

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
AUGUST 21, 2012**

Pursuant to adjournment of the City Council meeting held August 7, 2012, and the call of the Mayor, the Driggs City Council met **Tuesday, August 21, 2012**, at 7:15 p.m. A roll call was taken and present were council members: Greer Jones, Colin Dye, Ralph Mossman and George Mosher, Mayor Daniel Powers, Planning and Zoning Administrator Doug Self, Public Works Director Jared Gunderson, City Attorney Stephen Zollinger, and City Clerk Kreslyn Schuehler. Mayor Powers led the Pledge of Allegiance.

MINUTES TO REVIEW

Council Members reviewed the minutes from the City Council Meeting dated August 7, 2012.

Council Member Jones made a motion to approve the minutes of the August 7, 2012 City Council Meeting. Council Member Mossman seconded the motion. The motion passed with all in favor.

CLAIMS REVIEW

Council members reviewed the claims.

Council Member Mossman made a motion to approve the claims as presented. Council Member Jones seconded the motion. The motion passed with all in favor.

COMMUNITY DEVELOPMENT REPORT

West Little Avenue Reconstruction Project Planning

Doug Self spoke to the Council. He stated the current plan for West Little Avenue involved dealing with storm drainage as well as reviewing a portion of the sidewalks from Main Street to just before Front Street. He explained the cost could be reduced if the city chose to decrease the length of construction and stated that some funding could be received from the Urban Renewal Agency and other grants.

Mr. Self felt approximately \$750,000 would be needed and explained that if the city had drawn 80% of the Block Grant by November, another Block Grant might be able to be obtained. For any grant application, a concept design would need to be included. Harmony Design was willing to assist for approximately \$15,000. However, Mr. Self stated the city could possibly do some of the work in house, decreasing that cost.

Mr. Self suggested the city budget a minimum of \$10,000 for the design of Little Avenue. Mayor Powers felt that spending the funds for Harmony to do the project was a good idea as they "have good public relations methods to get the public involved."

Jared Gunderson suggested using levy funds instead and take out some of the chip sealing that was planned. He further suggested the city do a RFQ for a City Engineer to help with small projects such as this.

7:30PM PUBLIC HEARING – FISCAL YEAR 2013 APPROPRIATIONS

Mayor Powers opened the Public Hearing at 7:35pm. There were no comments and the Public Hearing was closed.

The Council discussed raising the water and sewer fees by 5%. Carol Lenz, City Financial Officer, stated that change would affect the reserve funds and didn't need to change the budget numbers to reflect it. She further stated \$95,000 was budgeted for preventative maintenance and she felt \$10,000 could be removed and used for the design of West Little Avenue. Council Member Mossman questioned if \$5,000 could be transferred from the general fund. Council Member Mosher stated he had no issue with taking the funds out of the reserves and Mayor Powers recommended that action be taken.

ORDINANCE 335-12 – FISCAL YEAR 2012 APPROPRIATIONS

Council Member Mosher made a motion to waive the rules and read by title only Ordinance 335-12. Council Member Dye seconded the motion. A roll call vote was made; Council Member Jones, aye; Council Member Mossman, aye; Council Member Mosher, aye; Council Member Dye, aye. The vote passed with all in favor.

Council Member Mosher read the Ordinance 335-12 by title only.

Council Member Mosher made a motion to approve Ordinance 335-12. Council Member Jones seconded the motion. The motion passed with all in favor.

MAYOR'S REPORT

CIP Update for Airport

Lou Christensen, Airport Board Chairman, presented information to the Council regarding the Capital Improvement Plan. He stated the original CIP was submitted with a plan to include the threshold and shorten the Runway Protection Zone. The FAA disagreed with shifting the runway and made further suggestions. The proposed CIP was something the Airport Board was happy with and were hoping the FAA would be as well, Mr. Christensen stated. He explained there was a willing seller across Highway 33 that if the property was purchased, would extend the Runway Protect Zone. He further stated that the runway needed to be seal coated and striped and that snow removal equipment would need to be purchased in the future.

Council Member Mosher made a motion to approve the CIP for the Airport Board. Council Member Mossman seconded the motion. The motion passed with all in favor.

ORDINANCE 333-12 (3RD READING) – OUTDOOR LIGHTING STANDARDS

Mr. Self presented to the Council the standards in their original form, from the Lighting Standards Committee and the changes that were made by the Planning and Zoning

Commission. He further stated that if any major changes were made from what was done at the Planning and Zoning Commission, the ordinance should be re-noticed.

Council Member Dye questioned enforcement. He stated the Council should not be looking at a lighting ordinance and felt it was “absurd” and was “dividing the community.”

The Council discussed a few changes and Council Member Mossman voiced his concerns that the Lighting Committee did not get the chance to comment at the Planning and Zoning Public Hearing. Mr. Self assured Council Member Mossman that there were Lighting Committee members at that meeting who voiced their concerns.

Council Member Mossman further stated he felt the ordinance was a good idea and could be helpful to the city. He stated the problem he had was that the changes that were made were against the Committee’s desire in trying to make the ordinance simple. He suggested the proposed ordinance be reviewed by the Lighting Committee to ensure they agree with the changes.

Council Member Mossman made a motion to table the 3rd Reading of Ordinance 333-12 and remand it to the Lighting Committee for review. Council Member Jones seconded the motion. The motion passed with all in favor.

Council Member Mossman made a motion to reconvene the Outdoor Lighting Committee with Carl Jordan, Ralph Mossman, Tony Goe, Greer Jones, Ray Pond and Tim Black. Council Member Mosher seconded the motion. The motion passed with all in favor.

RESOLUTION 278-12 TITLE VI NON-DISCRIMINATION POLICY STATEMENT

Mr. Self informed the Council the policy statement should be updated in order to receive federal grants. The last policy was from the 1980’s. Mr. Self read the resolution. He stated the complaint procedure was also updated.

Council Member Dye made a motion to approve Resolution 278-12 Title VI Non-Discrimination Policy Statement. Council Member Jones seconded the motion. The motion passed with all in favor.

Mr. Self informed the Council that Juanita Flores would be using the Council Chambers to help with the Deferred Action for Childhood Arrivals Act. In exchange for using the Council Chambers, Ms. Flores would translate documents for the city in order to better communicate with the Hispanic population.

COMMUNITY DEVELOPMENT REPORT

Mr. Self stated the Gem Grant had been received and bids would go out to place fiber optics in certain parts of the downtown area. The design for the Safe Routes to School 2014 project would begin as well.

Harvest Festival

Mr. Self explained that the Harvest Festival would be held September 21, 2012 from 4:00-8:30pm. There would be a Taste of Teton Valley with 3-4 restaurants participating, a salsa contest, a scarecrow contest, apple bobbing, and potato sack races.

Mr. Self stated there would be publication costs of approximately \$300, plus \$300 to obtain music. Mr. Self hoped that cost would be funded through future alcohol sales.

Mayor Powers was concerned with the limited number of restaurants participating. Mr. Self stated that those that are providing food felt it would only be worth their time if a limited amount of participants were available. After a discussion, Mr. Self stated he would do further research to see if there was a way to increase the amount of food vendors.

Council Member Mosher made a motion to allow \$750 from the contingency fund to be used for the Harvest Festival. Council Member Jones seconded the motion. The motion passed with all in favor.

PUBLIC WORKS REPORT

Mr. Gunderson stated that Owen Construction received the bid to finish the 5th Street Sidewalk project which should be completed by the end of the month. Mr. Gunderson would have a proposal for the west side of the street at the next Council meeting.

The Waste Water Treatment Plant Project should be completed by October 2013 in order to get EPA approval, Mr. Gunderson informed the Council.

MAYOR'S REPORT

WWTP Update

Mayor Powers stated the project was proceeding on budget as of this time.

Amended and Restated Inter-Agency Development and Reimbursement Agreement

Hyrum Johnson, Urban Renewal Agency Chairman, discussed the amended agreement with the Council. He stated the purpose of the amendment was to "clean up the document" and simplify it to make more sense. He stated one of the major issues was that nobody had the full responsibility and/or ownership of the project. He stated the City was chosen to take this on, as the Urban Renewal Agency was not equipped and ITD did not want it.

Council Member Mosher and Mossman felt the revised agreement was better and Mr. Zollinger stated he had no issues with it.

Council Member Mossman made a motion to adopt the Amended and Restated Inter-Agency Development and Reimbursement Agreement as presented. Council Member Mosher seconded the motion. The motion passed with all in favor.

Mayor Powers stated the city announced an RFP for propane services last year and was currently in a contract that would renew annually. He questioned if the Council would like to do another RFP or continue with the current services. Council Member Mosher felt the city should give other companies an opportunity and Council Member Mossman felt due to high competition, a better rate may be obtained.

Mayor Powers spoke regarding the Teton Arts Council and the art gallery proposed at City Hall. He stated there was a draft Memorandum of Understanding being reviewed. Teton Arts Council was concerned about security and Mayor Powers stated the city could look into security cameras.

EXECUTIVE SESSION

Council Member Mosher made a motion to go into executive session at 9:24pm pursuant to Idaho Code 67-2345. Council Member Mossman seconded the motion. A roll-call vote was taken: Council Member Jones, aye; Council Member Mosher, aye; and Council Member Dye, aye; Council Member Mossman, aye. The motion carried unanimously.

Council came out of Executive Session at 10:28pm.

Council Member Jones made a motion to settle with L8 Architects as discussed in Executive Session. Council Member Mossman seconded the motion. The motion passed with all in favor.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 10:32pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Daniel J. Powers, Mayor