

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
AUGUST 18, 2015**

Pursuant to adjournment of the Special City Council meeting held August 4, 2015, and the call of the Mayor, the Driggs City Council met **Tuesday, August 18, 2015**, at 7:30 p.m. A roll call was taken and present were Council Members: Greer Jones, Ralph Mossman, August Christensen via telephone, and Wade Kaufman; Mayor Hyrum Johnson, City Attorney Stephen Zollinger, Financial Officer Carol Lenz, Public Works Director Jared Gunderson, Community Development Director Doug Self, and City Clerk Kreslyn Schuehler. Council Member Jones led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Council Member Jones made a motion** to approve the minutes from the City Council Meeting on August 4, 2015. Council Member Mossman seconded the motion.

Council Members were unclear on the motion regarding the annexation of Grand Teton Distillery and Silver Star Communications. Kreslyn Schuehler would review the recording and make necessary adjustments for review at the next meeting.

**CLAIMS**

**Council Member Mossman made a motion** to approve the claims as presented from August 5, 2015 through August 18, 2015. Council Member Kaufman seconded the motion.

The Council reviewed the claims.

The above motion passed with all in favor.

**Monthly Finance Report: July 2015**

Carol Lenz explained that a budget amendment would be needed to adjust the Airport fund and to add the lift station projects to the Wastewater Treatment Plant. She stated if there were questions regarding the finance report, to please see her during office hours.

**PUBLIC HEARING – FY 2016 BUDGET HEARING**

Ms. Lenz informed the Council a preliminary budget was adopted in the amount of \$10,942,524.00. She received no further comments from staff or from the public.

Mayor Johnson opened the Public Hearing at 7:49pm. There were no comments and the Public Hearing was closed at 7:50pm.

**ORDINANCE 3599-15 FY 2016 APPROPRIATIONS ORDINANCE**

**Council Member Mossman made a motion** to waive the rules and read by title only Ordinance 359-15. Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

**Council Member Mossman made a motion** to approve Ordinance 359-15, an Ordinance of the City of Driggs, Idaho entitled the annual appropriation ordinance for the fiscal year beginning October 1, 2015 and ending on September 30, 2016; appropriating the sum of \$10,942,524 to defray the expenses and liabilities of the city of Driggs for said fiscal year; authorizing a levy of a sufficient tax upon the taxable property; and specifying the objects and purposes for which said appropriation is made. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

**CONSIDER ACCEPTANCE OF FAA GRANTS FOR PREVENTATIVE MAINTENANCE & SNOW PLOW REMOVAL EQUIPMENT AT AIRPORT**

Lou Christensen was present to represent the Airport Board. He stated the FAA had approved the grants and the City was waiting for the paperwork. Mayor Johnson explained that two grants were approved but the FAA wanted to combine both projects into one grant.

The Council tabled the above item until the documents were received.

**CONSIDER CONTRACT AGREEMENT WITH STRAIGHT STRIPE PAINTING FOR THE RUNWAY REHABILITATION PROJECT**

**Council Member Kaufman made a motion** to approve the contract agreement between the City of Driggs and Straight Stripe Painting AIP Project No. 3-16-0012-014. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

**CONSIDER PROPOSED AMENDMENT TO ENGINEERING CONTRACT FOR WASTEWATER TREATMENT PLANT**

Mayor Johnson explained the contract amendment was to include the lift station project in the overall Wastewater Treatment Plant project. He further stated it was work that was already approved and the contract was specific to the project management and engineering portion of the project.

**Council Member Jones made a motion** to approve the contract amendment with Aqua Engineering for the amount of \$83,709.05. Council Member Mossman seconded the motion.

Council Member Kaufman wanted to ensure the record stated the City was anticipating a credit back on the project management portion of the project.

A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The above motion carried unanimously.

**CONSIDER GRANT AGREEMENT – ID DEPARTMENT OF LABOR, WORKFORCE DEVELOPMENT TRAINING**

Doug Self presented information to the Council and stated no decision would be made at this time. He further stated the project development would be between the Teton Valley Business Development Center, Eastern Idaho Technical College and Silver Star Communications. Because the Business Development Center did not have an audit, they requested the City be the fiscal agent for the grant. Mr. Self was working on obtaining agreements between the four entities.

Mr. Self stated the project would allow Eastern Idaho Technical College to provide classes in Driggs for students to become certified and gain work force training on technology.

**STAFF REPORTS**

**Stock Lumber Fencing**

Mr. Self stated a fence on Huntsman Springs property, along the old Stock Lumber building, was currently encroaching the right of way and must be removed for the West Little project. Mayor Johnson stated after discussions with Huntsman Springs, the Council should decide how to move forward and further stated the city was under no responsibility to cover the cost to move the fence. Mr. Self estimated the cost to remove and haul the fence at approximately \$935.

Mr. Zollinger stated legally the removal of the fence was the responsibility of Huntsman Springs.

Council Member Christensen felt it was a time sensitive situation because the project was starting within days. Council Member Mossman suggested giving the property owners the choice of removing the fence or paying the bill to have the city remove it.

**Council Member Mossman made a motion** to notify Huntsman Springs that the section of fence must be removed within a certain time determined by staff and if unable to do so, the city will have it removed and send the bill to Huntsman Springs. Council Member Christensen seconded the motion. The motion passed with all in favor.

**W Little Avenue Change Orders**

Mr. Self requested that future minor change orders be executed by the Mayor without waiting for Council approval as long as the project was within budget. This would allow the project to move forward without delays, Mr. Self stated.

**Council Member Jones made a motion** to authorize the Mayor to execute future change orders, recommended by the City Engineer and Staff, on the DePatco contract for West Little Avenue, so long as the changes do not cause the project expenses to exceed approved funds. Council Member Mossman seconded the motion. The motion passed with all in favor.

Jared Gunderson reviewed the activities of his department with the Council.

**MAYOR’S REPORT**

**Letter regarding Plein Air**

Mayor Johnson shared a letter received from a Plein Air participant.

Mayor Johnson informed the Council of the upcoming code updates and the changes and work sessions that would accompany that project.

**EXECUTIVE SESSION**

**Council Member Jones made a motion** to go into executive session at 8:47pm pursuant to Idaho Code 74-206 for personnel matters. Council Member Kaufman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mossman, aye; Council Member Christensen, aye; Council Member Kaufman, aye. The motion carried unanimously.

Council came out of Executive Session at 9:03pm.

**ADJOURNMENT**

**Council Member Jones made a motion** to adjourn. Council Member Kaufman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 9:03pm.

ATTEST:

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Kreslyn Schuehler, City Clerk

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Mayor Hyrum Johnson