye seconded the motion. The motion passed with all in favor.

Appointment to the Parks Committee

Mayor Powers wanted to appoint Lindsey Hays to the Park Committee.

Council Member Dye made a motion to nominate Lindsey Hays to the Park Committee. Council Member Mosher seconded the motion. The motion passed with all in favor.

Mayor Powers reported that the snow sculpture event was moving forward and help had been obtained from businesses to haul snow and build the blocks.

The staff and Mayor were working on the Personnel Policy and hope to have it completed soon.

The Council requested that a representative from the Airport Board report to the Council every quarterly. Mayor Powers informed the Council that Lillian Bowen would be at City Hall from 3-5pm on January 21, 2011 to review the Airport Master Plan with anyone who was interested.

Mayor Powers formal acknowledged Council Member Mazalewski's time served on the Council and thanked him for his commitment and involvement.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mazalewski seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 8:38pm.

ATTEST:

Kreslyn Schuehler, Deputy City Clerk

Daniel J. Powers, Mayo