

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
MAY 16, 2016**

Pursuant to adjournment of the City Council meeting held May 3, 2016, and the call of the Mayor, the Driggs City Council met **Tuesday, May 16, 2016**, at 6:30 p.m. A roll call was taken and present were Council Members: August Christensen, Jay Mazalewski, and Wade Kaufman, Greer Jones arrived late; Mayor Hyrum Johnson, City Attorney Stephen Zollinger, Planning and Zoning Administrator Ashley Koehler, and Community Development Director Doug Self, Public Works Director Jared Gunderson. Girl Scouts Troop #48 led in the Pledge of Allegiance.

EXECUTIVE SESSION

Council Member Mazalewski made a motion to go into executive session at 6:40pm pursuant to Idaho Code 74-206 regarding land acquisition. Council Member Christensen seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council came out of Executive Session at 6:43pm.

Council Member Mazalewski made a motion to amend the agenda to include an emergency sewer collection repair purchase. Council Member Kaufman seconded the motion. The motion passed with all in favor.

CONSENT AGENDA

City Council Regular Minutes – May 3, 2016
City Council Work Session Minutes – May 10, 2016
Claims from May 4 – May 16, 2016
New Alcohol and Catering Licenses

Council Member Christensen made a motion to approve the consent agenda. Council Member Jones seconded the motion. The motion passed with all in favor.

DEPARTMENT UPDATES AND COUNCIL LIAISONS REPORTS

Jared Gunderson gave a brief update on the public works standards and the sewer jetting from Stateline Road to Shoshoni Plains. He stated there were breaks in the line around Miller Ranch subdivision that needed to be repaired and would discuss the details later in the meeting.

DRIGGS N-S PATHWAY SECTION B CHANGE ORDER NO. 4 & NO. 5 CM OWEN CONTRACT

Doug Self reported that landscaping will be completed on Thursday, but the swales could not be done until the soil dried out from the recent rains. He informed the Council of a Celebration Ride, Saturday May, 21, 2016 from Valley Centre to the City of Victor on the pathway.

He stated from an informal poll of the Council, the change orders from CM Owen would include the storm water management and infiltration of the swales and fixing the topography in front of Teton Valley Realty.

The Council discussed ways in which the problems could be addressed.

Council Member Kaufman made a motion to approve CM Owen North South Pathway Section B Contract Change Orders No. 4 for \$4,194 and No. 5 for \$1,111. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

MOU FOR GRANT TO DRIGGS URBAN RENEWAL AGENCY FOR FRONT ST PLAN PREPARATION

Mr. Self informed the Council the MOU (Memorandum of Understanding) was for the Front Street Urban Renewal Agency and stated a separate district was being created.

The Council discussed the funds needed for the consultant expenses.

Council Member Christensen made a motion to authorize the Mayor to execute the proposed Memorandum of Understanding with the Driggs Urban Renewal Agency for a grant to fund consultant expenses for the preparation of the Front Street Urban Renewal Plan and an additional \$5,000 to be paid from the consultant line item. Council Member Jones seconded the motion. The motion passed with all in favor.

TAP APPLICATION AUTHORIZATION AND MATCHING FUNDS INTENT FOR CONSTRUCTING HOWARD AVE SIDEWALK

Mr. Self explained the Transportation Alternative Grant was for the sidewalk on Howard Avenue, which would be the last part of the Safe Routes to School project. He stated the required match was 7.34% and would equal approximately \$10,000 for the fiscal year 2017. He concluded by stating the action from the Council at this time was only for the application.

Council Member Mazalewski made a motion to authorize staff to submit the TAP grant application for the Howard Avenue Sidewalk project, along with a letter of intent for \$10,000 of matching funds that will be budgeted in 2017. Council Member Kaufman seconded the motion. The motion passed with all in favor.

CONSIDER APPROVAL OF THE FEDERAL GRANT APPLICATION FOR LAND ACQUISITION

Mayor Johnson stated the Purchase Agreement Contract and Federal Grant Application should be approved contingent on the Airport Board approval.

Council Member Jones made a motion to authorize the Mayor to execute the Federal Grant Application for the land acquisition and airport fencing. Council Member Mazalewski seconded the motion. A roll-call vote was taken: Council Member Jones,

aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council Member Mazalewski made a motion to authorize the Mayor to execute the Purchase Agreement for the Thomas property not to exceed \$130,000 contingent on the Airport Board review and approval. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

FINAL READING: ORDINANCE ESTABLISHING A NONEXCLUSIVE FRANCHISE AGREEMENT WITH INDEPENDENT CABLE SYSTEMS OF IDAHO, LLC

Council Member Christensen made a motion to approve Ordinance #372-16 establishing a nonexclusive Franchise Agreement with Independent Cable Systems of Idaho, LLC and consider it third read. Council Member Mazalewski seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

AMENDED ITEM: SEWER REPAIR ESTIMATE

Jared Gunderson informed the Council the work should commence within a few days for the sewer repair at Miller Ranch.

Council Member Jones made a motion to approve the excavation estimate from Matkin Brothers Excavation to fix the sewer line in Miller Ranch in the amount of \$4,934.00. Council Member Christensen seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mazalewski, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

EXECUTIVE SESSION

Council Member Jones made a motion to go into executive session at 7:46pm pursuant to Idaho Code 74-206 regarding legal matters. Council Member Mazalewski seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council came out of Executive Session at 7:55pm.

LAND USE CODE – WORK SESSION

Ashley Koehler reviewed with Council Section 9, 10 and 14 of the Land Use Code.

The Council discussed submittal time for applications and determined 21 calendar days was sufficient for applicants to submit revised materials prior to meetings.

Council discussed the approval processes for a Conditional Use Permit and agreed minor changes to an application should be approved by the Planning and Zoning Commission

and not staff. Council Member Mazaewski further stated the definitions of minor and major changes should be determined and detailed.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mazalewski seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 8:31pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Mayor Hyrum Johnson