

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
JULY 21, 2015**

Pursuant to adjournment of the Special City Council meeting held July 14, 2015, and the call of the Mayor, the Driggs City Council met **Tuesday, July 21, 2015**, at 7:30 p.m. A roll call was taken and present were Council Members: Greer Jones, Ralph Mossman, August Christensen and Wade Kaufman; Mayor Hyrum Johnson, City Attorney Stephen Zollinger, Financial Officer Carol Lenz, Public Works Director Jared Gunderson, Economic Development Director Doug Self, Planning and Zoning Administrator Ashley Koehler, and City Clerk Kreslyn Schuehler. Council Member Jones led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Jones made a motion to approve the minutes from the City Council Meeting on July 7, 2015 with corrections. Council Member Mossman seconded the motion. The motion passed unanimously.

Council Member Mossman made a motion to approve the minutes from the City Council Meeting on July 14, 2015. Council Member Kaufman seconded the motion. The motion passed unanimously.

CLAIMS

Council Member Mossman made a motion to approve the claims as presented from July 8, 2015 through July 21, 2015 pending the report from the Teton County Prosecutor. Council Member Christensen seconded the motion.

The Council reviewed the claims.

The above motion passed with all in favor.

PROSECUTOR'S REPORT

Kathy Spitzer, Teton County Prosecutor, spoke to the Council and requested presenting information to the Council on an annual basis as it was easier to generate a report.

Council Member Mossman made a motion to accept the Prosecutor's report. Council Member Christensen seconded the motion. The motion passed with all in favor.

THIRD READING OF ORDINANCE 358-15: GENERAL PENALTY AMENDMENT ADDING A CIVIL FINE OPTION

Mayor Johnson stated an Open House was held July 13, 2015 to help answer questions from the community. Following the previous discussions, a couple of changes were made to the draft ordinance, including the addition of providing community service hours in lieu of a fee.

Council Member Christensen recommended the fines per day be reduced and discussion began as to if fines should be calculated based on each day a violation remains. Stephen Zollinger stated he was comfortable with the wording of the ordinance as long as the city was confident with the charging official assessing fines “reasonably and rationally.”

Council Member Mossman suggested the fines be reduced and further stated that if they were assessed daily, then it would not be as detrimental to the violator.

Council Member Mossman made a motion to adopt Ordinance 358-15 with the following changes; Section D reduces the first violation to \$25, the second violation to \$70 and the third violation to \$150 and in Section J.3.d strike the words “two times.” Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

TISA REQUEST FOR PIT – CHERI MILNE

Cheri Milne presented information to the Council. She requested the permission to construct a foam pit in her leased space for the benefits of training. She stated after receiving approval to move forward, she would ensure construction would not affect utility lines or do structural damage to the building.

Mayor Johnson suggested the Council could approve the request with the condition a security or guarantee was given that the pit would be filled properly if/when Teton Indoor Sports Academy left the building.

Council Member Jones made a motion to authorize TISA to pursue construction of a foam pit, as proposed, with the condition that a building permit was obtained and a financial guarantee was provided for restoration of the original conditions, in a form approved by staff and the City Attorney. Council Member Mossman seconded the motion. The motion passed with all in favor.

RESOLUTION 305-15: DESIGN REVIEW ADVISORY COMMITTEE BY-LAWS

Council Member Mossman presented questions and comments regarding the Resolution and changes he would like to see made, which included more details for the terms and organization.

Council Member Kaufman made a motion to approve Resolution 305-15, including the comments made by Council Member Mossman. Council Member Christensen seconded the motion. The motion passed with all in favor.

DISCUSSION: POTENTIAL ANNEXATIONS

Ashley Koehler presented information to the Council and stated not all areas should be, or were suitable, to be annexed at this time. She recommended the city pursue the Huntsman Springs PUD platted portion that included 159 acres, as well as the 2 acre residential lot east of 5th Street.

Council Member Christensen made a motion to direct staff to pursue the annexation of the Huntsman Springs platted PUD and the 2 acre residential lot off 5th Street. Council Member Kaufman seconded the motion. The motion passed with all in favor.

ADOPT PRELIMINARY FY 2016 APPROPRIATIONS BUDGET

Council Member Jones made a motion to approve the Fiscal Year 2016 preliminary budget in the amount of \$10,943,032.00. Council Member Mossman seconded the motion. The motion passed with all in favor.

CONSIDER COMMUNITY FORESTRY ADVISOR AGREEMENT WITH GERRY BATES

Mayor Johnson stated the agreement was previously approved but the terms needed to match the State's fiscal year.

Council Member Kaufman made a motion to approve the agreement for the Community Forestry Advisor beginning July 1, 2015 through June 30, 2016. Council Member Mossman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

MAYOR'S REPORT

Planning and Zoning Commission Appointment

Council Member Christensen made a motion to ratify the Mayor's appointment of Grant Wilson to the Planning and Zoning Commission for a three year term. Council Member Kaufman seconded the motion. The motion passed with all in favor.

Design Review Advisory Committee Appointment

Council Member Christensen made a motion to ratify the Mayor's appointment of Jane James to the Design Review Advisory Committee for a three year term. Council Member Jones seconded the motion. The motion passed with all in favor.

CONSIDER PROFESSIONAL SERVICES AGREEMENT WITH AQUA ENGINEERING FOR WATER SYSTEM UPGRADE PROJECTS

Mayor Johnson informed the Council the agreement was required by USDA and should be approved or denied as it stood.

Council Member Mossman made a motion to approve the contract with Aqua Engineering as written. Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

CONSIDER CHARITABLE BEER AND WINE APPLICATION FOR DDCA-SHAKESPEARE AND PLEIN AIR

Mayor Johnson stated the application could be approved administratively and therefore removed it from the agenda.

CONSIDER GRANT ADMINISTRATION AGREEMENT WITH TVCC FOR WAYFINDING SIGNS

Doug Self stated the Teton Valley Chamber of Commerce was awarded a grant from the Idaho Transportation Department for signage and other items related to the Teton Geotourism Center. The grant was never acted on. However, Mr. Self stated he was able to reactivate the grant for the purposed of installing wayfinding signage for the Teton Geotourism Center.

Mr. Self further stated the project would utilize a \$5,000 match from Driggs Urban Renewal Agency and approximately \$425 from the City of Driggs from the economic facilities development fund.

Council Member Christensen made a motion to authorize the Mayor to execute the proposed grant administration agreement with the Teton Valley Chamber of Commerce for wayfinding signage. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

CONSIDER LANDWORKS CONTRACT FOR WAYFINDING SIGN DESIGN SERVICES

Mayor Johnson explained the contract was the next step for the wayfinding project and was included in the budget.

Council Member Kaufman stated he was against repetitious spending of funds being spent for design of the signs.

Council Member Mossman made a motion to authorize the Mayor to execute the proposed contract with LandWorks, in the amount of \$2,780 for bidding documents and bidding process support during procurement of a sign fabricator and installer for wayfinding signage pending the finalization of the contract with the Teton Valley Chamber of Commerce. Council Member Christensen seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

STAFF REPORTS

Mr. Self and Mr. Gunderson reviewed their reports and answered questions from the Council.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 9:20 pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Mayor Hyrum Johnson