

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
JULY 12, 2011**

Pursuant to adjournment of the City Council meeting held June 21, 2011, and the call of the Mayor, the Driggs City Council met in special session **Tuesday, July 12, 2011**, at 7:00 p.m. A roll call was taken and present were council members: Greer Jones, Colin Dye, George Mosher and Jay Mazalewski, Mayor Dan Powers and Planning and Zoning Administrator Doug Self. Mayor Dan Powers led the Pledge of Allegiance.

MINUTES TO REVIEW

Council Members reviewed the minutes from the previous City Council Meeting.

Council Member Dye made a motion to approve the minutes of the June 21, 2011 City Council Meeting. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

CLAIMS REVIEW

Council members reviewed the claims.

Council Member Jones made a motion to approve the claims as presented dated June 22, 2011 through July 12, 2011. Council Member Dye seconded the motion. The motion carried unanimously.

Mayor Powers questioned if the outstanding claim for the Teton Valley Balloon Festival met the Councils approval in order to distribute the funds. Council Member Mosher felt that invoices from various vendors should have been received rather than an invoice from the Teton Chamber of Commerce, but stated that if the Mayor was comfortable with that was received, the funds should be distributed.

APPROVAL OF TETON VALLEY TRAILS AND PATHWAYS BEER APPLICATION

Council Member Mazalewski made a motion to approve the beer application for Teton Valley Trails and Pathways on Saturday, July 23, 2011. Council Member Dye seconded the motion. The motion passed with all in favor.

TETON ANIMAL SHELTER FUNDING REQUEST

Kathrine Polzin, a Director of the Teton Valley Community Animal Shelter, spoke to the Council. She stated a new Board of Directors and organization had been established. The existing 501c3 and charter had been kept and the name of the animal shelter was changed. The currently lease has been extended to July 2013 and there were plans to open the shelter by mid-week. At this time, key volunteers would run the shelter without pay throughout the summer. Ms. Polzin stated that contributions would be critical to opening the shelter. Several funds were raised over the 4th of July holiday and she hoped funds from the Tin Cup would also be added.

Council Member Mosher questioned how the funds from the City would be used. Becky Koch, Treasurer, stated that at this time the shelter had approximately \$2,500, with past debts of \$5,200. The funds would help to remove some of the past debt and pay the future electric bills. The biggest debt, Ms. Koch explained, was payroll taxes and because the shelter will open with volunteers, this debt should be reduced quickly.

Sheriff Tony Liford, a Director for the shelter, also spoke. He stated the Board had intentions of being “very translucent” and believed there were many community members that were willing to help.

Council Member Jones made a motion to release the funds that had been allocated to the Teton Valley Community Animal Shelter. Council Member Mosher seconded the motion. The motion passed with all in favor.

7:30pm PUBLIC HEARING – ORDINANCE 325-11 – AMENDING TITLE 1, CHAPTER 10: AREA OF CITY IMPACT

Mr. Self explained that the information was now in ordinance form and that intentions were to set forth the exact process for handling and administering area of impact applications. The agreement created a Joint County Commission for subdivision applications with 2 County Planning and Zoning Commissioners and 3 City Planning and Zoning Commissioners with 1 member from the Area of Impact. With this agreement, the county subdivision ordinance and the city Zoning Ordinance and Comprehensive Plan would apply.

Mayor Powers opened the Public Hearing at 7:42pm. There were no public comments and the Public Hearing was closed.

Mr. Self suggested this ordinance be considered first read until the County had a chance to review it and make any changes before the final approval from the Council.

Council Member Mosher made a motion to consider Ordinance 325-11 first read. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

SE PARKING LOT – DESIGN REVIEW

Holly Pratt, from Nelson Engineering, spoke to the Council. She explained the changes that had been made since the previous discussion. Mayor Powers stated that discussions with Dick Weinbrandt and Rick Baldwin had also begun regarding the landscaping in the northeast corner in exchange for adoption of some of their suggestions.

Ms. Pratt described the parking and reasons for the one-way traffic pattern. The storm water drainage will seep into the parking lot prior to being directed to the main street drainage. One or two parking spaces on the northeast could be removed to add the landscaping recommended by Mr. Weinbrandt.

Mayor Powers stated that pedestrian access could be placed from Ken Chambers building to the insurance building and felt this was the best place for it. Mr. Weinbrandt had

offered that if the landscaping area is enlarged, he would complete the landscaping himself.

Mr. Self stated that he was concerned with adequate space to turn around and wanted to ensure the aisles were 22 feet wide. Discussion of one-way versus two-way standards began. Mr. Self further stated that at this time there was no development plans for the area. Council Member Mazalewski questioned if delivery trucks were still able to access the parking lot. Ms. Pratt stated that smaller delivery trucks would have adequate space to turn around.

Mr. Baldwin voiced concerns about the parking and made suggestions about shifting all parking to the north and reducing some spaces to make travel throughout the area easier.

Council Member Mazalewski requested that an agreement be drawn between Mr. Weinbrandt and the City of Driggs for the landscaping area. He wanted to make it clear that the City had the ability to remove the landscaping at any time without compensation. Mayor Powers suggested that the city pay Mr. Weinbrandt for the cost of the landscaping if it was removed within the next 5 years. He stated the city would also create the water access and meter the use. Council Member Mazalewski suggested sharing the cost of the water based on the landscape square footage.

Ms. Pratt stated she would finalize the preliminary draft and once approved, the final design could begin.

REVIEW OF THE BLOCK GRANT AND RELATED MATERS/UPDATE OF THE FORD GARAGE

Update on Ford Garage

Ted Hendricks spoke to the Council. He gave a brief background on the Ford Garage and explained the revolving loan fund and the options to move forward. At this time, there are several building code violations that must be fixed prior to occupancy.

The Council discussed the idea of a recreation center at the Ford Garage. Mayor Powers suggested having an architect determine if the building structure was adequate. Council Member Mosher felt that a recreation center was a good idea, but felt that was the intent of the north side of the Community Center.

Discussion of various other options began. Mayor Powers questioned if an architect should do a feasibility study. Council Member Mazalewski felt that obtaining bids from architects at this time could be done, but didn't feel the Council should commit funds. He also felt the County should be involved as well if it was a serious thought to having a recreation center.

The Council was to review the information for a future discussion.

Block Grant

Mr. Hendricks stated that in the Block Grant, a clause was included that stated if the Block Grant was approved an amendment would be done to include the administrative costs of not more than \$50,000. The Block Grant was submitted and had been approved for this amount but the contract must show that change.

Mayor Powers felt that \$50,000, compared to previous similar grants, was higher than needed. He asked if the contract could state a “not to exceed” amount and pay on an hourly basis. Mr. Hendricks stated they generally do not allow that practice. He further stated that if a profit was made on the \$50,000, it would be placed into economic development for the city.

Mayor Powers stated he was unsure how to put a value on the administrative costs. Council Member Mazalewski requested a scope of services and asked that it be discussed further at the next meeting.

EARLY LID PAYOFFS

Mayor Powers explained the schedule of payments for the LID Bond. For 2011, the city owns \$20,000 plus \$13,000 in interest. \$64,000 has been received in prepayments and the principle of the bond should be paid off with that money. He suggested paying the next three \$20,000 payments to take some burden off the reserve funds. The other option was to pay off later notes which had higher interest. The Council felt the second option, to pay off the higher interest notes, was better.

Council Member Mazalewski made a motion to use \$64,000 in prepayments for the Local Improvement District partial bond payments to pay off the 91522 and 91523 loan with an additional \$1,000 coming out of the reserve fund. Council Member Jones seconded the motion. The motion passed with all in favor.

PLANNING AND ZONING REPORT

Mr. Self gave a brief update on the current projects and stated things were going smoothly. He stated that the Parks Committee had met and were developing a short list of improvements for the next year. The Airport Master Plan Open House was Thursday, July 14 from 11-2pm or 5-7pm.

PUBLIC WORKS REPORT

Mayor Powers stated that some expenses endured due to the flooding would be reimbursed by the State with emergency funding. The pump stations were now keeping up with the flow. However, the lagoon had not receded much. Every issue was reported to DEQ and so far, no violations had been issued. Letters had been sent to property owners in Calico Sky and Shoshoni Plains regarding weeds.

PRELIMINARY BUDGET DISCUSSION

The Council reviewed the budget for Council Salary and Wages, Police Services, publishing and other agencies that had previously requested money. Special Events, Non-profit support, economic development and the contingency fund would remain the same.

City Hall building operations were discussed including propane costs and roof repairs. The Parks budget was reviewed and adding a full-time employee was also talked about. The Council reviewed the Road Fund and the Resort Tax Fund.

EXECUTIVE SESSION

Council Member Mazalewski made a motion to go into executive session at 10:25pm pursuant to Idaho Code 67-2345. Council Member Dye seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mosher, aye; and Council Member Dye, aye; Council Member Mazalewski, aye. The motion carried unanimously.

Council came out of Executive Session at 10:42pm.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mazalewski seconded the motion. The motion passed with all in favor and the meeting was adjourned at 10:42p.m.

ATTEST:

Sonya Adams, City Clerk

Daniel J. Powers, Mayor