

**MINUTES OF THE CITY OF DRIGGS
CITY COUNCIL MEETING
September 17, 2013**

Pursuant to adjournment of the City Council meeting held September 3, 2013, and the call of the Mayor, the Driggs City Council met **Tuesday, September 17, 2013**, at 7:15 p.m. A roll call was taken and present were council members: Greer Jones, Ralph Mossman, George Mosher, and Colin Dye, Mayor Dan Powers, City Attorney Stephen Zollinger, Public Works Director Jared Gunderson, Community Development Director Doug Self, City Financial Officer Carol Lenz and City Clerk Kreslyn Schuehler. Mayor Dan Powers led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Mosher made a motion to approve the minutes from the City Council Meeting on September 3, 2013 as presented. Council Member Mossman seconded the motion. The motion passed with all in favor.

CLAIMS

The Council reviewed the claims presented. Mayor Powers added a claim from R-n-M Logistics for the micro-seal project demurrage charges in the amount of \$1102.50.

Council Member Mosher made a motion to approve the claims as presented dated September 4, 2013 through September 17, 2013 including the added claim presented by Mayor Powers. Council Member Jones seconded the motion. The motion passed with all in favor.

APPROVAL OF BEER AND WINE LICENSE FOR DDCA FOR HARVEST FESTIVAL

Council Member Mosher made a motion to approve the Beer and Wine License for the DDCA Harvest Festival. Council Member Mossman seconded the motion. The motion passed with all in favor.

2013 PLEIN AIR REPORT (JULIE ROBINSON AND DAVE HENSEL)

Dave Hensel presented the budget for Plein Air and stated the grant had not been received at this time from the Travel Council in the amount of \$3500. He stated there were more participants and more sales this year than in 2012.

Mr. Hensel stated the DDCA hired someone for the Snow Sculpture Event and were also developing a new strategy for the Art Walk.

Julie Robinson presented the Best in Show painting for 2013 to Mayor Powers to be displayed at City Hall.

PUBLIC HEARING – 7:30PM – PROPOSED FY 2014 FEE SCHEDULE

Carol Lenz presented information to the Council. She explained the new fees which included the debt service fee for the wastewater treatment plant and monthly inactive water fees for water lines bigger than 1 inch. The meter/mxu fees were added to the resolution but were not new. Doug Self explained the new planning and zoning fees.

Mayor Powers opened the Public Hearing at 7:43pm. There were no comments and the Public Hearing was closed.

RESOLUTION 287-13: WATER, SEWER, GENERAL AND LAND USE APPLICATION FEES FY 2014

Council Member Mosher made a motion to approve Resolution 287-13. Council Member Dye seconded the motion. The motion passed with all in favor.

HARMONY DESIGN – SHOSHONI PLAINS PARK BID AWARD

Randy Blough spoke to the Council. He stated bids for the work on the Shoshoni Plains park had been received by MD Nursery and IMA, who teamed together, and Trail Creek Nursery. He presented a bid comparison and stated the lowest bidder was Trail Creek. Because the bid numbers were so different, Mr. Blough recommended discussing the bid with Trail Creek to ensure the numbers were correct. Stephen Zollinger stated discussing concerns with Trail Creek would be an option and explained the procedure to be taken to do so.

Mayor Powers questioned if the Council wanted to put the extra money into the project to complete it. Mr. Blough stated that some of the items could be removed, such as trees. Council Member Mosher was concerned that the remaining park budget not be put toward this project, which would leave maintenance of the established parks with no budget.

The Council discussed value engineering the project to \$50,000 and reviewing the scope of work with Trail Creek.

Council Member Mossman made a motion that Harmony Design meets and reviews the bid and if numbers are the same value engineer the project to \$50,000 and if not the same and are off by a couple \$1,000 the value engineer goes up by that amount. Council Member Mosher seconded the motion. The motion passed with all in favor.

HARMONY DESIGN – WORK ORDER FOR MAIN STREET CURB RECONSTRUCTION

Mayor Powers stated that a verbal approval was given by ITD to reconstruct the curbs on the southeast corner of Main Street and Little Avenue and on the northeast corner of Ashley and Main Street. He requested Harmony Design present a work order for the project.

Council Member Jones made a motion to approve the work order as presented from Harmony Design. Council Member Mossman seconded the motion. The motion passed with all in favor.

CREDIT REQUEST FOR WATER LEAK AT REDTAIL SUBDIVISION

Mayor Powers and Jared Gunderson explained the leaks at Redtail Subdivision. Mr. Gunderson stated it was a leak found in the drip system for the landscaping and was repaired as soon as it was noticed. Mayor Powers stated that the Council had given leak

credits and he did not see this issue as anything different. Council Member Mossman felt that the customer should have some responsibility in checking the irrigation systems.

Mr. Zollinger recommended the Council not take the “subjective approach” as requested by the customer and treat this issue as they had in the past, by giving a credit based on the previous years usage. Mayor Powers suggested a credit be given for the July usage, but not August, as it was lower than 2012.

Council Member Dye made a motion to credit \$910.50 to Cook, Ellsworth and Tuff for the leak found. Council Member Mosher seconded the motion. The motion passed with all in favor.

BUS STORAGE FACILITY – TABLED FROM PREVIOUS MEETING

Doug Self stated three bids were received and the lowest bid was received from Steel Vision at \$384,822. The grant was for \$90,000 less and Mr. Self was not able to find additional funding as previous thought. He stated the city could reapply for the grant and recommended to reject all of the bids.

Council Member Mossman made a motion to reject all of the bids due to inadequate funds for the bus storage facility. Council Member Mosher seconded the motion. The motion passed with all in favor.

TETON SCENIC BYWAY VISITOR CENTER – CONTENT DEVELOPMENT CONTRACT

Mr. Self presented the consultant contract with Studio Tectonics. He stated the company would be writing the story of the exhibits, but not the actual text. He further stated the contract was within the working budget and that the Project Advisory Committee had approved the contract with an hourly rate of \$90, not to exceed \$8,000.

Council Member Mosher made a motion to award the consulting contract for the Teton Scenic Byway Center for content development. Council Member Mossman seconded the motion. The motion passed with all in favor.

TETON SCENIC BYWAY VISITOR CENTER – FABRICATOR PROPOSALS

Mr. Self stated proposal was for the firm that would build exhibits and work with Studio Tectonics. He reviewed the scores and bids and stated the Project Advisory Committee recommended Acme Scenic and Display because they presented the lowest price proposal, strong references and had a strong interview. Studio Tectonics also felt Acme Scenic and Display was a good company.

Council Member Jones made a motion to accept Acme Scenic and Display for the bid for the Scenic Byway fabrication proposals. Council Member Mosher seconded the motion. The motion passed with all in favor.

STAFF REPORTS

Mr. Self reviewed the rest of his staff report.

Mr. Gunderson gave his report and summarized the activities of the Public Works Department. He stated the pressure at Teton Creek averaged between 20 and 40 psi and

sould be at 50psi. A camera was run through the line and detected a pocket of air and a blockage. He estimated it would take \$58,000 to fix and would see what funding was available through DEQ.

Mayor Powers stated he was comfortable to approve the expense using the water reserve fund with the understanding that Mr. Gunderson would try and get extra funding.

The Council directed Mr. Gunderson to get a work order from Aqua Engineering.

Mr. Gunderson stated a sump pump may be needed at the 300,000 gallon tank property because it was overflowing frequently. Mayor Powers suggested the city engineer do a work order to survey the property.

MAYORS REPORT

Mayor Powers reported regarding the business incubator and stated that references were being checked and would have a proposal at the next meeting.

He stated he received an email from August Christensen requesting a street light be removed mid-block on Wallace between 4th and 5th Streets. This would be discussed further at the next meeting.

He reported on the interviews regarding the Administrative Assistant position.

EXECUTIVE SESSION

Council Member Jones made a motion to go into executive session at 9:52 pm pursuant to Idaho Code 67-2345. Council Member Mossman seconded the motion. A roll-call vote was taken: Council Member Mosher, aye; Council Member Jones, aye; Council Member Dye, aye; Council Member Mossman, aye. The motion carried unanimously.

Council came out of Executive Session at 10:23pm

Council Member Mossman made a motion to proceed with the salary changes as discussed. Council Member Jones seconded the motion. The motion passed with all in favor.

ADJOURNMENT

Council Member Jones made a motion to adjourn. Council Member Mossman seconded the above motion. The motion passed with all in favor and the meeting was adjourned at 10:25pm.

ATTEST:

Kreslyn Schuehler, City Clerk

Mayor Daniel J. Powers