

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
AUGUST 19, 2014**

Pursuant to adjournment of the City Council meeting held August 5, 2014, and the call of the Mayor, the Driggs City Council met **Tuesday, August 19, 2014**, at 7:30 p.m. A roll call was taken and present were council members: Greer Jones, Ralph Mossman, August Christensen, and Mayor Hyrum Johnson, Community Development Director Doug Self, Financial Officer Carol Lenz, Public Works Director Jared Gunderson, City Attorney Stephen Zollinger, and City Clerk Kreslyn Schuehler. Council Member Jones led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Mossman made a motion to approve the minutes from the City Council Meeting on August 5, 2014 as corrected. Council Member Jones seconded the motion. The motion passed with all in favor.

CLAIMS

The Council reviewed the claims.

Council Member Jones made a motion to approve the claims as presented from August 6, 2014 through August 19, 2014. Council Member Christensen seconded the motion. The motion passed with all in favor.

PUBLIC HEARING: FISCAL YEAR 2015 PRELIMINARY BUDGET

Mayor Hyrum Johnson opened the Public Hearing at 7:47pm. No written comments were received. No public comments were made and the Public Hearing was closed at 7:47pm.

ORDINANCE #348-14 ANNUAL APPROPRIATIONS ORDINANCE FY 2015

Council Member Mossman made a motion to waive the rules and read by title only Ordinance #348-14. Council Member Mossman read the ordinance by title only. Council Member Jones seconded the motion. The motion passed with all in favor.

Council Member Mossman made a motion to adopt Ordinance #348-14 as presented. Council Member Jones seconded the motion. The motion was suspended.

Council Member Mossman made a motion to waive the rules and read by title only Ordinance #348-14. Council Member Jones seconded the motion. A roll-call vote was taken: Council Member Christensen, aye; Council Member Jones, aye; Council Member Mossman, aye.

The above motion to adopt Ordinance #348-14 passed with all in favor.

JULIE ROBINSON AND DAVE HENSEL – PLEIN AIR UPDATE

Dave Hensel presented information on the Plein Air budgets of the last three years. He stated the group was small this year and concluded by expressing his gratitude to Julie Robinson and the City of Driggs. Julie Robinson presented to the City the Best of Show by Mary Ann Cherry.

PURCHASE AGREEMENT WITH SIERRA BRAVO LLC FOR LAND EXCHANGE – LOU CHRISTENSEN

Lou Christensen presented information to the Council. He stated the FAA had recommended the purchase of land to ensure the OFA (Object Free Area) was in the city's possession. Sierra Bravo had agreed on a purchasing price and Mr. Christensen was requesting approval of the Purchase Agreement.

Mayor Johnson informed the Council that if the FAA did not approve the Purchase Agreement, the contract was null and void.

Council Member Mossman made a motion to approve the Purchase Agreement Contract with Sierra Bravo. Council Member Christensen seconded the motion. The motion passed with all in favor.

Mr. Christensen requested the approval of another agreement to purchase two other lots owned by Richard Sugden. Stephen Zollinger recommended the Council approve the Purchase Agreement due to the emergency timing and deadline of September 1, 2014, even though there was not a formal agreement written at this time.

Mayor Johnson questioned if there was a conflict of interest between the seller and Council Member Christensen. After a consultation with Council Member Christensen, Mr. Zollinger determined there was no conflict of interest.

Council Member Jones made a motion to approve the Purchase Agreement with Richard Sugden for two lots for \$320,000 pending administrative review of the Purchase Agreement. Council Member Mossman seconded the motion. The motion passed with all in favor.

MELEHES / MACKENZIE EASEMENT ACROSS 5TH STREET PARK

Doug Self stated an agreement with Ball Ventures was getting closer. The proposal was to give a permanent utility easement that was 30 feet wide (15 on each side) along the north side of the property and a temporary access easement of 60 feet (30 feet on each side). This temporary access would be cancelled if Ball Ventures developed another access. He concluded by stating there would not be a land exchange and the access easement would align with the utility easement.

Mr. Zollinger stated the city would be the principal owner of the land and would be granting the use of it for the easements.

The City Council gave direction to proceed.

TETON COUNTY EMERGENCY OPERATIONS PLAN AND CITY CONTINUITY OF OPERATIONS PLAN – GREG ADAMS

Greg Adams presented information to the Council. Minor changes occurred to the document from the last approval process such as adding an animal shelter plan and updating other information.

Council Member Jones made a motion to approve the Teton County Emergency Operations Plan and City Continuity of Operations Plan as presented. Council Member Christensen seconded the motion. The motion passed with all in favor.

SECOND READING OF ORDINANCE #347-14 – AMENDING THE NUMBER OF MEMBERS ON THE AIRPORT BOARD

Council Member Mossman made a motion to waive the rules and read by title only Ordinance #347-14. Council Member Christensen seconded the motion. A roll-call vote was taken: Council Member Christensen, aye; Council Member Jones, aye; Council Member Mossman, aye. Council Member Mossman read the ordinance by title only.

Council Member Mossman made a motion to approve Ordinance #347-14. Council Member Christensen seconded the motion. The motion passed with all in favor.

RESOLUTION #295-14 – WEST LITTLE AVENUE SIDEWALK STATE-LOCAL AGREEMENT WITH ITD

Mr. Self stated the document was the third version that had been drafted and had been one that was used in the past by ITD (Idaho Transportation Department). The agreement would govern the \$200,000 grant for the sidewalk project on West Little Avenue.

Council Member Jones made a motion to adopt Resolution 295-14, authorizing execution of the State/Local Agreement with Idaho Transportation Department for the West Little Avenue Sidewalk Project. Council Member Mossman seconded the motion. The motion passed with all in favor.

WORK ORDER FROM HARMONY DESIGN FOR 5TH STREET WATER LOOP PROJECT

Jared Gunderson requested the work order be tabled until the October 7, 2014 meeting.

WORK ORDER #28 FROM HARMONY DESIGN FOR PUBLIC WORKS STANDARDS

Mr. Gunderson informed the Council the project was include in the budget for FY 2014 and would update the Public Works Standards. He stated concrete specs and plumbing codes would be some of the additions to the standards.

Council Member Mossman made a motion to approve Work Order #28 for the Public Works Standards update. Council Member Jones seconded the motion. The motion passed with all in favor.

SH33 PATHWAY CHANGE ORDER NO. 4

Mr. Self stated the proposal would reduce the scope and eliminate the irrigation and sod repair.

Council Member Jones made a motion to approve Change Order No. 4 from HK Construction for the SH33 Pathway, a credit of \$5,200. Council Member Mossman seconded the motion. The motion passed with all in favor.

VALLEY CENTRE PATHWAY EXTENSION – CULVERT PROPOSAL

Mr. Self asked the Council to table the discussion until further information was received.

**SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT
MEMORANDUM OF UNDERSTANDING**

Mr. Self stated HUD requested that the Memorandum of Understanding with Fremont County for the HUD regional planning consortium grant be updated. He further stated it would not obligate the parties to transfer or commit anything of value.

Council Member Mossman made a motion to authorize execution of the Memorandum of Understanding for the Sustainable Communities Regional Planning Grant with the Western Greater Yellowstone Consortium. Christensen seconded. The motion passed with all in favor.

STAFF REPORTS

Mr. Gunderson and Mr. Self reviewed the activities of their departments with the Council.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 8:56pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Mayor Hyrum Johnson