

**MINUTES OF THE CITY OF DRIGGS  
CITY COUNCIL MEETING  
AUGUST 23, 2011**

Pursuant to adjournment of the City Council meeting held August 2, 2011, and the call of the Mayor, the Driggs City Council met **Tuesday, August 23, 2011**, at 7:00 p.m. A roll call was taken and present were council members: Greer Jones, Colin Dye, George Mosher and Jay Mazalewski, Mayor Daniel Powers, City Attorney Stephen Zollinger, Public Works Director Jared Gunderson, Planning and Zoning Administrator Doug Self and Financial Officer Amy Smith. Mayor Powers led the Pledge of Allegiance.

**MINUTES TO REVIEW**

Council Members reviewed the minutes from the previous City Council Meeting.

**Council Member Mosher made a motion** to approve the minutes of the August 2, 2011 City Council Meeting. Council Member Dye seconded the motion. The motion passed with all in favor.

**CLAIMS REVIEW**

Council members reviewed the claims.

**Council Member Mazalewski made a motion** to approve the claims dated August 3, 2011 through August 23, 2011 with the condition that the Mayor clarifies the invoices from Jorgensen Engineering for Howard Avenue construction management and from Broulim's for the Wydaho supplies. Council Member Dye seconded the motion. The motion carried unanimously.

**SHERIFF LIFORD – DISCUSSION OF BUDGET**

Sheriff Liford was not present to discuss his concerns.

**ADJUSTMENTS AND WRITE-OFF'S**

Mayor Powers explained the debts listed, stating they were considered non-recoverable.

**Council Member Mazalewski made a motion** to authorize Amy Smith to stop carrying forward \$1,264.20 in debts. Council Member Mosher seconded the motion. The motion passed with all in favor.

Mayor Powers explained the overage charges based on a leak found at the property of Jeanne and Glen Rose. He stated they corrected the problem after they were alerted of the leak by Ms. Smith.

**Council Member Mazalewski made a motion** to credit the account of Jeanne and Glen Rose in the amount of \$411.00 due to the water leak. Council Member Jones seconded the motion. The motion passed with all in favor.

**PLANNING AND ZONING REPORT**

### **5<sup>th</sup> Street Sidewalk Project**

Mr. Self explained the final plans for the 5<sup>th</sup> Street sidewalk. He stated four areas were low and would be built up. The estimate for the work was lower than the grant amount. A bid package would go to ITD (Idaho Transportation Department) for approval and if it moved smoothly, the work could possibly start as early as October, if the weather is good. Mr. Self stated he would walk door to door and explain to the property owners the work that would be done and address any comments or concerns.

The economic development plan with the county was moving forward. The Downtown Driggs Community Advisory was continuing to meet and was coordinating with the Art Walk as well. The E-Center will be in Driggs on September 6, 2011 to work with the city to refine the scope of services and figure out how the city can assist businesses. The Main Street project is one day behind but should be able to make that up with the hopes of opening the intersection of Little Avenue and Main Street before Labor Day weekend.

### **HOWARD AVENUE RECONSTRUCTION**

Mr. Self explained Howard Avenue would have the same design as Ross Avenue and 5<sup>th</sup> Street with the addition of a right turn pocket at Main Street. He further explained the process and what was proposed. Mayor Powers questioned if HK Construction would be able to access the lot to the north where they are currently storing all of their equipment. Mr. Gunderson stated he spoke with them and it was determined there was another access.

Mr. Self questioned if the Council wanted to add bid alternatives for the north and south sidewalks.

**Council Member Mazalewski made a motion** to approve the Howard Avenue improvements and to authorize the staff to put the project out to bid with bid alternatives. Council Member Mosher seconded the motion. The motion passed with all in favor.

### **PUBLIC HEARING FOR THE FY 2011-2012 BUDGET – 7:30PM**

Ms. Smith stated an ordinance was not prepared and would have to be done at the next meeting. That should be published in the newspaper before the fiscal year begins. She explained the expenses and revenues and stated that the budget was changed after updated information was received from the county regarding property taxes. The Shoshoni Plains lot sale was also added and a transfer of expenditures was done.

Mayor Powers opened the Public Hearing at 7:45pm. There were no comments and the Public Hearing was closed.

**Council Member Jones made a motion** to approve the budget as presented. Council Member Mosher seconded the motion. The motion passed with all in favor.

### **PUBLIC HEARING FOR ORDINANCE 327-11: SIGN CODE AMENDMENTS – 7:30PM**

Mr. Self explained the changes to the sign code which included; assigning permit issuing authority to the Planning and Zoning Administrator, revising application requirements, revising changeable copy regulations, removing the restrictions on total sign area, and revising sign standards.

Council Member Mazalewski stated he didn't mind portable signs on the sidewalk as long as pedestrian passage was available and questioned the restrictions for having an 8 foot sidewalk width for portable signs. Mr. Self stated that requirement could be eliminated but felt that portable signs were for pedestrian and should not be communicating with vehicle traffic. Therefore, these types of signs should be placed further back on the property.

Mayor Powers opened the Public Hearing at 8:00pm. There were no comments and the Public Hearing was closed.

**Council Member Mosher made a motion** to suspend the rules and read by title only Ordinance 327-11. Council Member Mazalewski seconded the motion. Schuehler took a roll call vote; Council Member Mazalewski, aye; Council Member Jones, aye; Council Member Dye, aye; Council Member Mosher, aye. Mayor Powers read the Ordinance by title only.

**Council Member Mosher made a motion** to approve Ordinance 327-11 with the changes as discussed. Council Member Mazalewski seconded the motion. The motion passed with all in favor.

#### **REAL ESTATE TRANSFER AGREEMENT BETWEEN VICTOR MOUNTAIN RETREAT AND THE CITY OF DRIGGS**

Mayor Powers stated the city would be responsible, if wanting, title insurance for the land and Victor Mountain Retreat would be responsible for the warranty deed. This was an "as is" agreement and the city would be responsible for any taxes on the property.

Council Member Mosher stated that at the previous meeting, it was determined that a title company should review the title. Mr. Self stated the agreement had a closing date of August 31, 2011, before the next scheduled Council meeting. He suggested approving the agreement with the condition that expenses do not exceed a certain amount and that a title search was required.

**Council Member Mazalewski made a motion** to approve the agreement with the condition that Mayor Powers initiate a title search not to exceed \$1,000 and gave authorization to sign the transfer agreement unless there are significant encumbrances on the property. Council Member Dye seconded the motion. The motion passed with all in favor.

#### **NELSON ENGINEERING – SE PARKING LOT DESIGN REVIEW**

Frank Grimes from Nelson Engineering presented plans for the parking lot that were about 75% completed. He discussed the drainage plan changes and the relocation of the

hydrant. Mr. Gunderson questioned why the hydrant had to be moved and felt it was a cost that should not be put on the city.

Parking space width was discussed. Mr. Self felt the spaces did not conform to the standards of the city. Discussion of how to fix the issue began with suggestions to shift everything over a foot or to take a foot off the east section.

Mr. Zollinger felt the plans did not meet industry or city standards and Mayor Powers questioned how the information did not get related to Nelson Engineering at the last meeting to correct these changes. Council Member Mazalewski suggested Mr. Grimes meet with Mr. Gunderson and Mr. Self to correct the issues.

### **DANA MACKENZIE – ACCESS EASEMENT REQUEST ACROSS 5<sup>TH</sup> STREET PARK PROPERTY**

Mr. Self stated the proposal was submitted from AW Engineering. He further stated that several years ago the city discussed trading the property for a small portion of Lion's Park. However, since then, the parks committee believes Lion's Park should be the city's signature park. The property was land locked and an appraisal of the property would be less costly than with an easement, Mr. Self stated.

Council Member Mazalewski felt more information should be gathered before the Council makes a decision.

### **PUBLIC WORKS REPORT**

Mr. Gunderson gave an update on the activities of the Public Works Department. He stated the disaster recovery reimbursement was completed for the flooding that occurred. The weeds had been sprayed and the department had been working on a sewer back up on Ski Hill Road.

### **MAYORS REPORT**

Mayor Powers discussed the RAD Recycling Agreement. He stated that most people he talked to seemed to think the city should not sign an exclusive agreement. He questioned if the city would be willing to sign up for recycling pick-up since they would now be charged in the absence of an agreement. The total would be \$25 a month and it would be split with the Senior Center. The Council felt this was agreeable.

Mayor Powers stated that 23 applications had been received for the Financial Officer position. He asked for a volunteer from the Council to review resumes and applications. Council Member Mazalewski volunteered.

### **ADJOURNMENT**

**Council Member Dye made a motion** to adjourn. Council Member Jones seconded the motion. The motion passed with all in favor and the meeting was adjourned at 9:01pm.

ATTEST:

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Sonya Adams, City Clerk

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Daniel J. Powers, Mayor