

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
DECEMBER 4, 2012**

Pursuant to adjournment of the City Council meeting held November 20, 2012, and the call of the Mayor, the Driggs City Council met **Tuesday, December 4, 2012**, at 7:15 p.m. A roll call was taken and present were council members: Greer Jones, Ralph Mossman and Colin Dye, City Attorney Stephen Zollinger, Community Development Director Doug Self, Planning and Zoning Administrator Ashley Koehler, and City Clerk Kreslyn Schuehler. Mayor Dan Powers led the Pledge of Allegiance.

**MINUTES TO REVIEW**

Council Members reviewed the minutes from the City Council Meeting dated November 20, 2012.

**Council Member Jones made a motion** to approve the minutes of the November 20, 2012 City Council Meeting. Council Member Mossman seconded the motion. Council Member Dye abstained from the vote due to his absence at the previous meeting. The motion passed with all in favor.

**CLAIMS REVIEW**

Council members reviewed the claims. Jared Gunderson recommended the invoice from FedEx not be paid.

**Council Member Mossman made a motion** to approve the claims as presented, excluding the invoice to FedEx. Council Member Jones seconded the motion. The motion passed with all in favor.

**PRE-APPROVAL OF THE BEER AND WINE LICENSE FOR LIQUOR MARKET**

Mayor Powers explained the applicant was requesting pre-approval of the Beer and Wine License in the event their State license was approved before the next Council Meeting.

**Council Member Dye made a motion** to approve the Beer and Wine License for Liquor Market conditionally if the State and County licenses are received. Council Member Mossman seconded the motion. The motion passed with all in favor.

**PROPOSAL FOR EMPLOYEE COMPENSATION STUDY**

Mayor Powers stated the Council had discussed moving forward with this study and budgeted \$2,000. The bid from BDPA, Inc. came back higher than what had been budgeted. Mayor Powers felt the job descriptions could be created in house and therefore removed from their bid. He further stated that the extra funds to pay for the study could be taken out of the contingency fund.

**Council Member Dye made a motion** to approve the Proposal from BDPA for the Compensation Study.

Council Member Mossman questioned if the study would save the City money in the long run. Mayor Powers stated the study may or may not, but it would make compensation fair for employees. Council Member Mossman was concerned about the expense and suggested other bids be obtained. Mayor Powers did not feel another bid would be lower as the current company had access to AIC and their demographic information.

**Council Member Jones seconded the above motion. The motion passed with all in favor.**

#### **DEVELOPMENT COMPANY REVOLVING LOAN FUND AGREEMENT**

Stephen Zollinger stated he reviewed the agreement and did not have any issues with it. The Development Company had asked that the City of Driggs provide a representative to serve on the Board.

**Council Member Mossman made a motion** to move ahead with the agreement with the Development Company. Council Member Dye seconded the motion. The motion passed with all in favor.

#### **PROPOSED RESOLUTION 281-12 – WATER, SEWER, GENERAL AND LAND USE FEES**

The Council reviewed the proposed Resolution. There was some confusion regarding the water and sewer fees and the fee increase of 1.5 times more for out of city users. The layouts of the charts were discussed.

Mr. Zollinger questioned if the city wanted to deal with refundable road damage bonds or if it should be changed to a deposit. The Council agreed a deposit was sufficient.

Liquor and Beer and Wine License fees were discussed. Kreslyn Schuehler suggested since the Council was considering a reduction in the fees, the proposal to prorate the cost if a license was obtained mid-way through a year, be removed.

Fees for the parks were reviewed. Mr. Self suggested that since fees were being enforced, the city should add another portajohn to the parks. Mayor Powers felt the fees were a bit high and did not want the burden to be placed on the property tax users when the majority of the park users did not reside in the city limits.

Council Member Mossman felt a discussion with the recreation association be had before the next meeting to inform them of the changes, as they would be affected. Mr. Zollinger suggested removing the league and team fees since the city was not organizing or administering the leagues and replace it with a daily usage fee.

The land use and building fees were discussed. Council Member Mossman felt the fees should be rounded up, as opposed to the exact detail they were currently.

#### **REVISED ALCOHOL ORDINANCE #337-12**

Mayor Powers stated the purpose of this ordinance was to bring together several ordinances into one and make it clearer. There was a discussion regarding the time restaurants must close versus the time consumption must end. Council Member Mossman also requested that the ordinance reflect the State Statutes regarding alcohol sales on Election days, as he felt that was repealed and should be reflected in the city ordinance as well.

**Council Member Mossman made a motion** to consider Ordinance #337-12 first read. Council Member Jones seconded the motion. The motion passed with all in favor.

#### **COMMUNITY DEVELOPMENT REPORT – DOUG SELF**

Mr. Self reviewed the lease for a new tenant, Recaps, in the industrial building. He stated the business was established in Colorado and sold hats all over the west. The tenant would like a 6 month lease.

**Council Member Dye made a motion** to approve the lease for Recaps. Council Member Jones seconded the motion. The motion passed with all in favor.

Mr. Self reported on the Plaza RFP and stated that he knew of 15 firms that wanted to submit information. The Committee would meet on the 13<sup>th</sup> to review the proposals and would do interviews on the 17<sup>th</sup> and 18<sup>th</sup> of December with the hope of having a recommendation for the Council on the 18<sup>th</sup>.

The Scenic Byway Project would receive notice to proceed with the Restart Plan within the week and the Transit Center project should start in January.

#### **PUBLIC WORKS REPORT – JARED GUNDERSON**

Mr. Gunderson reported on the activities within the Public Works Department. He stated the signs for the Senior Center had been put up and the RFQ for the City Engineer would be presented to the Council the first meeting in January.

#### **MAYOR'S REPORT**

Mayor Powers reviewed the suggestions from the Teton County Engineer regarding 5<sup>th</sup> Street from the high school to the middle school. Jay Mazalewski recommended putting gravel in the holes to last through the freeze cycle. In 2014, a grant could be obtained which would allow for construction of the road the summer of 2014. The medium and long term solutions were reviewed.

#### **EXECUTIVE SESSION**

**Council Member Jones made a motion** to go into executive session at 9:50 pm pursuant to Idaho Code 67-2345. Council Member Mossman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; and Council Member Mossman, aye. The motion carried unanimously.

Council came out of Executive Session at 9:52 pm.

**ADJOURNMENT**

**Council Member Mossman made a motion** to adjourn. Council Member Jones seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 9:55pm.

ATTEST:

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Kreslyn Schuehler, City Clerk

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Council President, George Mosher