



CITY OF DRIGGS
COUNCIL MINUTES
June 19, 2012

Pursuant to adjournment of the City Council meeting held June 12, 2012, and to the call of the Mayor, the Driggs City Council met on June 19, 2012 at 7:15 p.m. Present: Council President Mosher; Council Members Dye, Jones, and Mossman; Mayor Powers. Also present: City Attorney Zollinger and Public Works Director Gunderson. Mayor Powers led in the *Pledge of Allegiance*.

Approval of Minutes

- June 5, 2012: **Mosher moved to accept the June 5, 2012 minutes as presented. Jones seconded.** Mossman abstained. Motion carried.

Approval of Claims

- Questions:
 - Creekside Condos Refunds [Utility Accounts Credit Balances]
 - DDCA [Alphagraphics]
 - T.C.S.W. [Metal Disposal]
- **Jones moved to approve Claims dated June 5-19, 2012, as presented. Mosher seconded.** Motion carried.

Bids for 1000 N Relocation: Lillian Bowen

- Bowen, representing HDR Engineering, reported that five bids were received and opened earlier in the day. All bids came in higher than HDR's estimate of \$764,020. Total bids were:

HK	Hill & Son	MD Nursery	Mickelsen	Debco
\$1,023,797	\$1,027,928	\$1,038,481	\$1,160,006	\$1,265,103

- A wide-ranging discussion followed in which questions were answered and options were reviewed. Questions answered included why the bids came in higher than anticipated, whether or not portions of the bid could be eliminated, match requirements, funding (unit price vs. fixed price for bids), and whether or not the City could re-apply for the same FAA grant next fiscal year. The bids were compared to other road projects being undertaken by the City this year and current options for the City were outlined: 1) Reject all bids with no request for funding to the FAA this year, 2) find savings in the project e.g. eliminate top soiling, or 3) approve submittal to the FAA, requesting additional funding to lessen the cost to the City
- Attorney Zollinger noted that the City would not be obligated until the actual agreement is signed between the FAA and the City, "nothing done tonight commits the City to additional funding."
- **Jones moved to direct Lillian Bowen to submit documentation to the Federal Aviation Administration (FAA) for the 1000 N Relocation Project including a request on the availability of additional funding for the project, with no commitment on the part of the City beyond the \$30,000 already obligated. Mossman seconded.** Motion carried.

Bids for Teton Valley Regional Waste Water Treatment Plant: Scott Rogers

- Scott Rogers, representing Aqua Engineering, reported that eight firms were prequalified to bid on the Teton Valley Regional Waste Water Treatment Plant (WWTP). Five bids were received, most were below Aqua’s original estimate of \$6,100,000:

RSCI	Whitaker	Gerber	IMCO	Alder
\$4,906,879	\$5,314,750	\$5,533,540	\$5,960,890	\$6,200,650

- After walking the Council through the various components of the bid, Rogers recommended awarding the full bid [all components] to RSCI. Rogers noted that the company just completed construction of a treatment plant in Meridian Idaho and is currently working in American Falls and Shelley. The company has “an excellent reputation” with change orders “typically less than 1%” of contract.
- Rogers also went through the WWTP budget with the Council. With the apparent low bid by RSCI, the original budget is left with non-committed funding of approximately \$960,000. Rogers also outlined the process to award the project: 1) Notice of Award from the City, 2) Bonds/Insurance in place by Awardee, 3) Review by DEQ, 4) Agreement signed between the City and Awardee, 5) Notice to Proceed from the City (completion time starts at this point).
- **Mosher moved to send RSCI a Notice of Award for the Teton Valley Regional Waste Water Treatment Plant, at the apparent low bid of \$4,906,879.00. Mossman seconded.** Motion carried.

Tin Cup Banner Request – Jeanne Anderson [added agenda item]

- Anderson, representing the Community Foundation’s Tin Cup Challenge, requested permission to have the Cup’s banner displayed at the front of the Community Center. It was discussed that two other organizations, Wyldaho & DDCA’s Plein Air Festival had prior requests in for banner display; it was also noted that the Tin Cup benefits the entire community
- **Mossman moved to hang the Community Foundation’s Tin Cup banner in front of the Community Center for one week, longer if possible, based on prior banner commitments. Jones seconded.** Motion carried.

Industrial Building Lease

- A lease between the City and TwentyTwo Designs, LLC for 2,298 square feet at the Industrial Building was presented for review. Questions from TwentyTwo on snow removal [yes, snow removal of the parking lot will be TwentyTwo’s responsibility), HVAC system maintenance (only the condenser(s) that cool the rented areas), and addressing were answered.
- **Dye moved to approve the lease agreement between TwentyTwo Designs, LLC and the City of Driggs. Mossman seconded.** Motion carried.

Public Works – Jared Gunderson

- **Roads:**
 - **5th Street Sidewalk:** elevation changes between the roadway and some driveways are presenting unforeseen challenges; however, “Brandon is doing a good job.” Landscaping on the homeowner side of the sidewalk will be replaced as originally present.

- **Howard Avenue:** paving is set for this Friday, June 22; elevation changes should slow traffic down by the school
- **Harper Avenue:** paving is on schedule for completion next Friday, June 29. Four “live” valve boxes at the Dentist’s office created an “interesting challenge”; business slow-down at the Kwik Way was noted with Gunderson stating “we are doing the best we can with what we have.”
- **Lagoon Road Material**
 - Movement of road material from the Airport to the Lagoon is going well but more time may be required; Gunderson will speak to Ned Thomas about extending the City’s storage lease for fifteen (15) more days at an additional cost of approximately \$400
 - Requests for sterilization of land at the airport, paid for by the Airport Board, and possible alternatives e.g. groundcover use, was discussed. Gunderson will ask Ben Eborn, County Extension Agent, for alternative options
- **Trails and Pathways**
 - Gunderson had a “good conversation” with Tim Adams, TVTAP Director, about trails and pathways in and around the City and the goals of each entity. Both agreed that there are different avenues that can be researched to fund upkeep and growth of trails and pathways, including the joint purchase [\$120 cost] of biking standards.
 - One idea to get knowledge out to the public was to expand Arbor Day into a Driggs Community Day, with a bike rodeo, education booths, etc.
 - To Gunderson’s expressed concern that public impression is that road money is used for trails & pathways, Mayor Powers suggested that a comparison of how much of the budget is actually spent on roads vs. trails & pathways be developed
- **Clay for BMX**
 - While excavation on a job site, Scott Green unearthed clay which he is donating to the City for the BMX Park. Allowing motorized use at the park would need to be reviewed by the City’s insurance carrier before considered further by the Council
- **EPA Fines** – waiting for a response from David Dominguez
- **Street Sweeping** – postponed until HK goes through town with chip sealing
- **Weeds** – 50% complete
- **Sprinkler Use & Events**
 - Event sponsors should call Patrick one week prior to the event to ensure that sprinklers are shut-off. Event forms are available at the front desk at City Hall

Mayor’s Report: Daniel J Powers

- **Lighting System for Gallery Space**
 - Price estimates ranged from \$2,600 to \$4,185 for halogen lighting. Clip lighting systems were discussed with Mossman stating, “I’ve used them for years. They hold up great.” After further discussion, **Mosher moved to authorize Powers to purchase halogen track lighting [clip system] from Total Lighting Supply.com at a cost of \$2,600.00. Jones seconded. Motion carried.**
- **Revolving Loan Fund for the City**
 - Powers reported that the City has approximately \$115,000 invested with The Development Company in a revolving loan account that may be used by small

businesses in Driggs that meet The Development Company's loan criteria and cannot obtain financing through "normal" channels. Attorney Zollinger confirmed that the City has the authority to establish its own 'Revolving Loan Fund' with the money at The Development Company. He went on to say that one advantage to having The Development Company administer the City's fund is the Company's experience in obtaining matching funds from the Federal government. He also cautioned that the Company's current loaning criteria are nearly "as strict as banks." Powers will forward the information received from The Development Company on to Zollinger for review. No action was required by the Council at this time.

- **Ski Hill Road Bike Lane Seal Coat**

- Per Rick LaBelle at Asphalt Systems, Inc. (ASI) the City has a \$2,234.96 credit that can be used toward the cost of oil to fog seal the shoulder of the bike lane on Ski Hill Road. Fog sealing would help smooth the chip sealed roadway.
- Option A cost to seal both 3' shoulders (6' Total) for 0.5 miles with a double coat of oil would be \$1,136.96, covered by the credit. The cost of spreading would be \$250.00, and the freight cost would be \$275. Rolling after oil application would be \$100 for a total estimated cash outlay of \$625.00.
- **Mossman moved to approve Option A, as outlined above, for the Ski Hill Road - Shoulder Fog Seal with ASI. Mosher seconded.** Motion carried.

9:47 p.m. Executive Session

- **Jones moved to enter Executive Session per Idaho Code 67-2345(f) Legal Considerations. Mossman seconded.** The question was called by roll: Dye, aye; Jones, aye; Mosher, aye; Mossman, aye. Motion carried.

10:40 p.m. The regular session was rejoined.

- **Mossman moved to direct Mayor Powers to negotiate with L8 as discussed in Executive Session. Mosher seconded.** Motion carried.

10:45 p.m. Adjournment

With no further business, **Mossman moved to adjourn. Jones seconded.** Motion carried.

Daniel J Powers, Mayor

Attest: Carol Lenz, Finance Officer

Dated this _____ Day of _____, 2012.