



CITY OF DRIGGS
COUNCIL MINUTES
March 26, 2013

Pursuant to adjournment of the City Council meeting held March 19, 2013, and to the call of the Mayor, the Driggs City Council met on March 26, 2013 at 7:15 p.m. Present: Council Members Dye, Jones & Mossman (via telephone); Mayor Powers. Also present: Public Works Director Gunderson, Planning & Zoning Administrator Koehler, and Finance Officer Lenz.

FY 2014 Budget Work Session

- The 2014 fiscal year budgeting process was started by Council and City staff with review of the vision statement and mission statement for the City. Goal statements and action items were outlined for six broad focus areas: Administration and Facilities, Transportation, Water and Sewer, Planning and Zoning, Economic Development, and Parks and Recreation.
- Attendees then chose their respective top priority action items under each focus area (see attached results).
- At the next Council work session, scheduled for May 14, 2013 at 7:00 p.m., the Council will begin prioritizing budget line items.

8:30 p.m. Adjournment

With no action items, the meeting was adjourned at 8:30 p.m.

Daniel J Powers, Mayor

Attest: Carol Lenz, Deputy City Clerk

Dated this _____ Day of _____, 2013.

March 26 Budget Visioning workshop results.

In attendance: Colin Dye, Greer Jones, Ralph Mossman, Dan Powers, Jared Gunderson, Ashley Koehler, Carol Lenz [* = 1st priority * = 2nd priority]

- I. Vision: An appealing, vibrant, engaged City that attracts residents, visitors and businesses by the quality of life it offers.
- II. Mission: To protect and enhance the City's livability and economic well being for current and future generations through:
 - Visionary leadership and responsible decision making
 - Accountable and sustainable fiscal practice
 - Involvement of the Community
 - Efficient, effective and responsive service to the public
 - The development of a unique and beautiful City.

III. Administration and Facilities:

Mission: Provide services to the public in a uniform and efficient way.

Action items:

- Upgrade internet capacity
 - o Server ***
- Enhanced training budget *
- Improve public communication ****
 - o Staff Communications Class *
- Improve Building efficiency
 - o New Roof ****
- Review salaries:
 - o Create wage scale
 - o Job descriptions
 - o Review Mayor's role, definitions, compensation
 - o Review Council compensation
 - o Review staffing needs
- Inventory of assets *
- Maintenance and upgrade plan for assets

IV. Transportation

Mission: To provide safe, efficient and attractive transportation throughout the City, including attractive and effective streetscapes and bicycle and pedestrian connectivity. To maintain and enhance transportation alternatives to and from the City to better connect us with the regional area.

Action Items:

- 5 Year Road CIP
 - o Need Data
 - o Need Community involvement
- Improve Streetscapes ****

- Lights *
- Truck Route Planning
- Storm Drainage at 5th street
- Lighting standards for pathways and roads
- Update pathways plan **
- Update snow removal plan, including community involvement
 - Sub-out parking lot clearance
- NS pathway, finish missing section *
- Fund Grant writing
- Parking Development, esp. Park and Ride facility
- Support and facilitate public transportation ***
- Development/Subdivision Standards **
 - Annexations *
 - Streets: Bonding, seal coating

V. Water and Sewer:

Mission: Provide reliable supply and capacity at as high a quality and as low a cost possible, and remain responsive to system user needs.

Action Items:

- Water facilities Plan
- Explore possibility of separate irrigation system *
- Replace shallow water lines *****
- Consolidate Water rights
- Public education on conservation
- Update collection system CIP
- Install updated meters
- Scada/Telemetry **
- Annual service to wells and lift stations
- Source Protection
 - Developments
- 300,000 gal well ****
- Update PW STDS *

VI. Planning and Zoning:

Mission: Provide efficient, fair and predictable permitting processes that both encourage business and development while maintaining the community vision. Ensure that growth and development occur in a manner that allow for the efficient provision of services. Engage the community to the greatest degree possible.

Action Items:

- Neighborhood land use plans
- Improve streetscape planning ***
- Comp. Plan update

- Ordinance Review ***
- Public Outreach/engagement *
- Web Updates/Upgrade ****

VII. Economic Development

Mission: Encourage diverse and resilient business growth that supports the community vision, led by the downtown core. Create a vibrant atmosphere for residents and visitors.

Action Items:

- Fund grant writing *
- Support events ***
- Participate and coordinate with other groups doing Ec. Dev. Work. *
- Create Venues
 - o Outdoor **
 - o Indoor
- Attract new businesses
- Infrastructure development
 - Front Street
 - Fiber optic
 - W Little *
- Develop Social media communication
- Visitor Center *****

VIII. Parks and Recreation

Mission: Provide recreational opportunities based on the unique needs and desires of the residents of Driggs and potential visitors and businesses.

Action Items:

- Driggs-Tetonia pathway, land acquisition. **
- Greenbelt pathway *
- Fund Grant writing
- Future Parks area land acquisition:
 - o Creekside pathway ***
 - o City park
 - o 5th street park
- Develop what we have:
 - o Rec Center Space *****
 - o Valley Centre park **
 - o Playground at Lions Park
- 5 year CIP *
- Teton Ave Pathway
- Support Nordic track